# Sage 300 2020

## Parameters for Customizing Printed Forms

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# Documentation:Print Formats for Accounts Payable Forms

**From Sage 300 ERP Development Partner Wiki**

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## Introduction

This document lists the information you can include when developing formats to print invoices, statements, and mailing labels. For each field, the list includes the code that identifies the field, the maximum number of characters in the field, and a description of the field.

## Default Check Forms

The check forms installed by Accounts Payable are:

| Name | Format | Maximum Advice Lines |
|---|---|---|
| APCHECK.RPT | Check-Advice | 14 |
| APCHK01.RPT | Advice-Check-Advice (11") | 18 |
| APCHK02.RPT | Advice-Check | 14 |
| APCHK03.RPT | Check-Advice-Advice | 16 |
| APCHK11.RPT | Check-Advice-Advice (11") | 18 |
| APCHK14.RPT | Check-Advice-Check-Advice (14") | 18 |
| APCHK01A.RPT | Advice-Check-Advice (11") ANSI Compatible | 18 |

| | | |
|---|---|---|
| APCHK11A.RPT | Check-Advice-Advice (11") ANSI Compatible | 18 |

Checks are recorded in the Bank Services module according to the total advice details and number of Advice Lines Per Page entered in the Bank's Check Stocks tab. If the number of Advice Lines Per Page is less than or equal to the Maximum Advice Lines, the default forms will print advices capable of containing Advice Lines Per Page details. If the number of Advice Lines Per Page is greater than the Maximum Advice Lines, the default forms will print advices capable of containing Maximum Advice Lines details. In the latter case, Bank Services would record a different number of checks than were printed when the advice details is between the Maximum Advice Lines and Advice Lines Per Page details.

It is recomended that the number of Advice Lines Per Page entered in the Bank's Check Stocks tab never exceed the Maximum Advice Lines set in the Check Form.

# Information You Can Include on Customized Forms

This section lists the types of information you can include on your printed forms. These lists are not exhaustive; the next section provides complete listings of fields you can use in your forms.

**On a check, you can print:**

- check number
- receipt date
- entry description
- bank code
- vendor number
- vendor name
- payee name
- bank currency code

**On a mailing label, you can print:**

- vendor number
- vendor address
- vendor name

**In a vendor letter, you can print:**

- company name
- company address
- company contact
- vendor name
- vendor address
- vendor contact
- date
- current total
- aging totals
- period-to-date totals
- year-to-date totals

# Fields Available for Checks and Advices

The following table lists the database fields that you can insert in checks and advices without changing the queries defined in the supplied forms.

## Database Table BKREG - Bank Check Register Information

| Field Name | Length | Description |
|---|---|---|
| SRCEAPP | 2 | Source Application (will be "AP") |
| APPRUNNUM | 10 | Application Run Number (Batch Number) |
| BANK | 8 | Bank Code |
| SORTCODE | 10 | Sort Code (Entry Number) |
| PAYEEID | 12 | Payee Code (Vendor Number) |
| SERIAL | 4 | Serial Number |
| CHECK | 5 | Check Number |
| STATUS | 2 | Check Status<br>-2=not printed<br>-1=advice not printed<br>1=alignment<br>2=void<br>3=outstanding<br>7=non-negotiable<br>8=continuation<br>9=printed<br>10=posting error |
| CHKTYPE | 2 | Check Type<br>1=Check<br>2=EDI<br>3=Transfer<br>4=Service Charge<br>5=Credit Card<br>6=Cash<br>7=Other |
| CHKFORM | 6 | Check Stock Code |
| PAYEENAME | 60 | Payee Name |
| VENDORNAME | 60 | Vendor Name |
| REFERENCE | 60 | Check Reference |
| COMMENT | 60 | Check Description |
| POSTED | 5 | Date Check Printed |
| CHKDATE | 5 | Check Date |
| ISSUED | 10 | Check Amount |
| SISSUED | 10 | Check Source Amount |

| | | |
|---|---|---|
| RATETYPE | 2 | Rate Type |
| SRCECURN | 3 | Source Currency |
| RATEDATE | 5 | Rate Date |
| RATE | 8 | Rate |
| RATESPREAD | 8 | Rate Spread |
| RATEOP | 2 | Rate Operation<br>1=multiply<br>2=divide<br>0=not specified |
| EXTRA | 102 | Extra Application Data |
| LANGUAGE | 3 | Language Code |
| ADVICE | 5 | Advice Lines |
| FSCYEAR | 4 | Fiscal Year |
| FSCPERIOD | 2 | Fiscal Period |
| LANGCODE | 2 | Language Code<br>5658=english<br>7092=french<br>5845=spanish<br>738=australian<br>15719=mexican |
| SDECIMALS | 2 | Source Currency Decimals |
| PAYMCODE | 12 | Payment Code (defined in AP Payment Codes) |

## Database Table APADV - Advice Information

| Field Name | Length | Description |
|---|---|---|
| SRCEAPPL | 2 | Source Application (will be "AP") |
| APPLRUNN | 10 | Application Run Number (Batch Number) |
| BANKCODE | 8 | Bank Code |
| SORTCODE | 10 | Sort Code (Entry Number) |
| PAYEECODE | 12 | Payee Code (Vendor Number) |
| UNIQCNTR | 4 | Unique Counter |
| REFNUM | 60 | Reference Number (Document Number) |
| INVCDATE | 5 | Invoice Date |
| GROSSAMT | 10 | Gross Amount |
| DISCTAKN | 10 | Discount Taken |
| NETAMTPD | 10 | Net Amount Paid |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |

| | | |
|---|---|---|
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State/Province |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| CURCODE | 3 | Currency |
| CURDEC | 2 | Currency Decimals |
| GLREF | 60 | G/L Reference |
| GLDESC | 60 | G/L Description |
| GLACCT | 45 | G/L Account (misc. payments only) |
| IDRMITTO | 6 | Remit-To Location |

## Database Table CSCOM - Company Profile Information (for 1099/CPRS forms)

| Field Name | Length | Description |
|---|---|---|
| ORGID | 6 | Database ID |
| CONAME | 60 | Company Name |
| ADDR01 | 60 | Address Line 1 |
| ADDR02 | 60 | Address Line 2 |
| ADDR03 | 60 | Address Line 3 |
| ADDR04 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State/Province |
| POSTAL | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| LOCTYPE | 6 | Location Type |
| LOCCODE | 30 | Location Code |
| PHONEFMT | 2 | Phone Format |
| PHONE | 30 | Phone |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact Name |
| CNTRYCODE | 6 | Country Code |
| BRANCH | 6 | Branch Code |
| PERDFSC | 2 | Number of Fiscal Periods |
| QTR4PERD | 2 | Quarter with Four Periods |
| HOMECUR | 3 | Functional Currency |

| | | |
|---|---|---|
| MULTICURSW | 2 | Multicurrency Switch<br>0=no<br>1=yes |
| RATETYPE | 2 | Rate Type |
| WARNDAYS | 2 | Date Spread |
| EUROCURSW | 2 | Euro Currency |
| REPORTCUR | 3 | Reporting Currency |
| HNDLCKFSC | 2 | Locked Fiscal Period Handling<br>0=None<br>1=Warning<br>2=Error |
| HNDINAACCT | 2 | Inactive G/L Account Handling<br>0=None<br>1=Warning<br>2=Error |
| HNDNEXACCT | 2 | Non-extant G/L Account Handling<br>0=None<br>1=Warning<br>2=Error |

## Database Table APCCS - Class Code Summary Information (for 1099/CPRS forms)

| Field Name | Length | Description |
|---|---|---|
| VENDORID | 12 | Vendor Number |
| CLASFCID | 6 | 1099/CPRS Code |
| CNTYEAR | 4 | Year |
| CNTMONTH | 2 | Month |
| LSTPYMDATE | 5 | Last Payment Date |
| PAYMNTCNT | 4 | Number of Payments |
| PAYMNTAMT | 10 | Payment Amount |
| WITHHOLDNG | 4 | Reserved |
| WITHHLDAMT | 10 | Reserved |

## Database Table APVEN - Vendor Information(for 1099/CPRS forms, letters, and labels)

| Field Name | Length | Description |
|---|---|---|
| VENDORID | 12 | Vendor Number |
| SHORTNAME | 10 | Short Name |
| IDGRP | 6 | Group Code |

| | | |
|---|---|---|
| SWACTV | 2 | Status<br>0=inactive<br>1=active |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold<br>0=not on hold<br>1=on hold |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Participant ID |
| VENDNAME | 60 | Vendor Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State/Province |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Phone Number |
| TEXTPHON2 | 30 | Fax Number |
| PRIMRMIT | 6 | Primary Remit-To Location |
| IDACCTSET | 6 | Account Set |
| CURNCODE | 3 | Currency |
| RATETYPE | 2 | Rate Type |
| BANKID | 8 | Bank Code |
| PRTSEPCHKS | 2 | Print Separate Checks<br>0=no<br>1=yes |
| DISTSETID | 6 | Distribution Set ID |
| DISTCODE | 6 | Distribution Code |
| GLACCNT | 45 | G/L Account ID |
| TERMSCODE | 6 | Terms |
| DUPINVCCD | 2 | Reserved |
| DUPAMTCODE | 2 | Duplicate Amount Code<br>0=none<br>1=warning<br>2=error |

| | | |
|---|---|---|
| DUPDATECD | 2 | Duplicate Date Code<br>0=none<br>1=warning<br>2=error |
| CODETAXGRP | 12 | Tax Group |
| TAXCLASS1 | 2 | Tax Class Code 1 |
| TAXCLASS2 | 2 | Tax Class Code 2 |
| TAXCLASS3 | 2 | Tax Class Code 3 |
| TAXCLASS4 | 2 | Tax Class Code 4 |
| TAXCLASS5 | 2 | Tax Class Code 5 |
| TAXRPTSW | 2 | Subject to 1099/CPRS Reporting<br>0=none<br>1=1099<br>2=CPRS |
| SUBJTOWTHH | 2 | Reserved |
| TAXNBR | 20 | 1099/CPRS Tax Number |
| TAXIDTYPE | 2 | Tax ID Type<br>0=unknown<br>1=social security number<br>2=employer ID number<br>3=GST Registration Number<br>4=Business Number<br>5=Social Insurance Number |
| TAXNOTE2SW | 2 | Reserved |
| CLASID | 6 | 1099/CPRS Class Code |
| AMTCRLIMT | 10 | Credit Limit |
| AMTBALDUET | 10 | Balance Due in Vendor Currency |
| AMTBALDUEH | 10 | Balance Due in Functional Currency |
| AMTPPDINVT | 10 | Total Prepaid Invoice Vendor Currency |
| AMTPPDINVH | 10 | Total Prepaid Invoice Functional Currency |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Invoices |
| CNTPPDINVC | 4 | Number of Prepaid Invoices |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Year |
| DATEBALHIL | 5 | Date of Highest Balance Last Year |

| | | |
|---|---|---|
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Payment |
| DATELASTDI | 5 | Date of Last Discount |
| DATELSTADJ | 5 | Date of Last Adjustment |
| IDINVCHI | 22 | Number of Largest Invoice |
| IDINVCHILY | 22 | Number of Largest Invoice Last Year |
| AMTINVHIT | 10 | Largest Invoice - Vendor Currency |
| AMTBALHIT | 10 | Highest Balance - Vendor Currency |
| AMTINVHILT | 10 | Larg. Inv. Last Year Vendor Currency |
| AMTBALHILT | 10 | High Bal. Last Year - Vendor Currency |
| AMTWTHLYTC | 10 | Reserved |
| AMTLASTIVT | 10 | Last Invoice Amount - Vendor Currency |
| AMTLASTCRT | 10 | Last Cr. Note Amount - Vendor Currency |
| AMTLASTDRT | 10 | Last Dr. Note Amount - Vendor Currency |
| AMTLASTPYT | 10 | Last Payment - Vendor Currency |
| AMTLASTDIT | 10 | Last Discount Amount - Vendor Currency |
| AMTLASTADT | 10 | Last Adjustment Amount - Vendor Currency |
| AMTINVHIH | 10 | Largest Invoice - Functional Currency |
| AMTBALHIH | 10 | Highest Balance - Functional Currency |
| AMTINVHILH | 10 | Larg. Inv. Last Year Functional Currency |
| AMTWTHLYHC | 10 | Reserved |
| AMTBALHILH | 10 | High Bal. Last Year Functional Currency |
| AMTLASTIVH | 10 | Last Invoice Amount - Functional Currency |
| AMTLASTCRH | 10 | Last Cr. Note Amount - Functional Currency |
| AMTLASTDRH | 10 | Last Dr. Note Amount - Functional Currency |
| AMTLASTPYH | 10 | Last Payment - Functional Currency |
| AMTLASTDIH | 10 | Last Discount Amount - Functional Currency |
| AMTLASTADH | 10 | Last Adjustment Amount - Functional Currency |
| PAYMCODE | 12 | Payment Code |
| IDTAXREGI1 | 20 | Tax Registration Code 1 |
| IDTAXREGI2 | 20 | Tax Registration Code 2 |
| IDTAXREGI3 | 20 | Tax Registration Code 3 |
| IDTAXREGI4 | 20 | Tax Registration Code 4 |
| IDTAXREGI5 | 20 | Tax Registration Code 5 |

| | | |
|---|---|---|
| SWDISTBY | 2 | Distribution Type<br>0=Dist. set<br>1=Dist. code<br>2=G/L account<br>3=None |
| CODECHECK | 3 | Check Language |
| AVGDAYSPAY | 5 | Average Days to Pay |
| AVGPAYMENT | 10 | Reserved |
| AMTINVPDHC | 10 | Total Invoices Paid - Functional Currency |
| AMTINVPDTC | 10 | Total Invoices Paid - Vendor Currency |
| CNTNBRCHKS | 4 | Total Number of Checks |
| SWTXINC1 | 2 | Tax Included 1<br>0=no<br>1=yes |
| SWTXINC2 | 2 | Tax Included 2<br>0=no<br>1=yes |
| SWTXINC3 | 2 | Tax Included 3<br>0=no<br>1=yes |
| SWTXINC4 | 2 | Tax Included 4<br>0=no<br>1=yes |
| SWTXINC5 | 2 | Tax Included 5<br>0=no<br>1=yes |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Vendor's E-mail |
| WEBSITE | 100 | Vendor's Web Site |
| CTACPHONE | 30 | Contact Phone |
| CTACFAX | 30 | Contact Fax |
| DELMETHOD | 2 | Delivery Method<br>0=Mail<br>1=E-mail<br>2=Contact's E-mail |
| RTGPERCENT | 5 | Default Retainage Percentage |
| RTGDAYS | 2 | Default Retention Period |
| RTGTERMS | 6 | Default Retainage Terms |
| RTGAMTTC | 10 | Outstanding Retainage - Vendor Currency |
| RTGAMTHC | 10 | Outstanding Retainage - Functional Currency |
| VALUES | 4 | Number of optional fields |

| | | |
|---|---|---|
| NEXTCUID | 4 | Next Client Unique ID (unique for this vendor) |

## Fields Available for Letters and Labels

See the previous database table APVEN (Vendor Information) for a list of the fields you can insert in letters and labels.

