



# **Sage 300 Canadian Payroll**

## **Q1 2026 Release Notes**

March 2026

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# Product update release notes

**Important!** All customers who update, maintain, and use Sage 300 Canadian Payroll should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

## Product update information

**Product:** Sage 300 Canadian Payroll

**Version:** Product Update Q1 2026

If we receive additional payroll tax changes for this period and/or this year, a new update will be made available.

## Software requirements

To use this product update, you must have Sage 300 Canadian Payroll 8.0, which is supported in Sage 300 2026, 2025, 2024 and 2023.

**Note:**

- If Canadian and US Payroll are installed, you must install the same Payroll Tax Update, otherwise you will not be able to login to Sage 300 Web Screens.
- If you are using the Sage HR Integration with Sage 300, you can only use the Sage 300 desktop interface to print cheques. The 'Print Cheque' function is not available in Web Screens.

## Support and resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we're here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage 300. Visit the [Sage 300 Product Documents website](#) for access to more documents.
- **Sage University:** Learn pro tips for year-end processing in online or classroom courses. Visit <http://SageU.com> and log on or create an account to register for training.
- **Community Hub Year-end Center:** Visit <https://communityhub.sage.com/p/yearend> for help, guidance, documents, and downloads specific to Sage 300 Payroll and Year end 2026.
- **Community Hub:** Visit <https://communityhub.sage.com/us> for blogs, tips, and guidance specific to Sage 300.
- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at <https://us-kb.sage.com/portal/ss/> or contact Customer Support at 800-253-1372 (U.S. and Canada). Please have your Sage Customer Number handy when contacting Support.

# Payroll Tax Updates

There are no federal, provincial, or territorial tax changes for this release.

# Product updates

## Payroll product updates

### Canadian Payroll product updates

This update does not include any new features or improvements to payroll.

#### Fix for T4 and T4A forms for the 2025 tax year

We have fixed issues with the T4 and T4A forms to ensure they use the updated 2025 form layouts and that both the employer and employee addresses are correctly updated on the forms. For more information, see Knowledgebase article: [260203222932043](#)

#### Fix for printing and XML generation of T4 and T4A forms

We have fixed a problem that occurred when printing T4 and T4A forms or generating the XML file if special characters were present in employer or employee details. For more information, see Knowledgebase article: [260206162645340](#).

#### Temporary Relevé 1 for 2026

You can now print version 2026-01 of the temporary RL-1 slip for employers who cease to operate their business or make payments of source deductions and employer contributions during the year 2026. To do this, specify 2026 in the Payment Year field in the Relevé 1s window.

#### Extended EFT Deposit File Name Length

We have updated EFT processing to support deposit file names up to 16 characters to meet bank requirements; the **Deposit File Name** can be updated in **Payroll Setup > EFT Options**.

#### New Payroll Web Screens for Sage 2026

Below is the new Payroll Web Screen included in this release, for Sage 2026.

## Canadian Payroll product updates

- Payroll Employees - Update Earn/Ded for All Employees.

# Product update installation instructions

Follow the instructions in this section to install, apply, and verify this Product Update.

## Before you start:

- Back up your data.
- Make sure all users have exited the program.
- Verify your service pack or product update level. To verify what service pack or product update you have installed, click the **System Information** option on the **Help** menu in Sage 300.

## Installing the product update

### To install the product update:

1. Right-click the Product Update file to Run as Administrator (or make sure you have administrator rights to run the installation) and launch the installation program.
2. On the Welcome window, click **Next** to continue to the Software License Agreement window.
3. Select the features to install. Click **Next**, then **Install**.
4. On the Setup Complete window, click **Finish** to finish the installation.

## Activating the tax update

### To activate the tax update:

1. Start Sage 300.
2. In the **Administrative Services** folder, select **Data Activation**.
3. Select the current tax update, and then click **Activate**.
4. If you are prompted to convert a previous payroll tax update to the current version, click **Proceed**.

## Verifying the product update

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

## Verifying the product update

After the update is complete, you can confirm that the update was installed successfully by selecting **Help > System Information**.