## Report Parameters and Formula Fields

Several pieces of information are passed to the reports through report parameters. These items may be standard pieces of information about your company - such as the company name - or they may be the data selection criteria you specified for printing the report. You can insert report parameter information into a report in the same way you include database field information. To view the report parameters, open the report in Crystal Reports and choose Parameter Field from the Insert menu.

Formula fields are fields that use other fields, arithmetic operators, and functions to format information or to compute values, such as a total or average of a column's values. You can insert the formula fields that come with the report, or you can create your own. To view the existing formula fields, open the report in Crystal Reports and choose Formula Field from the Insert menu.

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# Documentation:Print Formats for Accounts Receivable Forms

**From Sage 300 ERP Development Partner Wiki**

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## Introduction

This document lists the information you can include when developing formats to print invoices, statements, and mailing labels. For each field, the list includes the code that identifies the field, the maximum number of characters in the field, and a description of the field.

## Default Check Forms

The check forms installed are:

| Name | Format | Maximum Advice Lines |
|---|---|---|
| ARCHK01.RPT | Advice-Check-Advice (11") | 18 |

| | | |
|---|---|---|
| ARCHK01A.RPT | Advice-Check-Advice (11") ANSI Compatible | 18 |
| ARCHK11.RPT | Check-Advice-Advice (11") | 18 |
| ARCHK11A.RPT | Check-Advice-Advice (11") ANSI Compatible | 18 |

Checks are recorded in the Bank Services module according to the total advice details and number of Advice Lines Per Page entered in the Bank's Check Stocks tab. If the number of Advice Lines Per Page is less than or equal to the Maximum Advice Lines, the default forms will print advices capable of containing Advice Lines Per Page details. If the number of Advice Lines Per Page is greater than the Maximum Advice Lines, the default forms will print advices capable of containing Maximum Advice Lines details. In the latter case, Bank Services would record a different number of checks than were printed when the advice details is between the Maximum Advice Lines and Advice Lines Per Page details.

It is recomended that the number of Advice Lines Per Page entered in the Bank's Check Stocks tab never exceed the Maximum Advice Lines set in the Check Form.

# Default Statement Forms

The statement forms installed are:

| Name | Use with Preprinted Forms |
|---|---|
| ARSTMT10.RPT | No |
| ARSTMT11.RPT | No |
| ARSTMTPRE.RPT | Yes |

ARSTMT10.RPT and ARSTMT11.RPT print customer, national account and national account member statements on a laser printer. ARSTMTPRE.RPT has the same features as ARSTMT10.RPT but is formatted for use with preprinted statements.

# Default Invoice Forms

The invoice forms installed are:

| Name | Use with Preprinted Forms | Description |
|---|---|---|
| ARDINVO.RPT | No | Invoice for Laser Printers. |
| ARDOTINV.RPT | No | Invoice for Dot Matrix Printers. |
| ARINVPRE.RPT | Yes | Invoice for Preprinted Laser Printer Forms. |
| ARINVWWW.RPT | No | Invoice used with Self Service Customer Account Inquiry. |

# Default Receipt Form

The receipt form installed is:

| Name | Use with Preprinted Forms | Description |
|---|---|---|
| ARRCPT.RPT | No | Receipt for Laser Printers. |

# Default Label Forms

The label forms installed are:

| Name | Description |
|---|---|
| ARLABELAVERY5160.RPT | Avery standard 5160 address format which prints 3 X 10 labels per page. |
| ARLABELAVERY5162.RPT | Avery standard 5162 address format which prints 2 X 7 labels per page. |

Both forms are shared by Statements/Letters/Labels (AR7401) and Labels (AR7402). AR7401 generates data into table ARSTCUS. AR7402 generates data into table ARSLLBL. There is a COMMAND object in the report to accommodate the two tables based on UI passed parameters.

# Information You Can Include on Customized Forms

This section lists the types of information you can include on your printed forms. These lists are not exhaustive; the next section provides complete listings of fields you can use in your forms.

**On a mailing label, you can print:**

- customer name
- customer address

**On a customer invoice, you can print:**

- date
- invoice date
- page number
- ship-to address
- customer number
- ship via
- customer name
- salesperson number
- customer address
- terms code
- customer contact
- remit-to address
- item description
- discount
- comments
- amount before taxes
- quantity
- total taxes
- unit price
- payment received
- amount
- amount due

**On a customer statement, you can print:**

- date

- due date
- page number
- discount date
- customer
- discount amount
- customer address
- check number
- customer phone
- amount allocated
- dunning message
- statement total
- invoice date
- aging totals
- invoice number
- period-to-date totals
- invoice original amount
- year-to-date totals
- invoice current amount

**In a customer letter, you can print:**

- company name
- date
- company address
- dunning message
- company contact
- current total
- customer name
- aging totals
- customer address
- period-to-date totals
- customer contact
- year-to-date totals

# Fields Available for Invoices, Credit Notes, and Debit Notes

The following tables give the database fields that you can insert in invoices, credit notes, and debit notes without changing the queries defined in the supplied forms.

## Invoice Header Information (Table ARIBH)

The following list shows fields available for header information for both posted and unposted invoices. Note: You cannot print posted invoices unless you keep history.

| Field Name | Length | Description |
|---|---|---|
| CNTBTCH | 5 | Batch Number |
| CNTITEM | 4 | Entry Number |
| IDCUST | 12 | Customer Number |

| | | |
|---|---|---|
| IDINVC | 22 | Document Number |
| IDSHPT | 6 | Ship-To Location Code |
| SHPTOLOC | 60 | Ship-To Location Name |
| SHPTOSTE1 | 60 | Ship-To Address Line 1 |
| SHPTOSTE2 | 60 | Ship-To Address Line 2 |
| SHPTOSTE3 | 60 | Ship-To Address Line 3 |
| SHPTOSTE4 | 60 | Ship-To Address Line 4 |
| SHPTOCITY | 30 | Ship-To City |
| SHPTOSTTE | 30 | Ship-To State/Prov. |
| SHPTOPOST | 20 | Ship-To Zip/Postal Code |
| SHPTOCTRY | 30 | Ship-To Country |
| SHPTOCTAC | 60 | Ship-To Contact Name |
| SHPTOPHON | 30 | Ship-To Phone Number |
| SHPTOFAX | 30 | Ship-To Fax Number |
| DATERATE | 5 | Rate Date |
| SWPROCPPD | 2 | Customer/National Account Over Credit<br>0=neither over credit limit<br>1=customer over credit limit<br>2=national account over credit limit<br>3=both over credit limit |
| AMTDUE | 10 | Amount Due |
| CUROPER | 2 | Currency Code Operator |
| SWPRTINVC | 2 | Printed<br>0=n0<br>1=yes |
| SHIPVIACODE | 6 | Ship Via Code |
| SHIPVIADESC | 60 | Ship Via Description |
| SPECINST | 60 | Special Instructions |
| TEXTTRX | 2 | Transaction Type<br>1=invoice<br>2=debit note<br>3=credit note<br>4=interest |
| IDTRX | 2 | Transaction Description<br>11=invoice-item issued<br>12=invoice-summary entered<br>13=invoice-recurring<br>14=invoice-summary issued<br>15=invoice-item entered<br>21=debit note-item issued<br>22=debit note-summary issued |

| | | |
|---|---|---|
| | | 24=debit note-summary entered<br>25=debit note-item entered<br>31=credit note-item issued<br>32=credit note-summary entered<br>34=credit note-summary issued<br>35=credit note-item entered<br>40=interest charge |
| INVCSTTS | 2 | Status<br>1=entered<br>2=printed<br>3=posted |
| ORDRNBR | 22 | Order Number |
| CUSTPO | 22 | Purchase Order Number |
| INVCDESC | 60 | Invoice Description |
| INVCAPPLTO | 22 | Apply-To Document |
| IDACCTSET | 6 | Account Set |
| DATEINVC | 5 | Invoice Date |
| DATEASOF | 5 | Invoice As-Of Date |
| FISCYR | 4 | Fiscal Year |
| FISCPER | 2 | Fiscal Period |
| CODECURN | 3 | Currency Code |
| RATETYPE | 2 | Rate Type |
| SWMANRTE | 2 | Rate Override<br>0=no<br>1=yes |
| EXCHRATEHC | 8 | Exchange Rate |
| ORIGRATEHC | 8 | Apply-To Exchange Rate |
| TERMCODE | 6 | Terms |
| SWTERMOVRD | 2 | Override Terms<br>0=no<br>1=yes |
| DATEDUE | 5 | Due Date |
| DATEDISC | 5 | Discount Date |
| PCTDISC | 8 | Discount Percentage |
| AMTDISCAVL | 10 | Discount Available |
| LASTLINE | 8 | Last Line Number |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |

| | | |
|---|---|---|
| CODESLSP5 | 8 | Salesperson 5 |
| PCTSASPLT1 | 8 | Sales Percentage 1 |
| PCTSASPLT2 | 8 | Sales Percentage 2 |
| PCTSASPLT3 | 8 | Sales Percentage 3 |
| PCTSASPLT4 | 8 | Sales Percentage 4 |
| PCTSASPLT5 | 8 | Sales Percentage 5 |
| SWTAXBL | 2 | Taxable<br>0=no<br>1=yes |
| SWMANTX | 2 | Do Not Calculate Tax<br>0=no<br>1=yes |
| CODETAXGRP | 12 | Tax Group |
| CODETAX1 | 12 | Tax Authority 1 |
| CODETAX2 | 12 | Tax Authority 2 |
| CODETAX3 | 12 | Tax Authority 3 |
| CODETAX4 | 12 | Tax Authority 4 |
| CODETAX5 | 12 | Tax Authority 5 |
| TAXSTTS1 | 2 | Tax Class 1 |
| TAXSTTS2 | 2 | Tax Class 2 |
| TAXSTTS3 | 2 | Tax Class 3 |
| TAXSTTS4 | 2 | Tax Class 4 |
| TAXSTTS5 | 2 | Tax Class 5 |
| BASETAX1 | 10 | Tax Base 1 |
| BASETAX2 | 10 | Tax Base 2 |
| BASETAX3 | 10 | Tax Base 3 |
| BASETAX4 | 10 | Tax Base 4 |
| BASETAX5 | 10 | Tax Base 5 |
| AMTTAX1 | 10 | Tax Amount 1 |
| AMTTAX2 | 10 | Tax Amount 2 |
| AMTTAX3 | 10 | Tax Amount 3 |
| AMTTAX4 | 10 | Tax Amount 4 |
| AMTTAX5 | 10 | Tax Amount 5 |
| AMTTXBL | 10 | Taxable Amount |
| AMTNOTTXBL | 10 | Non-Taxable Amount |
| AMTTAXTOT | 10 | Total Tax Amount |
| AMTINVCTOT | 10 | Document Total |
| AMTPPD | 10 | Prepayment Amount |

| | | |
|---|---|---|
| AMTPAYMTOT | 3 | Number of Scheduled Payments |
| AMTPYMSCHD | 10 | Total Payment Amount Scheduled |
| AMTNETTOT | 10 | Document Total Including Tax |
| DATEPRCS | 5 | Date Generated |
| IDPPD | 22 | Prepayment Number |
| SWJOB | 2 | Job Related Entry |
| ERRBATCH | 4 | Error Batch |
| ERRENTRY | 4 | Error Entry |
| EMAIL | 50 | Ship-To E-mail |
| CTACPHONE | 30 | Ship-To Contact Phone |
| CTACFAX | 30 | Ship-To Contact Fax |
| CTACEMAIL | 50 | Ship-To Contact E-mail |
| AMTDSBWTAX | 10 | Discount Base if Tax is Included |
| AMTDSBNTAX | 10 | Discount Base if Tax is Excluded |
| AMTDSCBASE | 10 | Discount Base Used |
| INVCTYPE | 2 | Detail Type (Item / Summary) |
| SWRTGINVC | 2 | Retainage Invoice Flag (retainage is being invoiced) |
| RTGAPPLYTO | 22 | Original Document (set if SWRTGINVC is not 0) |
| SWRTG | 2 | Retainage Flag (retainage is being withheld) |
| RTGAMT | 10 | Amount Retained |
| RTGPERCENT | 5 | Retainage Percentage |
| RTGDAYS | 2 | Retention Period (days) |
| RTGDATEDUE | 5 | Retainage Due Date |
| RTGTERMS | 5 | Terms to use when invoicing the retainage |
| SWRTGDDTOV | 2 | Retainage Due Date Override Flag |
| SWRTGAMTOV | 2 | Retainage Amount Override Flag |
| SWRTGRATE | 2 | Exchange Rate to use when invoicing the retainage<br>0=Use Original Document's Exchange Rate<br>1=Use Current Rate |

## Invoice Detail Information (Table ARIBD)

The following list shows fields available for detail information for both posted and unposted invoices. Note: You cannot print posted invoices unless you keep history.

| Field Name | Length | Description |
|---|---|---|
| ITEMCOST | 10 | Item Cost |
| AMTPRIC | 10 | Price |
| IDACCTCOGS | 45 | COGS Account |

| | | |
|---|---|---|
| IDACCTINV | 45 | Inventory Account |
| IDACCTREV | 45 | Revenue Account |
| TEXTDESC | 60 | Description |
| IDDIST | 6 | Distribution Code |
| IDINVC | 22 | Reserved |
| CNTBTCH | 5 | Batch Number |
| CNTITEM | 4 | Entry Number |
| CNTLINE | 3 | Line Number |
| IDITEM | 16 | Item Number |
| UNITMEAS | 10 | Unit of Measure |
| QTYINVC | 10 | Quantity |
| AMTCOST | 10 | Cost |
| AMTEXTN | 10 | Extended Amount |
| AMTCOGS | 10 | COGS (Cost of Goods Sold) Amount |
| AMTTXBL | 10 | Taxable Amount |
| TOTTAX | 10 | Tax Amount |
| SWMANLTX | 2 | Reserved |
| BASETAX1 | 10 | Tax Base 1 |
| BASETAX2 | 10 | Tax Base 2 |
| BASETAX3 | 10 | Tax Base 3 |
| BASETAX4 | 10 | Tax Base 4 |
| BASETAX5 | 10 | Tax Base 5 |
| TAXSTTS1 | 2 | Tax Class 1 |
| TAXSTTS2 | 2 | Tax Class 2 |
| TAXSTTS3 | 2 | Tax Class 3 |
| TAXSTTS4 | 2 | Tax Class 4 |
| TAXSTTS5 | 2 | Tax Class 5 |
| SWTAXINCL1 | 2 | Tax Included 1 |
| SWTAXINCL2 | 2 | Tax Included 2 |
| SWTAXINCL3 | 2 | Tax Included 3 |
| SWTAXINCL4 | 2 | Tax Included 4 |
| SWTAXINCL5 | 2 | Tax Included 5 |
| RATETAX1 | 8 | Tax Rate 1 |
| RATETAX2 | 8 | Tax Rate 2 |
| RATETAX3 | 8 | Tax Rate 3 |
| RATETAX4 | 8 | Tax Rate 4 |

| | | |
|---|---|---|
| RATETAX5 | 8 | Tax Rate 5 |
| AMTTAX1 | 10 | Tax Amount 1 |
| AMTTAX2 | 10 | Tax Amount 2 |
| AMTTAX3 | 10 | Tax Amount 3 |
| AMTTAX4 | 10 | Tax Amount 4 |
| AMTTAX5 | 10 | Tax Amount 5 |
| IDJOBPROJ | 30 | Reserved |
| COMMENT | 250 | Comments |
| SWPRTSTMT | 2 | Print Comment<br>0=no<br>1=yes |
| ITEMCOST | 10 | Item Cost |
| CONTRACT | 16 | Contract ID |
| PROJECT | 16 | Project ID |
| CATEGORY | 16 | Category ID |
| RESOURCE | 24 | Project/Category Resource |
| TRANSNBR | 4 | Transaction Number |
| COSTCLASS | 2 | Cost Classification |
| BILLDATE | 5 | Billing Date |
| SWIBT | 2 | Comments Flag (not 0 if attached comment in ARIBT) |
| SWDISCABLE | 2 | Discountable Flag |
| OCNTLINE | 3 | Original Document's Line Number (see AROBLJ) |
| RTGAMT | 10 | Amount Retained |
| RTGPERCENT | 5 | Retainage Percentage |
| RTGDAYS | 2 | Retention Period (days) |
| RTGDATEDUE | 5 | Retainage Due Date |
| SWRTGDDTOV | 2 | Retainage Due Date Override Flag |
| SWRTGAMTOV | 2 | Retainage Amount Override Flag |

## Invoice Detail Comment Information (Table ARIBT)

The following list shows additional comment information fields for unposted invoices.

| Field Name | Length | Description |
|---|---|---|
| CNTBTCH | 5 | Batch Number |
| CNTITEM | 4 | Entry Number |
| CNTLINE | 3 | Line Number |
| TEXTLINE | 250 | Comments |

| | | |
|---|---|---|
| SWPRTSTM | 2 | Print Comment<br>0=no<br>1=yes |

## Customer Record Information (Table ARCUS)

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| TEXTSNAM | 10 | Short Name |
| IDGRP | 6 | Group Code |
| IDNATACCT | 12 | National Account |
| SWACTV | 2 | Status<br>0=inactive<br>1=active |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold<br>0=no<br>1=yes |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Reserved |
| CODEDAB | 9 | Credit Bureau Number |
| CODEDABRTG | 5 | Credit Bureau Rating |
| DATEDAB | 5 | Credit Bureau Date |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State/Province |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Telephone Number |
| TEXTPHON2 | 30 | Fax Number |
| CODETERR | 6 | Territory Code |
| IDACCTSET | 6 | Account Set |
| IDAUTOCASH | 6 | Autocash Profile (not used) |

| | | |
|---|---|---|
| IDBILLCYCL | 6 | Billing Cycle |
| IDSVCCHRG | 6 | Interest Profile |
| IDDLNQ | 6 | Reserved |
| CODECURN | 3 | Currency |
| SWPRTSTMT | 2 | Print Statements<br>0=no<br>1=yes |
| SWPRTDLNQ | 2 | Reserved |
| SWBALFWD | 2 | Account Type<br>0=open item<br>1=balance forward |
| CODETERM | 6 | Terms |
| IDRATETYPE | 2 | Rate Type |
| CODETAXGRP | 12 | Tax Group |
| IDTAXREGI1 | 20 | Tax Registration Number 1 |
| IDTAXREGI2 | 20 | Tax Registration Number 2 |
| IDTAXREGI3 | 20 | Tax Registration Number 3 |
| IDTAXREGI4 | 20 | Tax Registration Number 4 |
| IDTAXREGI5 | 20 | Tax Registration Number 5 |
| TAXSTTS1 | 2 | Tax Class Code 1 |
| TAXSTTS2 | 2 | Tax Class Code 2 |
| TAXSTTS3 | 2 | Tax Class Code 3 |
| TAXSTTS4 | 2 | Tax Class Code 4 |
| TAXSTTS5 | 2 | Tax Class Code 5 |
| AMTCRLIMT | 10 | Credit Limit |
| AMTBALDUET | 10 | Balance Due in Customer Currency |
| AMTBALDUEH | 10 | Balance Due in Functional Currency |
| DATELASTST | 5 | Date of Last Statement |
| AMTLASTSTT | 10 | Last Statement Total in Customer Currency |
| AMTLASTSTH | 10 | Reserved |
| DTBEGBALFW | 5 | Date of Last Balance Forward Statement |
| AMTBALFWDT | 10 | Beginning Balance on Last Statement |
| AMTBALFWDH | 10 | Reserved |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Documents |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |

| | | |
|---|---|---|
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Year |
| DATEBALHIL | 5 | Date of Highest Balance Last Year |
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Payment |
| DATELASTDI | 5 | Date of Last Discount |
| DATELASTAD | 5 | Date of Last Adjustment |
| DATELASTWR | 5 | Date of Last Write-Off |
| DATELASTRI | 5 | Date of Last Returned Check |
| DATELASTIN | 5 | Date of Last Interest Charge |
| IDINVCHI | 22 | Largest Invoice Number |
| IDINVCHILY | 22 | Largest Invoice Number Last Year |
| AMTINVHIT | 10 | Largest Invoice - Customer Currency |
| AMTBALHIT | 10 | Highest Balance - Customer Currency |
| AMTINVHILT | 10 | Largest Invoice Last Year - Customer Currency |
| AMTBALHILT | 10 | Highest Balance Last Year - Customer Currency |
| AMTLASTIVT | 10 | Last Invoice Amount - Customer Currency |
| AMTLASTCRT | 10 | Last Credit Note Amount - Customer Currency |
| AMTLASTDRT | 10 | Last Debit Note Amount - Customer Currency |
| AMTLASTPYT | 10 | Last Payment - Customer Currency |
| AMTLASTDIT | 10 | Last Discount Amount - Customer Currency |
| AMTLASTADT | 10 | Last Adjustment Amount - Customer Currency |
| AMTLASTWRT | 10 | Last Write-Off Amount - Customer Currency |
| AMTLASTRIT | 10 | Last Returned Check Amount - Customer Currency |
| AMTLASTINT | 10 | Last Interest Charge - Customer Currency |
| AMTINVHIH | 10 | Largest Invoice - Functional Currency |
| AMTBALHIH | 10 | Highest Balance - Functional Currency |
| AMTINVHILH | 10 | Largest Invoice Last Year - Functional Currency |
| AMTBALHILH | 10 | Highest Balance Last Year - Functional Currency |
| AMTLASTIVH | 10 | Last Invoice Amount - Functional Currency |
| AMTLASTCRH | 10 | Last Credit Note Amount - Functional Currency |
| AMTLASTDRH | 10 | Last Debit Note Amount - Functional Currency |

| | | |
|---|---|---|
| AMTLASTPYH | 10 | Last Payment - Functional Currency |
| AMTLASTDIH | 10 | Last Discount Amount - Functional Currency |
| AMTLASTADH | 10 | Last Adjustment Amount - Functional Currency |
| AMTLASTWRH | 10 | Last Write-Off Amount - Functional Currency |
| AMTLASTRIH | 10 | Last Returned Check Amount - Functional Currency |
| AMTLASTINH | 10 | Last Interest Charge - Functional Currency |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |
| CODESLSP5 | 8 | Salesperson 5 |
| PCTSASPLT1 | 5 | Sales Percentage 1 |
| PCTSASPLT2 | 5 | Sales Percentage 2 |
| PCTSASPLT3 | 5 | Sales Percentage 3 |
| PCTSASPLT4 | 5 | Sales Percentage 4 |
| PCTSASPLT5 | 5 | Sales Percentage 5 |
| PRICLIST | 6 | Customer Price List |
| CUSTTYPE | 2 | Customer Discount Type<br>0=base<br>1=a<br>2=b<br>3=c<br>4=d<br>5=e |
| AMTPDUE | 10 | Amount Past Due |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Customer's E-mail |
| WEBSITE | 100 | Customer's Web site |
| BILLMETHOD | 2 | Reserved |
| CCNUMBER | 30 | Reserved |
| CCEXP | 5 | Reserved |
| CCNAME | 50 | Reserved |
| CCPAYMTYP | 6 | Receipt Type |
| FOB | 60 | Free On Board |
| SHIPVIACODE | 6 | Ship Via Code |
| SHIPVIADESC | 60 | Ship Via Description |
| DELMETHOD | 2 | Delivery Method |
| PRIMSHIPTO | 6 | Primary Ship-To Location |

| | | |
|---|---|---|
| CTACPHONE | 30 | Contact Phone |
| CTACFAX | 30 | Contact Fax |
| SWPARTSHIP | 2 | Allow Partial Shipments<br>0=No<br>1=Yes |
| SWWEBSHOP | 2 | Allow Web Store Shopping<br>0=No<br>1=Yes |
| RTGPERCENT | 5 | Default Retainage Percentage |
| RTGDAYS | 2 | Default Retention Period |
| RTGTERMS | 6 | Default Retainage Terms |
| RTGAMTTC | 10 | Outstanding Retainage - Customer Currency |
| RTGAMTHC | 10 | Outstanding Retainage - Functional Currency |
| CNTPPDINVC | 4 | Number of Open Prepayments |
| AMTPPDINVT | 10 | Total of Open Prepayments - Customer Currency |
| AMTPPDINVH | 10 | Total of Open Prepayments - Functional Currency |

## Billing Cycle Information (ARRBC)

| Field Name | Length | Description |
|---|---|---|
| IDCYCL | 6 | Billing Cycle Code |
| TEXTDESC | 60 | Description |
| ACTVSW | 2 | Status<br>0=inactive<br>1=active |
| DATEINAC | 5 | Inactive Date |
| LASTMNTN | 5 | Date Last Maintained |
| LASTSTMT | 5 | Date Statements Last Printed |
| LASTINTT | 5 | Date Interest Invoices Last Posted |
| LASTSTD | 5 | Date Recurring Charges Last Posted |
| DAYSCYCL | 2 | Billing Cycle Frequency |
| NAME | 60 | Remit-To Name |
| STREET1 | 60 | Remit -To Address 1 |
| STREET2 | 60 | Remit -To Address 2 |
| STREET3 | 60 | Remit -To Address 3 |
| STREET4 | 60 | Remit -To Address 4 |
| CITY | 30 | Remit -To City |
| STATE | 30 | Remit -To State |
| POSTCODE | 20 | Remit -To Postal Code |

| | | |
|---|---|---|
| CNTYCODE | 30 | Remit -To Country |

# Fields Available for Statements, Letters, and Labels

Statements are produced from the following 5 tables:

- ARSTRUN
- ARSTCUS
- ARSTNAT
- ARSTOBL
- ARSTOBP

Letters are produced from the ARSTCUS table only. While labels can be produced from either the ARSTCUS table or the ARSLLBL table. Fields in each table are described in detail below.

## ARSTRUN

| Field Name | Length | Description |
|---|---|---|
| STMTSEQ | 4 | Statement Run No. |
| STMTDATE | 5 | Statement Run Date |
| SWFINISH | 2 | Statement Run Completed Flag<br>0=No<br>1=Yes |
| DATECUTOFF | 5 | Cutoff Date |
| SWINVCDATE | 2 | Due Date / Invoice Date<br>0=Due Date<br>1=Doc Date |
| SWDEBIT | 2 | Include Debit Balances<br>0=No<br>1=Yes |
| SWCREDIT | 2 | Include Credit Balances<br>0=No<br>1=Yes |
| SWZEROBAL | 2 | Include Zero Balances<br>0=No<br>1=Yes |
| SWINCLPAID | 2 | Include Fully Paid Transactions<br>0=No<br>1=Yes |
| SWDETAIL | 2 | Include Details<br>0=Summary<br>1=Detail |
| SWTYPERUN | 2 | Run Type<br>0=Customer Statements<br>1=National Acct. Statements |

| | | |
|---|---|---|
| SWDTLSRTBY | 2 | Detail Sort<br>0=Doc No.<br>1=Doc Date |
| IDDUNNING | 8 | Dunning Message Code |
| IDFROM1 | 60 | Range 1 From |
| IDTO1 | 60 | Range 1 To |
| INDEX1 | 2 | Range 1 Type |
| IDFROM2 | 60 | Range 2 From |
| IDTO2 | 60 | Range 2 To |
| INDEX2 | 2 | Range 2 Type |
| IDFROM3 | 60 | Range 3 From |
| IDTO3 | 60 | Range 3 To |
| INDEX3 | 2 | Range 3 Type |
| IDFROM4 | 60 | Range 4 From |
| IDTO4 | 60 | Range 4 To |
| INDEX4 | 2 | Range 4 Type |
| RPTNAME | 255 | Report Name |
| DELMETHOD | 2 | Delivery Method<br>1=Customer<br>0=Print Destination |
| SORTINDEX1 | 2 | Sort field 1 |
| SORTINDEX2 | 2 | Sort field 2 |
| SORTINDEX3 | 2 | Sort field 3 |
| SORTINDEX4 | 2 | Sort field 4 |
| AGEPERIOD1 | 3 | Current Period |
| AGEPERIOD2 | 3 | First Period |
| AGEPERIOD3 | 3 | Second Period |
| AGEPERIOD4 | 3 | Third Period |

## ARSTCUS

| Field Name | Length | Description |
|---|---|---|
| STMTSEQ | 4 | Statement Run No. |
| IDCUST | 12 | Customer No. |
| SWPRINTED | 2 | Statement Printed Flag<br>0-No<br>1=Yes |
| SWNATSTMT | 2 | NAT Statement Switch<br>0=Customer Statements |

| | | |
|---|---|---|
| | | 1=National Acct. Statements<br>2=Letters or Labels |
| IDNATACCT | 12 | National Account Number |
| STMTDATE | 5 | Statement Run Date |
| TEXTSNAM | 10 | Short Name |
| IDGRP | 6 | Group Code |
| SWACTV | 2 | Status<br>0=Inactive<br>1=Active |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold<br>0=No<br>1= No |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Reserved |
| CODEDAB | 9 | Credit Bureau Number |
| CODEDABRTG | 5 | Credit Bureau Rating |
| DATEDAB | 5 | Credit Bureau Date |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State/Prov. |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Phone Number |
| TEXTPHON2 | 30 | Fax Number |
| CODETERR | 6 | Territory Code |
| IDACCTSET | 6 | Account Set |
| IDAUTOCASH | 6 | Autocash Profile |
| IDBILLCYCL | 6 | Billing Cycle |
| IDSVCCHRG | 6 | Interest Profile |
| IDDLNQ | 6 | Reserved |
| CODECURN | 3 | Currency Code |

| | | |
|---|---|---|
| SWPRTSTMT | 2 | Print Statements<br>0=No<br>1=Yes |
| SWPRTDLNQ | 2 | Reserved |
| SWBALFWD | 2 | Account Type<br>0=Open Item<br>1=Balance Forward |
| CODETERM | 6 | Terms |
| IDRATETYPE | 2 | Rate Type |
| CODETAXGRP | 12 | Tax Group |
| IDTAXREGI1 | 20 | Tax Registration No. 1 |
| IDTAXREGI2 | 20 | Tax Registration No. 2 |
| IDTAXREGI3 | 20 | Tax Registration No. 3 |
| IDTAXREGI4 | 20 | Tax Registration No. 4 |
| IDTAXREGI5 | 20 | Tax Registration No. 5 |
| TAXSTTS1 | 2 | Tax Class Code 1 |
| TAXSTTS2 | 2 | Tax Class Code 2 |
| TAXSTTS3 | 2 | Tax Class Code 3 |
| TAXSTTS4 | 2 | Tax Class Code 4 |
| TAXSTTS5 | 2 | Tax Class Code 5 |
| AMTCRLIMT | 10 | Credit Limit (Cust. Currency) |
| AMTBALDUET | 10 | Balance Due in Cust. Currency |
| AMTBALDUEH | 10 | Balance Due in Func. Currency |
| DATELASTST | 5 | Date of Last Statement |
| AMTLASTSTT | 10 | Last Statement Total Cust. Currency |
| AMTLASTSTH | 10 | Reserved |
| DTBEGBALFW | 5 | Date of Last Bal. Fwd. Statement |
| AMTBALFWDT | 10 | Beginning Bal. on Last Statement |
| AMTBALFWDH | 10 | Reserved |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Documents |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Yr. |
| DATEBALHIL | 5 | Date of Highest Balance Last Yr. |

| | | |
|---|---|---|
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Receipt |
| DATELASTDI | 5 | Date of Last Discount |
| DATELASTAD | 5 | Date of Last Adjustment |
| DATELASTWR | 5 | Date of Last Write-Off |
| DATELASTRI | 5 | Date of Last Returned Check |
| DATELASTIN | 5 | Date of Last Interest Charge |
| DATELASTDQ | 5 | Reserved |
| IDINVCHI | 22 | Largest Invoice Number |
| IDINVCHILY | 22 | Largest Invoice Number Last Yr. |
| AMTINVHIT | 10 | Largest Invoice - Cust. Currency |
| AMTBALHIT | 10 | Highest Balance - Cust. Currency |
| AMTINVHILT | 10 | Lgst. Inv. Last Yr. Cust. Currency |
| AMTBALHILT | 10 | High Bal. Last Yr. - Cust. Currency |
| AMTLASTIVT | 10 | Last Invoice Amt. - Cust. Currency |
| AMTLASTCRT | 10 | Last Cr. Note Amt. - Cust. Currency |
| AMTLASTDRT | 10 | Last Dr. Note Amt. - Cust. Currency |
| AMTLASTPYT | 10 | Last Receipt - Cust. Currency |
| AMTLASTDIT | 10 | Last Discount Amt. - Cust. Currency |
| AMTLASTADT | 10 | Last Adj. Amt. - Cust. Currency |
| AMTLASTWRT | 10 | Last Write-Off Amt. Cust. Currency |
| AMTLASTRIT | 10 | Last Ret'd. Chk. Amt. Cust. Currency |
| AMTLASTINT | 10 | Last Int. Charge - Cust. Currency |
| AMTINVHIH | 10 | Largest Invoice - Func. Currency |
| AMTBALHIH | 10 | Highest Balance - Func. Currency |
| AMTINVHILH | 10 | Lgst. Inv. Last Yr. Func. Currency |
| AMTBALHILH | 10 | High Bal. Last Yr. - Func. Currency |
| AMTLASTIVH | 10 | Last Invoice Amt. - Func. Currency |
| AMTLASTCRH | 10 | Last Cr. Note Amt. - Func. Currency |
| AMTLASTDRH | 10 | Last Dr. Note Amt. - Func. Currency |
| AMTLASTPYH | 10 | Last Receipt - Func. Currency |
| AMTLASTDIH | 10 | Last Discount Amt. - Func. Currency |
| AMTLASTADH | 10 | Last Adj. Amt. - Func. Currency |

| | | |
|---|---|---|
| AMTLASTWRH | 10 | Last Write-Off Amt. Func. Currency |
| AMTLASTRIH | 10 | Last Ret'd. Chk. Amt. Func. Currency |
| AMTLASTINH | 10 | Last Int. Charge - Func. Currency |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |
| CODESLSP5 | 8 | Salesperson 5 |
| PCTSASPLT1 | 5 | Sales-Split Percentage 1 |
| PCTSASPLT2 | 5 | Sales-Split Percentage 2 |
| PCTSASPLT3 | 5 | Sales-Split Percentage 3 |
| PCTSASPLT4 | 5 | Sales-Split Percentage 4 |
| PCTSASPLT5 | 5 | Sales-Split Percentage 5 |
| PRICLIST | 6 | Customer Price List |
| CUSTTYPE | 2 | Customer Discount Type<br>0=Base<br>1=A<br>2=B<br>3=C<br>4=D<br>5=E |
| AMTPDUE | 10 | Amount Past Due |
| TEXTSTMT | 45 | Dunning Message |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Customer's E-mail |
| WEBSITE | 100 | Web Site |
| DELMETHOD | 2 | Delivery Method<br>0=Mail<br>2=E-mail<br>4=Contact's E-mail |
| CTACPHONE | 30 | Contact's Phone |
| CTACFAX | 30 | Contact's Fax |
| SWPARTSHIP | 2 | Allow Partial Shipments<br>0=No<br>1=Yes |
| HAMTBGNBLF | 10 | HDR Amount Beginning Balance For |
| HAMTEBALFD | 10 | HDR Amount Ending Balance Forward |
| HAMTSTMTBL | 10 | HDR Amount Statement Balance |
| HAMTDUECUR | 10 | HDR Amount Due Current Period |

| | | |
|---|---|---|
| HAMTDUEAG1 | 10 | HDR Amount Due 1st Period |
| HAMTDUEAG2 | 10 | HDR Amount Due 2nd Period |
| HAMTDUEAG3 | 10 | HDR Amount Due 3rd Period |
| HAMTDUEAG4 | 10 | HDR Amount Due 4th Period |
| HAMTDUEFWD | 10 | HDR Amount Due Forward Balance |
| RBCNAME | 60 | Remit-To Name |
| RBCSTREET1 | 60 | Remit-To Address 1 |
| RBCSTREET2 | 60 | Remit-To Address 2 |
| RBCSTREET3 | 60 | Remit-To Address 3 |
| RBCSTREET4 | 60 | Remit-To Address 4 |
| RBCCITY | 30 | Remit-To City |
| RBCSTATE | 30 | Remit-To State/Prov. |
| RBCPSTCDE | 20 | Remit-To Zip/Postal Code |
| RBCCNTYCDE | 30 | Remit-To Country |
| CUSDECIMAL | 2 | Customer Currency Decimal |
| CURSYMBOL | 4 | Customer Currency Symbol |

## ARSTOBL

| Field Name | Length | Description |
|---|---|---|
| STMTSEQ | 4 | Statement Run No. |
| IDCUST | 12 | Customer Number |
| IDINVC | 22 | Document Number |
| STMTDATE | 5 | Statement Run Date |
| CODE | 1 | RESERVED - Code |
| RECTYPE | 1 | RESERVED - Record Type |
| IDRMIT | 24 | Check/Receipt No. |
| IDCUSTPO | 22 | Purchase Order Number |
| IDORDERNBR | 22 | Order Number |
| DATEINVC | 5 | Document Date |
| DATEDUE | 5 | Due Date |
| DESCINVC | 60 | Document Description |
| TRXTYPETXT | 2 | Document Type |
| TRXTYPEID | 2 | Transaction Type |
| AMTDUE | 10 | Amount Due |
| AMTDISC | 10 | Discount Amount |
| IDCUSTSHPT | 6 | Ship-To Location |

| | | |
|---|---|---|
| CODETERM | 6 | Terms |
| DATELASTST | 5 | Last Statement Date |

## ARSTOBP

| Field Name | Length | Description |
|---|---|---|
| STMTSEQ | 4 | Statement Run No. |
| IDCUST | 12 | Customer Number |
| IDINVC | 22 | Document Number |
| CNTSEQ | 4 | Sequence No. |
| STMTDATE | 5 | Statement Run Date |
| IDRMIT | 24 | Check/Receipt No. |
| DATEBUS | 5 | Business Date |
| TRANSTYPE | 2 | Document Type |
| AMTPAYMTC | 10 | Cust. Receipt Amount |
| TRXTYPE | 2 | Transaction Type |
| IDMEMOXREF | 22 | Reference Document No. |

## ARSTNAT

| Field Name | Length | Description |
|---|---|---|
| STMTSEQ | 4 | Statement Run No. |
| IDNATACCT | 12 | National Account Number |
| STMTDATE | 5 | Statement Run Date |
| SWPRINTED | 2 | Statement Printed Flag<br>0=No<br>1=Yes |
| NAMEACCT | 60 | National Account Name |
| TEXTSTRE1 | 60 | NAT Address Line 1 |
| TEXTSTRE2 | 60 | NAT Address Line 2 |
| TEXTSTRE3 | 60 | NAT Address Line 3 |
| TEXTSTRE4 | 60 | NAT Address Line 4 |
| NAMECITY | 30 | NAT City |
| CODESTATE | 30 | NAT State/Prov. |
| CODEPOST | 20 | NAT Zip/Postal Code |
| CODECTRY | 30 | NAT Country |
| NAMECTAC | 60 | NAT Contact Name |
| TEXTPHON1 | 30 | NAT Phone Number |

| | | |
|---|---|---|
| TEXTPHON2 | 30 | NAT Fax Number |
| TEXTSTMT | 45 | NAT Dunning Message |
| EMAIL | 50 | E-mail |
| WEBSITE | 100 | National Account's Web Site |
| CTACPHONE | 30 | Contact's Phone |
| CTACFAX | 30 | Contact's Fax |
| CTACEMAIL | 50 | Contact's E-mail |
| DELMETHOD | 2 | Delivery Method |
| SWBALFWD | 2 | Account Type |
| AMTBGNBLF | 10 | NAT Amount Beginning Balance Forward |
| AMTEBALFD | 10 | NAT Amount Ending Balance Forward |
| AMTSTMTBL | 10 | NAT Amount Statement Balance |
| AMTDUECUR | 10 | NAT Amount Due Current Period |
| AMTDUEAG1 | 10 | NAT Amount Due 1st Period |
| AMTDUEAG2 | 10 | NAT Amount Due 2nd Period |
| AMTDUEAG3 | 10 | NAT Amount Due 3rd Period |
| AMTDUEAG4 | 10 | NAT Amount Due 4th Period |
| AMTDUEFWD | 10 | NAT Amount Due Forward Balance |

## ARSLLBL

| Field Name | Length | Description |
|---|---|---|
| SELSEQ | 4 | Sequence Number |
| IDCUST | 12 | Customer Number |
| IIDSHIPTO | 6 | Ship-To Location |
| IDINVC | 22 | Document Number |
| INSTANCE | 4 | Instance Number |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State/Prov. |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |

## Report Parameters and Formula Fields

Several pieces of information are passed to the reports through report parameters. These items may be standard pieces of information about your company - such as the company name - or they may be the data selection criteria you specified for printing the report. You can insert report parameter information into a report in the same way you include database field information. To view the report parameters, open the report in Crystal Reports and choose Parameter Field from the Insert menu.

Formula fields are fields that use other fields, arithmetic operators, and functions to format information or to compute values, such as a total or average of a column's values. You can insert the formula fields that come with the report, or you can create your own. To view the existing formula fields, open the report in Crystal Reports and choose Formula Field from the Insert menu.

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/wiki/Documentation:Print_Formats_for_Accounts_Receivable_Forms"
Categories: Accpac 5.6 | Accpac 6.0 | Accpac 6.1 | Accpac 6.2 | Printed Form Formats

- This page was last modified on 10 June 2013, at 19:04.

# Documentation:Print Formats for Inventory Control Forms

**From Sage 300 ERP Development Partner Wiki**

## Introduction

This document lists the information you can include when developing formats to print bin/shelf labels and item labels. For each field, the list includes the code that identifies the field, the maximum number of characters in the field, and a description of the field.

For information on using Crystal Reports to customize forms, refer to the online document, "Customizing Printed Forms with Crystal Reports."

## Bin/Shelf Labels and Item Labels

The following table lists the fields that you can place on either bin/shelf labels and item labels:

**Item Number Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Number |
| ALTSET | 4 | Alternate Item Set Number |
| DESC | 60 | Description |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| ITEMBRKID | 6 | Structure Code |
| FMTITEMNO | 24 | Item Number |
| CATEGORY | 6 | Category |
| CNTLACCT | 6 | Account Set Code |
| STOCKITEM | 2 | Stock Item |
| STOCKUNIT | 10 | Stocking Unit of Measure |
| DEFPRICLST | 6 | Default Price List Code |
| UNITWGT | 10 | Unit Weight |
| PICKINGSEQ | 10 | Default Picking Sequence |
| SERIALNO | 2 | Serial Numbers |
| COMMODIM | 16 | Commodity Number |
| DATEINACTV | 5 | Date Inactive |
| SEGMENT1 | 24 | Segment 1 |

| | | |
|---|---|---|
| SEGMENT2 | 24 | Segment 2 |
| SEGMENT3 | 24 | Segment 3 |
| SEGMENT4 | 24 | Segment 4 |
| SEGMENT5 | 24 | Segment 5 |
| SEGMENT6 | 24 | Segment 6 |
| SEGMENT7 | 24 | Segment 7 |
| SEGMENT8 | 24 | Segment 8 |
| SEGMENT9 | 24 | Segment 9 |
| SEGMENT10 | 24 | Segment 10 |
| COMMENT1 | 80 | Comment 1 |
| COMMENT2 | 80 | Comment 2 |
| COMMENT3 | 80 | Comment 3 |
| COMMENT4 | 80 | Comment 4 |
| ALLOWONWEB | 2 | Item can be ordered from Web |
| KITTING | 2 | Kitting Item |
| VALUES | 4 | Optional Fields |
| DEFKITNO | 6 | Default Kit Number |
| SELLABLE | 2 | Sellable |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| SERIALMASK | 6 | Serial Number Mask |
| NEXTSERFMT | 40 | Next Formatted Serial |
| SUSEEXPDAY | 2 | Use Serials Days to Expire |
| SEXPDAYS | 2 | Serials Days to Expire |
| SDIFQTYOK | 2 | Allow Different Serial Qty |
| SVALUES | 2 | Serials Optional Fields |
| SWARYCODE | 6 | Default Serial Warranty Code |
| SCONTCODE | 6 | Default Serial Contract Code |
| SCONTRECE | 2 | Serial is on Cont. When Received |
| SWARYSOLD | 2 | Serial is on Warr.When Sold |
| SWARYREG | 2 | Serial is on Warr. When Registered |
| LOTITEM | 2 | Lot Numbers |
| LOTMASK | 6 | Lot Number Mask |
| NEXTLOTFMT | 40 | Next Formatted Lot |
| LUSEEXPDAY | 2 | Use Lots Days to Expire |
| LEXPDAYS | 2 | Lots Days to Expire |
| LUSEQRNDAY | 2 | Use Lots Days on Quarantine |

| | | |
|---|---|---|
| LQRNDAYS | 2 | Lots Days on Quarantine |
| LDIFQTYOK | 2 | Allow Different Lot Qty |
| LVALUES | 4 | Lots Optional Fields |
| LWARYCODE | 6 | Default Lot Warranty Code |
| LCONTCODE | 6 | Default Lot Contract Code |
| LCONTRECE | 2 | Lot is on Cont. When Received |
| LWARYSOLD | 2 | Lot is on Warr. When Sold |

**Item Location Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Item Number |
| LOCATION | 6 | Location |
| PICKINGSEQ | 10 | Picking Sequence |
| ACTIVE | 2 | Allowed |
| DATEACTIVE | 5 | Date Location Activated |
| USED | 2 | In Use |
| LASTUSED | 5 | Date Last Used |
| QTYONHAND | 10 | Quantity on Hand (Last Day End) |
| QTYONORDER | 10 | Quantity on P/O |
| QTYSALORDR | 10 | Quantity on S/O |
| QTYOFFSET | 10 | Quantity Not in Cost File |
| QTYSHNOCST | 10 | Quantity Shipped Not Costed |
| QTYRENOCST | 10 | Quantity Received Not Costed |
| QTYADNOCST | 10 | Quantity Adjusted Not Costed |
| NUMNOCST | 4 | Number of Uncosted Transactions |
| TOTALCOST | 10 | Total Cost |
| COSTOFFSET | 10 | Cost Not in Cost File |
| COSTUNIT | 10 | Cost Unit of Measure |
| COSTCONV | 10 | Cost Unit Conversion Factor |
| STDCOST | 10 | Standard Cost |
| LASTSTDCST | 10 | Last Standard Cost |
| LASTSTDDAT | 5 | Last Standard Cost Date |
| LASTSHIPDT | 5 | Last Shipment Date |
| DAYSTOSHIP | 10 | Average Days To Ship |
| UNITSSHIP | 10 | Average Units Shipped |
| SHIPMENTS | 2 | Shipments Used In Calculation |

| | | |
|---|---|---|
| LASTRCPTDT | 5 | Last Receipt Date |
| RECENTCOST | 10 | Most Recent Cost |
| COST1 | 10 | User Defined Cost 1 |
| COST2 | 10 | User Defined Cost 2 |
| LASTCOST | 10 | Last Unit Cost |
| QTYCOMMIT | 10 | Quantity Committed |

**Item Categories Fields**

| Field Name | Length | Description |
|---|---|---|
| CATEGORY | 6 | Category Code |
| DESC | 60 | Description |
| COGSACCT | 45 | Cost of Goods Sold Account |
| REVENUACCT | 45 | Sales Account |
| RETURNACCT | 45 | Returns Account |
| VARIANACCT | 45 | Cost Variance Account |
| COMMSNPAID | 2 | Commission Paid |
| COMMSNRATE | 5 | Commission Rate |
| INACTIVE | 2 | Status |
| DATELASTMN | 5 | Date Last Maintained |
| DEFPRICLST | 6 | Default Price List Code |
| DATEINACTV | 5 | Date Inactive |
| DAMAGEACCT | 45 | Damaged Goods Account |

**Item Segments Fields**

| Field Name | Length | Description |
|---|---|---|
| SEGMENT | 2 | Segment Number |
| DESC | 60 | Description |
| LENGTH | 2 | Length |
| VALIDATE | 2 | Validate |

**Segment Codes Fields**

| Field Name | Length | Description |
|---|---|---|
| SEGMENT | 2 | Segment Number |
| SEGVAL | 24 | Segment Code |

| | | |
|---|---|---|
| DESC | 60 | Description |

**Options Fields**

| Field Name | Length | Description |
|---|---|---|
| CONTACT | 60 | Contact Name |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| FRACTQTY | 2 | Fractional Quantities |
| NEGQTY | 2 | Allow Negative Quantities |
| TRANSHIST | 2 | Keep Transaction History |
| JOBCOST | 2 | Interface With Job Cost |
| REFCHOICE | 2 | G/L Reference Field |
| DESCCHOICE | 2 | G/L Description Field |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| COST1NAME | 10 | Cost 1 Name |
| COST2NAME | 10 | Cost 2 Name |
| DAYEND | 2 | Day End Transactions Outstanding |
| TRANSNUM | 10 | Next Transaction Number |
| NXTALTSET | 4 | Next Alternate Item Set Number |
| GLDAYEND | 4 | G/L Trans Created Thru Day End |
| ADJENSEQ | 4 | Next Adjustment Entry Seq. |
| ASSMENSEQ | 4 | Next Assembly Entry Seq. |
| RECENSEQ | 4 | Next Receipt Entry Seq. |
| SHIPENSEQ | 4 | Next Shipment Entry Seq. |
| TRANFENSEQ | 4 | Next Transfer Entry Seq. |
| HISTENSEQ | 4 | Next History Entry Seq. |
| DAYENDSEQ | 4 | Next Day End Posting Seq. |
| MULTICURR | 2 | Multicurrency |
| DEFERGLPST | 2 | Deferred G/L Posting |
| APPENDGL | 2 | Append To G/L Batch |
| CONSOLGL | 2 | Consolidate G/L Batch |
| STATCALNDR | 2 | Statistics Calendar |
| STATPRD | 2 | Statistics Period |
| STATEDIT | 2 | Edit Statistics |
| CRTITEMLOC | 2 | Allow Items at All Locations |
| ADDCSTTYPE | 2 | Add'l. Cost on Rcpt. Returns |

| | | |
|---|---|---|
| RATETYPE | 2 | Default Rate Type |
| ITEMBRKID | 6 | Default Item Structure |
| STATACCUM | 2 | Accumulate Item Statistics |
| PSTTOCLOSD | 2 | Post To Closed Fiscal Periods |
| HYHEN | 2 | Use Hyhen as Item Separator |
| FWDSLASH | 2 | Use Forward Slash as Item Separator |
| BCKSLASH | 2 | Use Back Slash as Item Separator |
| ASTERISK | 2 | Use Asterisk as Item Separator |
| PERIOD | 2 | Use Period as Item Separator |
| LFTPARENS | 2 | Use Left Parenthesis as Item Separator |
| RGTPARENS | 2 | Use Right Parenthesis as Item Separator |
| POUNDSGN | 2 | Use Pound Sign as Item Separator |
| RECNONSTK | 2 | Allow Receipt of Non-stock Items |
| DELPROMPT | 2 | Prompt to Delete during Posting |
| COSTDURING | 2 | Cost During |
| ASSNUMBERL | 2 | Assembly Number Lengt |
| ASSPREFIXD | 6 | Assembly Number Prefix |
| ASSBODYD | 22 | Next Assembly Number |
| DASNUMBERL | 2 | Disassembly Number Length |
| DASPREFIXD | 6 | Disassembly Number Prefix |
| DASBODYD | 22 | Next Disassembly Number |
| TRFNUMBERL | 2 | Transfer Number Length |
| TRFPREFIXD | 6 | Transfer Number Prefix |
| TRFBODYD | 22 | Next Transfer Number |
| ADJNUMBERL | 2 | Adjustment Number Length |
| ADJPREFIXD | 6 | Adjustment Number Prefix |
| ADJBODYD | 22 | Next Adjustment Number |
| SHPNUMBERL | 2 | Shipment Number Lengt |
| SHPPREFIXD | 6 | Shipment Number Prefix |
| SHPBODYD | 22 | Next Shipment Number |
| SRTNUMBERL | 2 | Shipment Return Number Length |
| SRTPREFIXD | 6 | Shipment Return Number Prefix |
| SRTBODYD | 22 | Next Shipment Return |
| RCPNUMBERL | 2 | Receipt Number Length |
| RCPPREFIXD | 6 | Receipt Number Prefix |
| RCPBODYD | 22 | Next Receipt Number |

| | | |
|---|---|---|
| TRCNUMBERL | 2 | Transit Receipt Number Length |
| TRCPREFIXD | 6 | Transit Receipt Number Prefix |
| TRCBODYD | 22 | Next Transit Receipt |
| RECDESEQ | 4 | Next Non-costed Receipt Day End Sequence |
| GITLOC | 6 | Default Goods in Transit Location |

**Item Pricing Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency Code |
| ITEMNO | 24 | Unformatted Item Number |
| PRICELIST | 6 | Price List Code |
| DESC | 60 | Description |
| PRICEDECS | 2 | Decimals in Price |
| MARKUPCOST | 10 | Markup Cost |
| MARKUPUNIT | 10 | Markup Unit of Measure |
| MARKUPCONV | 10 | Markup Conversion Factor |
| PRICETYPE | 2 | Selling Price Based on |
| PRICEFMT | 2 | Discount/Markup Price by |
| PRCNTLVL1 | 5 | Discount/Markup Percentage 1 |
| PRCNTLVL2 | 5 | Discount/Markup Percentage 2 |
| PRCNTLVL3 | 5 | Discount/Markup Percentage 3 |
| PRCNTLVL4 | 5 | Discount/Markup Percentage 4 |
| PRCNTLVL5 | 5 | Discount/Markup Percentage 5 |
| PRICEBASE | 2 | Price Determined by |
| PRICEQTY1 | 10 | Quantity Level 1 |
| PRICEQTY2 | 10 | Quantity Level 2 |
| PRICEQTY3 | 10 | Quantity Level 3 |
| PRICEQTY4 | 10 | Quantity Level 4 |
| PRICEQTY5 | 10 | Quantity Level 5 |
| MARKUP | 5 | Markup Factor |
| LASTMKPDT | 5 | Last Markup Cost Change Date |
| PREVMKPCST | 10 | Previous Markup Cost |
| LASTEXCHDT | 5 | Last Exchange Rate Change Date |
| PREVEXCHRT | 8 | Previous Exchange Rate |
| ROUNDMETHD | 2 | Rounding Method |
| ROUNDAMT | 10 | Round to a Multiple of |

| | | |
|---|---|---|
| AMOUNTLVL1 | 10 | Discount/Markup Amount 1 |
| AMOUNTLVL2 | 10 | Discount/Markup Amount 2 |
| AMOUNTLVL3 | 10 | Discount/Markup Amount 3 |
| AMOUNTLVL4 | 10 | Discount/Markup Amount 4 |
| AMOUNTLVL5 | 10 | Discount/Markup Amount 5 |
| PRICEBY | 2 | Price By |
| MRKUPWUNIT | 10 | Markup Weight Unit of Measure |
| PRICEWGHT1 | 10 | Weight Level 1 |
| PRICEWGHT2 | 10 | Weight Level 2 |
| PRICEWGHT3 | 10 | Weight Level 3 |
| PRICEWGHT4 | 10 | Weight Level 4 |
| PRICEWGHT5 | 10 | Weight Level 5 |
| CPRICETYPE | 2 | Price Check Type |
| CCHECK | 2 | Check |
| CCHECKBASE | 2 | Check Base |
| CBASE | 2 | Cost/Margin Base |
| DEFBUNIT | 10 | Default Base Unit |
| DEFBWUNIT | 10 | Default Base Weight Unit |
| DEFSUNIT | 10 | Default Sale Unit |
| DEFSWUNIT | 10 | Default Sale Weight Unit |
| BPRICETYPE | 2 | Base Price Type |
| BDEFUSING | 2 | Default Base Price Using |
| BLOCATION | 6 | Base Location |
| BBASE | 2 | Base Cost Base |
| BPERCENT | 5 | Base Percentage |
| BAMOUNT | 10 | Base Amount |
| BRATETYPE | 2 | Base Rate Type |
| BRATEDATE | 5 | Base Rate Date |
| BEXCHRATE | 8 | Base Exchange Rate |
| BRATEOP | 2 | Base Rate Operator |
| BRATEOVRRD | 2 | Base Rate Overidden |
| SPRICETYPE | 2 | Sale Price Type |
| SDEFUSING | 2 | Default Sale Price Using |
| SLOCATION | 6 | Sale Location |
| SBASE | 2 | Sale Cost Base |
| SPERCENT | 5 | Sale Percentage |

| | | |
|---|---|---|
| SAMOUNT | 10 | Sale Amount |
| SRATETYPE | 2 | Sale Rate Type |
| SRATEDATE | 5 | Sale Rate Date |
| SEXCHRATE | 8 | Sale Exchange Rate |
| SRATEOP | 2 | Sale Rate Operator |
| SRATEOVRRD | 2 | Sale Rate Overidden |

**Item Pricing Details Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency Code |
| ITEMNO | 24 | Unformatted Item Number |
| PRICELIST | 6 | Price List Code |
| DPRICETYPE | 2 | Price Detail Type |
| QTYUNIT | 10 | Quantity Unit |
| WEIGHTUNIT | 10 | Weight Unit |
| UNITPRICE | 10 | Unit Price |
| CONVERSION | 10 | Conversion Factor |
| SALESTART | 5 | Sale Start Date |
| SALEEND | 5 | Sale End Date |
| LASTPRICDT | 5 | Last Price Change Date |
| PREVPRICE | 10 | Previous Price |

**Item Vendor Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Item Number |
| VENDTYPE | 2 | Vendor Type |
| VENDNUM | 12 | Vendor Number |
| VENDNAME | 60 | Vendor Name |
| VENDITEM | 24 | Vendor Item Number |
| VENDCONT | 60 | Vendor Contact |
| VENDCNCY | 3 | Vendor Currency |
| VENDCOST | 10 | Vendor Cost |
| VENDEXISTS | 2 | Vendor Exists |
| FACTOR | 10 | Cost Unit Conv. Factor |
| COSTUNIT | 10 | Cost Unit |

**Item Labels Fields**

| Field Name | Length | Description |
|---|---|---|
| RECPNUM | 22 | Receipt Number |
| SEQNUM | 4 | Sequence Number |
| LINENO | 2 | Line Number |
| ITEMNO | 24 | Item Number |
| LOCATION | 6 | Location |
| NUMLABELS | 2 | Number of Labels |
| PRINTED | 2 | Printed |

**Item Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Item Number |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Kitting Items Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Number |
| KITNO | 6 | Kitting Number |
| DESC | 60 | Description |
| REMARK | 80 | Comments |

**Kitting Items Components Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Numb |
| KITNO | 6 | Kitting Number |
| LINENO | 2 | Line Number |

| | | |
|---|---|---|
| COMPONENT | 24 | Component Item Number |
| QTY | 10 | Quantity |
| UNIT | 10 | Unit of Measure |
| UNITCOST | 10 | Unit Cost |

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/wiki/Documentation:Print_Formats_for_Inventory_Control_Forms"
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# Documentation:Print Formats for Order Entry Forms

**From Sage 300 ERP Development Partner Wiki**

## Contents


- 1 Introduction
- 2 Order Confirmations/Quotes/Picking Slips/Shipping Labels
- 3 Invoices
- 4 Credit/Debit Notes


## Introduction

This document lists the information you can include when developing formats to print order confirmations, quotes, picking slips, shipping labels, invoices, and credit notes. For each field, the list includes the code that identifies the field, the maximum number of characters in the field, and a description of the field.

## Order Confirmations/Quotes/Picking Slips/Shipping Labels

### Order Header Fields

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| ORDNUMBER | 22 | Order Number |
| CUSTOMER | 12 | Customer Number |
| CUSTGROUP | 6 | Customer Group Code |
| BILNAME | 60 | Bill-To Name |
| BILADDR1 | 60 | Bill-To Address Line 1 |
| BILADDR2 | 60 | Bill-To Address Line 2 |
| BILADDR3 | 60 | Bill-To Address Line 3 |
| BILADDR4 | 60 | Bill-To Address Line 4 |
| BILCITY | 30 | Bill-To City |
| BILSTATE | 30 | Bill-To State/Province |
| BILZIP | 20 | Bill-To Zip/Postal Code |
| BILCOUNTRY | 30 | Bill-To Country |
| BILPHONE | 30 | Bill-To Phone Number |

| | | |
|---|---|---|
| BILFAX | 30 | Bill-To Fax Number |
| BILCONTACT | 60 | Bill-To Contact |
| SHIPTO | 6 | Ship-To Location Code |
| SHPNAME | 60 | Ship-To Name |
| SHPADDR1 | 60 | Ship-To Address Line 1 |
| SHPADDR2 | 60 | Ship-To Address Line 2 |
| SHPADDR3 | 60 | Ship-To Address Line 3 |
| SHPADDR4 | 60 | Ship-To Address Line 4 |
| SHPCITY | 30 | Ship-To City |
| SHPSTATE | 30 | Ship-To State/Province |
| SHPZIP | 20 | Ship-To Zip/Postal Code |
| SHPCOUNTRY | 30 | Ship-To Country |
| SHPPHONE | 30 | Ship-To Phone Number |
| SHPFAX | 30 | Ship-To Fax Number |
| SHPCONTACT | 60 | Ship-To Contact |
| CUSTDISC | 2 | Customer Discount Level |
| PRICELIST | 6 | Default Price List Code |
| PONUMBER | 22 | Purchase Order Number |
| TERRITORY | 6 | Territory |
| TERMS | 6 | Terms Code |
| TERMTTLDUE | 10 | Total Terms Amount Due |
| DISCAVAIL | 10 | Discount Available |
| TERMOVERRD | 2 | Terms Rate Override |
| REFERENCE | 60 | Order Reference |
| TYPE | 2 | Order Type |
| ORDDATE | 5 | Order Date |
| EXPDATE | 5 | Expected Ship Date |
| QTEXPDATE | 5 | Quote Expiration Date |
| ORDFISCYR | 4 | Order Fiscal Year |
| ORDFISCPER | 2 | Order Fiscal Period |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| LASTINVNUM | 22 | Last Invoice Number |
| NUMINVOICE | 2 | Number of Invoices |
| FOB | 60 | Free On Board Point |
| TEMPLATE | 6 | Template Code |

| | | |
|---|---|---|
| LOCATION | 6 | Default Location Code |
| ONHOLD | 2 | On Hold Status |
| DESC | 60 | Order Description |
| COMMENT | 250 | Order Comment |
| PRINTSTAT | 2 | Order Print Status |
| LASTPOST | 5 | Last Posting Date |
| ORNOPREPAY | 2 | Order No. of Prepayments |
| OVERCREDIT | 2 | Over Credit Limit |
| APPROVELMT | 10 | Approved Limit |
| APPROVEBY | 8 | Authorizing User ID |
| SHIPLABEL | 2 | Requires Shipping Labels |
| LBLPRINTED | 2 | Shipping Labels Printed |
| ORHOMECURR | 3 | Order Home Currency |
| ORRATETYPE | 2 | Order Rate Type |
| ORSOURCURR | 3 | Order Source Currency |
| ORRATEDATE | 5 | Order Rate Date |
| ORRATE | 8 | Order Rate |
| ORSPREAD | 8 | Order Spread |
| ORDATEMTCH | 2 | Order Rate Date Matching |
| ORRATEREP | 2 | Order Rate Representation |
| ORRATEOVER | 2 | Order Rate Override Flag |
| ORDTOTAL | 10 | Total Amt. Items |
| ORDMTOTAL | 10 | Total Amt. Misc. Charges |
| ORDLINES | 2 | Number of Lines on Order |
| NUMLABELS | 2 | Number of Labels |
| ORDPAYTOT | 10 | Prev. Payments Total |
| ORDPYDSTOT | 10 | Prev. Payment Disc. Total |
| SALESPER1 | 8 | Salesperson 1 |
| SALESPER2 | 8 | Salesperson 2 |
| SALESPER3 | 8 | Salesperson 3 |
| SALESPER4 | 8 | Salesperson 4 |
| SALESPER5 | 8 | Salesperson 5 |
| SALESPLT1 | 5 | Sales Percentage 1 |
| SALESPLT2 | 5 | Sales Percentage 2 |
| SALESPLT3 | 5 | Sales Percentage 3 |
| SALESPLT4 | 5 | Sales Percentage 4 |

| | | |
|---|---|---|
| SALESPLT5 | 5 | Sales Percentage 5 |
| RECALCTAX | 2 | Recalculate Tax |
| TAXOVERRD | 2 | Tax Overridden |
| TAXGROUP | 12 | Tax Group |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TEAMOUNT1 | 10 | Excluded Tax Amount 1 |
| TEAMOUNT2 | 10 | Excluded Tax Amount 2 |
| TEAMOUNT3 | 10 | Excluded Tax Amount 3 |
| TEAMOUNT4 | 10 | Excluded Tax Amount 4 |
| TEAMOUNT5 | 10 | Excluded Tax Amount 5 |
| TIAMOUNT1 | 10 | Included Tax Amount 1 |
| TIAMOUNT2 | 10 | Included Tax Amount 2 |
| TIAMOUNT3 | 10 | Included Tax Amount 3 |
| TIAMOUNT4 | 10 | Included Tax Amount 4 |
| TIAMOUNT5 | 10 | Included Tax Amount 5 |
| TEXEMPT1 | 20 | Registration 1 |
| TEXEMPT2 | 20 | Registration 2 |
| TEXEMPT3 | 20 | Registration 3 |
| TEXEMPT4 | 20 | Registration 4 |
| TEXEMPT5 | 20 | Registration 5 |
| COMPLETE | 2 | Order Completed |
| COMPDATE | 5 | Order Completion Date |

| | | |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |
| SHIPDATE | 5 | Shipment Date |
| INVDATE | 5 | Invoice Date |
| INVFISCYR | 4 | Invoice Fiscal Year |
| INVFISCPER | 2 | Invoice Fiscal Period |
| NUMPAYMENT | 3 | No. of Terms Payments |
| PAYMNTASOF | 5 | Terms Payments As Of Date |
| INVWEIGHT | 10 | Invoice Total Est. Weight |
| NEXTDTLNUM | 2 | Next Detail Number |
| IDISONMISC | 2 | Invoice Disc. Misc. Charges |
| INNOPREPAY | 2 | Invoice No. of Prepayments |
| INVNETNOTX | 10 | Invoice Total Before Tax |
| INVITAXTOT | 10 | Invoice Incl. Tax Total |
| INVITMTOT | 10 | Invoice Item Total Amount |
| INVDISCBAS | 10 | Invoice Discount Base |
| INVDISCPER | 5 | Invoice Discount Percentage |
| INVDISCAMT | 10 | Invoice Discount Amount |
| INVMISC | 10 | Invoice Total Misc. Charges |
| INVSUBTOT | 10 | Invoice Subtotal Amount |
| INVNET | 10 | Invoice Total With Inv. Disc. |
| INVETAXTOT | 10 | Invoice Excl. Tax Total |
| INVNETWTX | 10 | Invoice Total |
| INVAMTDUE | 10 | Invoice Amount Due |
| INHOMECURR | 3 | Invoice Home Currency |
| INRATETYPE | 2 | Invoice Rate Type |
| INSOURCURR | 3 | Invoice Source Currency |
| INRATEDATE | 5 | Invoice Rate Date |
| INRATE | 8 | Invoice Rate |
| INSPREAD | 8 | Invoice Spread |
| INDATEMTCH | 2 | Invoice Rate Date Matching |
| INRATEREP | 2 | Invoice Rate Representation |
| INRATEOVER | 2 | Invoice Rate Override Flag |
| ORDERSOURC | 2 | Order Source |
| ITEMDISTOT | 10 | Item Detail Discount Total |
| MISCDISTOT | 10 | Misc. Charge Detail Discount Total |
| OTRMETHOD | 2 | Auto-Calc. Tax Reporting Amounts |

| | | |
|---|---|---|
| OTRCURRNCY | 3 | Tax Reporting (TR) Currency |
| OTRRATTYPE | 2 | TR Rate Type |
| OTRRATDATE | 5 | TR Rate Date |
| OTRRATE | 8 | TR Rate |
| OTRSPREAD | 8 | TR Spread |
| OTRDATMTCH | 2 | TR Rate Date Matching |
| OTRRATEOP | 2 | TR Rate Operator |
| OTRRATOVER | 2 | TR Rate Override Flag |
| OTREAMNT1 | 10 | TR Excluded Tax Amount 1 |
| OTREAMNT2 | 10 | TR Excluded Tax Amount 2 |
| OTREAMNT3 | 10 | TR Excluded Tax Amount 3 |
| OTREAMNT4 | 10 | TR Excluded Tax Amount 4 |
| OTREAMNT5 | 10 | TR Excluded Tax Amount 5 |
| OTRIAMNT1 | 10 | TR Included Tax Amount 1 |
| OTRIAMNT2 | 10 | TR Included Tax Amount 2 |
| OTRIAMNT3 | 10 | TR Included Tax Amount 3 |
| OTRIAMNT4 | 10 | TR Included Tax Amount 4 |
| OTRIAMNT5 | 10 | TR Included Tax Amount 5 |
| DISAMTOVER | 2 | Order Discount Amount Override |
| HASJOB | 2 | Job Related |
| JOBLINES | 4 | Job Related Detail Lines |
| LININAVABLE | 4 | Project Invoicing |
| HASRTG | 2 | Has Retainage |
| RTGTERMS | 6 | Retainage Terms |
| RTGRATE | 2 | Retainage Exchange Rate |
| RTGTERMDSC | 60 | Retainage Terms Description |
| CUSACCTSET | 6 | Customer Account Set |
| CUSACTDESC | 60 | Customer Account Set Description |
| ENTEREDBY | 8 | Entered By |

**Order Header Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |

| | | |
|---|---|---|
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Order Details Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| LINETYPE | 2 | Line Type |
| ITEM | 24 | Item |
| MISCCHARGE | 6 | Miscellaneous Charges Code |
| DESC | 60 | Description |
| ACCTSET | 6 | Item Control Account Set |
| USERCOSTMD | 2 | User-Specified Costing Method |
| PRICELIST | 6 | Price List |
| CATEGORY | 6 | Category |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| EXPDATE | 5 | Expected Shipment Date |
| STOCKITEM | 2 | Stock Item |
| QTYORDERED | 10 | Quantity Ordered |
| QTYSHIPPED | 10 | Quantity Shipped |
| QTYBACKORD | 10 | Quantity Backordered |
| QTYSHPTODT | 10 | Quantity Shipped-to-date |
| ORIGQTY | 10 | Original Quantity Ordered |
| QTYPO | 10 | P/O Quantity Ordered |
| ORDUNIT | 10 | Order Unit of Measure |
| UNITCONV | 10 | Order Unit Conversion |
| UNITPRICE | 10 | Order Unit Price |
| PRICEOVER | 2 | Price Override |
| UNITCOST | 10 | Order Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| UNITPRCDEC | 2 | Unit Price No. of Decimals |

| | | |
|---|---|---|
| PRICEUNIT | 10 | Pricing Unit of Measure |
| PRIUNTPRC | 10 | Pricing Unit Price |
| PRIUNTCONV | 10 | Pricing Unit Conversion |
| PRIPERCENT | 5 | Price Discount Percentage |
| PRIAMOUNT | 10 | Price Discount Amount |
| BASEUNIT | 10 | Pricing Base Unit |
| PRIBASPRC | 10 | Pricing Base Unit Price |
| PRIBASCONV | 10 | Pricing Base Unit Conversion |
| COSTUNIT | 10 | Costing Unit of Measure |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTOPRICE | 10 | Extended Order Price |
| EXTOCOST | 10 | Extended Order Cost |
| EXTINVMISC | 10 | Extended Amount |
| INVDISC | 10 | Invoice Discount Amount |
| EXTICOST | 10 | Extended Detail Cost |
| EXTOVER | 2 | Extended Shipped Amt. Override |
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| COMPLETE | 2 | Order Completed |
| ADDTOILOC | 2 | Recognized In Item/Location |
| SALESLOST | 10 | Lost Sales Amount |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |
| TINCLUDED1 | 2 | Tax Included 1 |
| TINCLUDED2 | 2 | Tax Included 2 |
| TINCLUDED3 | 2 | Tax Included 3 |
| TINCLUDED4 | 2 | Tax Included 4 |

| | | |
|---|---|---|
| TINCLUDED5 | 2 | Tax Included 5 |
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TAMOUNT1 | 10 | Tax Amount 1 |
| TAMOUNT2 | 10 | Tax Amount 2 |
| TAMOUNT3 | 10 | Tax Amount 3 |
| TAMOUNT4 | 10 | Tax Amount 4 |
| TAMOUNT5 | 10 | Tax Amount 5 |
| TRATE1 | 8 | Tax Rate 1 |
| TRATE2 | 8 | Tax Rate 2 |
| TRATE3 | 8 | Tax Rate 3 |
| TRATE4 | 8 | Tax Rate 4 |
| TRATE5 | 8 | Tax Rate 5 |
| MISCACCT | 45 | Misc. Charges G/L Account |
| DETAILNUM | 2 | Detail Number |
| HAVESERIAL | 2 | Use Item Serial Numbers |
| COMMINST | 2 | Use Comments/Instructions |
| GLNONSTKCR | 45 | Non-stock Clearing Account |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| COPYDETAIL | 2 | Copy This Detail Line? |
| QUONUMBER | 22 | Quote Number |
| QUODTLNUM | 2 | Quote Detail Line Number |
| SHIPTRACK | 36 | Shipment Tracking Number |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| DISCPER | 5 | Discount Percent |
| QTYCOMMIT | 10 | Quantity Committed |
| MANITEMNO | 24 | Manufacturer's Item Number |
| CUSTITEMNO | 24 | Customer Item Number |
| QTYTRUECOM | 10 | True Quantity Committed |
| VALUES | 4 | Optional Fields |
| DDTLTYPE | 2 | Kitting/BOM |

| | | |
|---|---|---|
| DDTLNO | 6 | Kit/BOM Number |
| BUILDQTY | 10 | BOM Build Qty. |
| BUILDUNIT | 10 | BOM Build Unit |
| BLDUNTCONV | 10 | BOM Build Unit Conversion |
| FRMNUMBER | 22 | Predecessor Number |
| NEXTCMPNUM | 4 | Next Component Number |
| EPOSPROMID | 2 | ePOS Promotion ID |
| BASEWUNIT | 10 | Pricing Base Weight Unit |
| WEIGHTUNIT | 10 | Order Weight UOM |
| WEIGHTCONV | 10 | Order Weight Conversion Factor |
| PRWGHTUNIT | 10 | Pricing Weight UOM |
| PRWGHTCONV | 10 | Pricing Weight Conversion Factor |
| PRIBASWCNV | 10 | Pricing Base Weight Conv. Factor |
| DEFUWEIGHT | 10 | Def. Weight UOM Unit Weight |
| DEFEXTWGHT | 10 | Def. Weight UOM Ext. Unit Weight |
| PRPRICEBY | 2 | Price By |
| NEEDPCHECK | 2 | Price Check Pending |
| CAPPROVEBY | 8 | Price Approved By |
| HDRDISC | 10 | Header Discount |
| OTRAMOUNT1 | 10 | TR Tax Amount 1 |
| OTRAMOUNT2 | 10 | TR Tax Amount 2 |
| OTRAMOUNT3 | 10 | TR Tax Amount 3 |
| OTRAMOUNT4 | 10 | TR Tax Amount 4 |
| OTRAMOUNT5 | 10 | TR Tax Amount 5 |
| PSPRINTED | 2 | Picking Slip Printed |
| JOBRELATED | 2 | Job Related |
| CONTRACT | 16 | Contract Code |
| PROJECT | 16 | Project Code |
| CCATEGORY | 16 | Category Code |
| COSTCLASS | 2 | Cost Class |
| PROJSTYLE | 2 | Project Style |
| PROJTYPE | 2 | Project Type |
| REVREC | 2 | Accounting Method |
| BILLTYPE | 2 | Billing Type |
| REVBILL | 45 | Revenue/Billing Account |
| COGSWIP | 45 | COGS/WIP Account |

| | | |
|---|---|---|
| RTGPERCENT | 5 | Retainage Percent |
| RTGDAYS | 2 | Retainage Days |
| PRICEOPT | 2 | Default O/E Price |
| ARITEMNO | 16 | A/R Item Number |
| ARUNIT | 10 | A/R Item Unit |
| UFMTCONTNO | 16 | Unformatted Contract Code |
| PAYMNTDIST | 10 | Prepayment Distributed |

**Order Detail Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| LINENUM | 2 | Line Number |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Order BOM Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| QTY | 10 | Component Quantity |
| UNIT | 10 | Unit of Measure |
| QTYORDERED | 10 | Quantity Ordered |
| QTYSHIPPED | 10 | Quantity Shipped |

**Order Kitting Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |

| | | |
|---|---|---|
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| DETAILNUM | 2 | Detail Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| ACCTSET | 6 | Item Account Set |
| USERCOSTMD | 2 | User-Specified Costing Method |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| STOCKITEM | 2 | Stock Item |
| QTY | 10 | Kitting Quantity |
| PRNQTYORD | 10 | Parent Quantity Ordered |
| PRNQTYSHIP | 10 | Parent Quantity Shipped |
| PRNUNIT | 10 | Parent Unit of Measure |
| PRNUNTCONV | 10 | Parent Unit Conversion |
| QTYORDERED | 10 | Quantity Ordered |
| QTYSHIPPED | 10 | Quantity Shipped |
| QTYPO | 10 | P/O Quantity Ordered |
| ORDUNIT | 10 | Order Unit of Measure |
| UNITCONV | 10 | Order Unit Conversion |
| UNITCOST | 10 | Order Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| COSTUNIT | 10 | Costing Unit of Measure |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTOCOST | 10 | Extended Order Cost |
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| HAVESERIAL | 2 | Use Item Serial Numbers |
| GLNONSTKCR | 45 | Non-stock Clearing Account |

**Order Kitting Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| SERIALUNIQ | 4 | Uniquifier |
| SERIALNUM | 22 | Serial Number |

**Comments/Instructions Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| COINTYPE | 2 | Comments/Instructions Type |
| COIN | 80 | Comments/Instructions |

**Terms Schedule Fields**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| DISCBASE | 10 | Discount Base |
| DISCDATE | 5 | Discount Date |
| DISCPER | 5 | Discount Percentage |
| DISCAMT | 10 | Discount Amount |
| DUEBASE | 10 | Amount Due Base |
| DUEDATE | 5 | Due Date |
| DUEPER | 5 | Percentage Due |
| DUEAMT | 10 | Amount Due |

**Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| ORDUNIQ | 10 | Order Uniquifier |
| SERIALNUM | 22 | Serial Number |

**Prepayments Fields**

| Field Name | Length | Description |
|---|---|---|
| APPLYTO | 2 | Apply To |
| DOCNUMBER | 22 | Document Number |
| PPNUMBER | 2 | Prepayment Number |
| REBATCHNUM | 5 | Receipt Batch Number |
| BANKCODE | 8 | Bank Code |
| BANKRECTYP | 6 | Receipt Type |
| CHECKDATE | 5 | Check Date |
| CHKFISCYR | 4 | Check Fiscal Year |
| CHKFISCPER | 2 | Check Fiscal Period |
| CHECKNUM | 24 | Check Number |
| PAYMENT | 10 | Payment in Customer Currency |
| INVPAYDISC | 10 | Payment Discount |
| BANKPAYMNT | 10 | Payment in Bank Currency |
| PAHOMECURR | 3 | Payment Home Currency |
| PARATETYPE | 2 | Payment Rate Type |
| PASOURCURR | 3 | Payment Source Currency |
| PARATEDATE | 5 | Payment Rate Date |
| PARATE | 8 | Payment Rate |
| PASPREAD | 8 | Payment Spread |
| PADATEMTCH | 2 | Payment Rate Date Matching |
| PARATEREP | 2 | Payment Rate Representation |
| IDPPD | 22 | Prepayment Number |
| PAYMTYPE | 2 | Payment Type |
| CCTYPE | 12 | Credit Card Type |
| CCNUMBER | 32 | Credit Card Number |
| CCNAME | 60 | Credit Card Name |
| CCAUTHCODE | 20 | Authorization Code |

**Misc. Charges Taxes Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| AUTHORITY | 12 | Authority |
| TAXCLASS | 2 | Sales Tax Class |
| TAUTHDESC | 60 | Authority Description |

| | | |
|---|---|---|
| TCLASSDESC | 60 | Class Description |

**Misc. Charges Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| DESC | 60 | Description |
| MISCACCT | 45 | Miscellaneous Charge Account |
| AMOUNT | 10 | Amount |
| MISCACDESC | 60 | Account Description |

**Currency Table Fields**

| Field Name | Length | Description |
|---|---|---|
| HOMECUR | 3 | Func. Currency |
| RATETYPE | 2 | Rate Type |
| TABLEDESC | 60 | Table Description |
| DATEMATCH | 2 | Date Matching |
| RATEOPER | 2 | Rate Operation |
| RATESRCE | 60 | Source of Rates |

**Currency Code Fields**

| Field Name | Length | Description |
|---|---|---|
| CURID | 3 | Currency Code |
| CURNAME | 60 | Name |
| SYMBOL | 4 | Symbol |
| DECIMALS | 2 | Decimals |
| SYMBOLPOS | 2 | Symbol Position |
| THOUSSEP | 1 | Thousands Separator |
| DECSEP | 1 | Decimal Separator |
| NEGDISP | 2 | Negative Display |

**Company Information**

| Field Name | Length | Description |
|---|---|---|

| | | |
|---|---|---|
| ORGID | 6 | Database ID |
| CONAME | 60 | Company Name |
| ADDR01 | 60 | Address Line 1 |
| ADDR02 | 60 | Address Line 2 |
| ADDR03 | 60 | Address Line 3 |
| ADDR04 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| POSTAL | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| LOCTYPE | 6 | Location Type |
| LOCCODE | 30 | Location Code |
| PHONEFMT | 2 | Phone Format |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact Name |
| CNTRYCODE | 6 | Country Code |
| BRANCH | 6 | Branch Code |
| PERDFSC | 2 | Number of Fiscal Periods |
| QTR4PERD | 2 | Quarter with 4 Periods |
| HOMECUR | 3 | Func. Currency |
| MULTICURSW | 2 | Multicurrency Switch |
| RATETYPE | 2 | Default Rate Type |
| WARNDAYS | 2 | Date Spread |
| EUROCURSW | 2 | Euro Currency Switch |
| REPORTCUR | 3 | Reporting Currency |

**Item Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Number |
| ALTSET | 4 | Alternate Item Set Number |
| DESC | 60 | Description |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| ITEMBRKID | 6 | Structure Code |
| FMTITEMNO | 24 | Item Number |

| | | |
|---|---|---|
| CATEGORY | 6 | Category |
| CNTLACCT | 6 | Account Set Code |
| STOCKITEM | 2 | Stock Item |
| STOCKUNIT | 10 | Stocking Unit of Measure |
| DEFPRICLST | 6 | Default Price List Code |
| UNITWGT | 10 | Unit Weight |
| PICKINGSEQ | 10 | Default Picking Sequence |
| SERIALNO | 2 | Serial Numbers |
| COMMODIM | 16 | Commodity Number |
| DATEINACTV | 5 | Date Inactive |
| SEGMENT1 | 24 | Segment 1 |
| SEGMENT2 | 24 | Segment 2 |
| SEGMENT3 | 24 | Segment 3 |
| SEGMENT4 | 24 | Segment 4 |
| SEGMENT5 | 24 | Segment 5 |
| SEGMENT6 | 24 | Segment 6 |
| SEGMENT7 | 24 | Segment 7 |
| SEGMENT8 | 24 | Segment 8 |
| SEGMENT9 | 24 | Segment 9 |
| SEGMENT10 | 24 | Segment 10 |
| COMMENT1 | 80 | Comment 1 |
| COMMENT2 | 80 | Comment 2 |
| COMMENT3 | 80 | Comment 3 |
| COMMENT4 | 80 | Comment 4 |
| ALTITEMNO | 24 | Alternate Item Number |
| FMTALTITEM | 24 | Formatted Alternate Item Number |
| ALTITEMDSC | 60 | Alternate Item Description |
| COSTMETHOD | 2 | Costing Method |

**Location Fields**

| Field Name | Length | Description |
|---|---|---|
| LOCATION | 6 | Location |
| DESC | 60 | Name |
| ADDRESS1 | 60 | Address Line 1 |
| ADDRESS2 | 60 | Address Line 2 |
| ADDRESS3 | 60 | Address Line 3 |

| | | |
|---|---|---|
| ADDRESS4 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| ZIP | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact |
| SEGOVERRD | 2 | Segment Override |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| DATEINACTV | 5 | Date Inactive |
| SEGNUM1 | 6 | Segment Number 1 |
| SEGVAL1 | 15 | Segment Value 1 |
| SEGNUM2 | 6 | Segment Number 2 |
| SEGVAL2 | 15 | Segment Value 2 |
| SEGNUM3 | 6 | Segment Number 3 |
| SEGVAL3 | 15 | Segment Value 3 |
| SEGNUM4 | 6 | Segment Number 4 |
| SEGVAL4 | 15 | Segment Value 4 |
| SEGNUM5 | 6 | Segment Number 5 |
| SEGVAL5 | 15 | Segment Value 5 |
| SEGNUM6 | 6 | Segment Number 6 |
| SEGVAL6 | 15 | Segment Value 6 |
| SEGNUM7 | 6 | Segment Number 7 |
| SEGVAL7 | 15 | Segment Value 7 |
| SEGNUM8 | 6 | Segment Number 8 |
| SEGVAL8 | 15 | Segment Value 8 |
| SEGNUM9 | 6 | Segment Number 9 |
| SEGVAL9 | 15 | Segment Value 9 |

**A/R Terms Fields**

| Field Name | Length | Description |
|---|---|---|
| CODETERM | 6 | Terms Code |
| TEXTDESC | 60 | Description |
| ACTIVESW | 2 | Status |

| | | |
|---|---|---|
| INACDATE | 5 | Inactive Date |
| LASTMNTN | 5 | Date Last Maintained |
| MULTIPAYM | 2 | Use Payment Schedule |
| VATCODEM | 2 | Calc.Base for Discount with Tax |
| DISCTYPE | 2 | Discount Type |
| DISCPCT | 5 | Reserved |
| DISCNBR | 2 | Reserved |
| DISCDAY | 2 | Reserved |
| DDAYSTRT1 | 2 | Discount Table Starting Day 1 |
| DDAYSTRT2 | 2 | Discount Table Starting Day 2 |
| DDAYSTRT3 | 2 | Discount Table Starting Day 3 |
| DDAYSTRT4 | 2 | Discount Table Starting Day 4 |
| DDAYEND1 | 2 | Discount Table Ending Day 1 |
| DDAYEND2 | 2 | Discount Table Ending Day 2 |
| DDAYEND4 | 2 | Discount Table Ending Day 4 |
| DMNTHADD1 | 2 | Discount Table Months Added 1 |
| DMNTHADD2 | 2 | Discount Table Months Added 2 |
| DMNTHADD3 | 2 | Discount Table Months Added 3 |
| DMNTHADD4 | 2 | Discount Table Months Added 4 |
| DDAYUSE1 | 2 | Discount Table Day of Month 1 |
| DDAYUSE2 | 2 | Discount Table Day of Month 2 |
| DDAYUSE3 | 2 | Discount Table Day of Month 3 |
| DDAYUSE4 | 2 | Discount Table Day of Month 4 |
| DUETYPE | 2 | Due Date Type |
| CNTDUEDAY | 2 | Reserved |
| DUENBRDAYS | 2 | Reserved |
| DUDAYST1 | 2 | Due Date Table Starting Day 1 |
| DUDAYST2 | 2 | Due Date Table Starting Day 2 |
| DUDAYST3 | 2 | Due Date Table Starting Day 3 |
| DUDAYST4 | 2 | Due Date Table Starting Day 4 |
| DUDAYEND1 | 2 | Due Date Table Ending Day 1 |
| DUDAYEND2 | 2 | Due Date Table Ending Day 2 |
| DUDAYEND3 | 2 | Due Date Table Ending Day 3 |
| DUDAYEND4 | 2 | Due Date Table Ending Day 4 |
| DUMNTHAD1 | 2 | Due Date Table Months Added 1 |
| DUMNTHAD2 | 2 | Due Date Table Months Added 2 |

| | | |
|---|---|---|
| DUMNTHAD3 | 2 | Due Date Table Months Added 3 |
| DUMNTHAD4 | 2 | Due Date Table Months Added 4 |
| DUDAYUSE1 | 2 | Due Date Table Day of Month 1 |
| DUDAYUSE2 | 2 | Due Date Table Day of Month 2 |
| DUDAYUSE3 | 2 | Due Date Table Day of Month 3 |
| DUDAYUSE4 | 2 | Due Date Table Day of Month 4 |
| DTEDUESYNC | 2 | Reserved |
| DTEDSCSYNC | 2 | Reserved |
| CNTENTERED | 4 | Number of Payments |
| PCTDUETOT | 5 | Total Percent Due |

**Salesperson Fields**

| Field Name | Length | Description |
|---|---|---|
| CODESLSP | 8 | Salesperson Number |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| CODEEMPL | 15 | Employee Number |
| NAMEEMPL | 60 | Name |
| SWCOMM | 2 | Reserved |
| AMTANLTARG | 10 | Annual Sales Target |
| SWCOMM2 | 2 | Commissions Paid |
| COMMBASE1 | 10 | Maximum Sales for Rate 1 |
| COMMBASE2 | 10 | Maximum Sales for Rate 2 |
| COMMBASE3 | 10 | Maximum Sales for Rate 3 |
| COMMBASE4 | 10 | Maximum Sales for Rate 4 |
| COMMRATE1 | 5 | Commission Rate 1 |
| COMMRATE2 | 5 | Commission Rate 2 |
| COMMRATE3 | 5 | Commission Rate 3 |
| COMMRATE4 | 5 | Commission Rate 4 |
| COMMRATE5 | 5 | Commission Rate 5 |
| COMMSALES | 10 | Commissionable Sales |
| COMMCOST | 10 | Cost of Commissionable Sales |
| DATECLEARD | 5 | Date Last Cleared |

**Customer Fields**

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| TEXTSNAM | 10 | Short Name |
| IDGRP | 6 | Group Code |
| IDNATACCT | 12 | National Account |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Reserved |
| CODEDAB | 9 | Credit Bureau Number |
| CODEDABRTG | 5 | Credit Bureau Rating |
| DATEDAB | 5 | Credit Bureau Date |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Phone Number |
| TEXTPHON2 | 30 | Fax Number |
| CODETERR | 6 | Territory Code |
| IDACCTSET | 6 | Account Set |
| IDAUTOCASH | 6 | Autocash Profile |
| IDBILLCYCL | 6 | Billing Cycle |
| IDSVCCHRG | 6 | Interest Profile |
| IDDLNQ | 6 | Reserved |
| CODECURN | 3 | Currency Code |
| SWPRTSTMT | 2 | Print Statements |
| SWPRTDLNQ | 2 | Reserved |
| SWBALFWD | 2 | Account Type |

| | | |
|---|---|---|
| CODETERM | 6 | Terms |
| IDRATETYPE | 2 | Rate Type |
| CODETAXGRP | 12 | Tax Group |
| IDTAXREGI1 | 20 | Tax Registration No. 1 |
| IDTAXREGI2 | 20 | Tax Registration No. 2 |
| IDTAXREGI3 | 20 | Tax Registration No. 3 |
| IDTAXREGI4 | 20 | Tax Registration No. 4 |
| IDTAXREGI5 | 20 | Tax Registration No. 5 |
| TAXSTTS1 | 2 | Tax Class Code 1 |
| TAXSTTS2 | 2 | Tax Class Code 2 |
| TAXSTTS3 | 2 | Tax Class Code 3 |
| TAXSTTS4 | 2 | Tax Class Code 4 |
| TAXSTTS5 | 2 | Tax Class Code 5 |
| AMTCRLIMT | 10 | Credit Limit |
| AMTBALDUET | 10 | Balance Due in Cust. Curr. |
| AMTBALDUEH | 10 | Balance Due in Func. Curr. |
| DATELASTST | 5 | Date of Last Statement |
| AMTLASTSTT | 10 | Last Statement Total Cust. Curr |
| AMTLASTSTH | 10 | Reserved |
| DTBEGBALFW | 5 | Date of Last Bal. Fwd. Statemen |
| AMTBALFWDT | 10 | Beginning Bal. on Last Statemen |
| AMTBALFWDH | 10 | Reserved |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Documents |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Yr |
| DATEBALHIL | 5 | Date of Highest Balance Last Yr |
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Receipt |

| | | |
|---|---|---|
| DATELASTDI | 5 | Date of Last Discount |
| DATELASTAD | 5 | Date of Last Adjustment |
| DATELASTWR | 5 | Date of Last Write-Off |
| DATELASTRI | 5 | Date of Last Returned Check |
| DATELASTIN | 5 | Date of Last Interest Charge |
| DATELASTDQ | 5 | Reserved |
| IDINVCHI | 22 | Largest Invoice Number |
| IDINVCHILY | 22 | Largest Invoice Number Last Yr. |
| AMTINVHIT | 10 | Largest Invoice - Cust. Curr. |
| AMTBALHIT | 10 | Highest Balance - Cust. Curr. |
| AMTINVHILT | 10 | Lgst. Inv. Last Yr. Cust. Curr |
| AMTBALHILT | 10 | High Bal. Last Yr. - Cust. Curr |
| AMTLASTIVT | 10 | Last Invoice Amt. - Cust. Curr. |
| AMTLASTCRT | 10 | Last Cr. Note Amt. - Cust. Curr |
| AMTLASTDRT | 10 | Last Dr. Note Amt. - Cust. Curr |
| AMTLASTPYT | 10 | Last Receipt - Cust. Curr. |
| AMTLASTDIT | 10 | Last Discount Amt. - Cust. Curr |
| AMTLASTADT | 10 | Last Adj. Amt. - Cust. Curr. |
| AMTLASTWRT | 10 | Last Write-Off Amt. Cust. Curr |
| AMTLASTRIT | 10 | Last Ret'd. Chk. Amt. Cust. Cur |
| AMTLASTINT | 10 | Last Int. Charge - Cust. Curr. |
| AMTINVHIH | 10 | Largest Invoice - Func. Curr. |
| AMTBALHIH | 10 | Highest Balance - Func. Curr. |
| AMTINVHILH | 10 | Lgst. Inv. Last Yr. Func. Curr |
| AMTBALHILH | 10 | High Bal. Last Yr. - Func. Curr |
| AMTLASTIVH | 10 | Last Invoice Amt. - Func. Curr. |
| AMTLASTCRH | 10 | Last Cr. Note Amt. - Func. Curr |
| AMTLASTDRH | 10 | Last Dr. Note Amt. - Func. Curr |
| AMTLASTPYH | 10 | Last Receipt - Func. Curr. |
| AMTLASTDIH | 10 | Last Discount Amt. - Func. Curr |
| AMTLASTADH | 10 | Last Adj. Amt. - Func. Curr. |
| AMTLASTWRH | 10 | Last Write-Off Amt. Func. Curr |
| AMTLASTRIH | 10 | Last Ret'd. Chk. Amt. Func. Cur |
| AMTLASTINH | 10 | Last Int. Charge - Func. Curr. |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |

| | | |
|---|---|---|
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |
| CODESLSP5 | 8 | Salesperson 5 |
| PCTSASPLT1 | 5 | Sales-Split Percentage 1 |
| PCTSASPLT2 | 5 | Sales-Split Percentage 2 |
| PCTSASPLT3 | 5 | Sales-Split Percentage 3 |
| PCTSASPLT4 | 5 | Sales-Split Percentage 4 |
| PCTSASPLT5 | 5 | Sales-Split Percentage 5 |
| TEXTOPFL1 | 2 | Optional Field 1 |
| TEXTOPFL2 | 3 | Optional Field 2 |
| TEXTOPFL3 | 4 | Optional Field 3 |
| TEXTOPFL4 | 12 | Optional Field 4 |
| TEXTOPFL5 | 15 | Optional Field 5 |
| TEXTOPFL6 | 30 | Optional Field 6 |
| DATEOPFL1 | 5 | Optional Date Field |
| AMTOPFL1 | 10 | Optional Amount Field |
| AVGDAYSPAY | 5 | Average Days to Pay |
| PRICLIST | 6 | Customer Price List |
| CUSTTYPE | 2 | Customer Discount Type |
| AMTPDUE | 10 | Amount Past Due |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Customer's E-mail |
| WEBSITE | 100 | Customer's Web Site |
| BILLMETHOD | 2 | Billing Method |
| CCNUMBER | 30 | Credit Card Number |
| CCEXP | 5 | Credit Card Expiry Date |
| CCNAME | 50 | Credit Card Name |
| CODPAYMTYP | 6 | Receipt Type |
| FOB | 60 | Free On Board |
| SHPVIACODE | 6 | Ship Via Code |
| SHPVIADESC | 60 | Ship Via Description |
| DELMETHOD | 2 | Delivery Method |
| PRIMSHIPTO | 6 | Primary Ship-To Location |

**Customer Comments Fields**

| Field Name | Length | Description |
|---|---|---|

| | | |
|---|---|---|
| IDCUST | 12 | Customer Number |
| DATEENTR | 5 | Date Entered |
| CNTUNIQ | 3 | Comment Number |
| DATEEXPR | 5 | Expiration Date |
| DATEFLUP | 5 | Follow-up Date |
| TEXTCMNT | 250 | Comments |
| REVCOM | 3 | Reverse Count |

**O/E Options Fields**

| Field Name | Length | Description |
|---|---|---|
| DUMMY | 2 | Dummy Key |
| PHONE | 30 | Phone |
| FAX | 30 | Fax |
| CONTACT | 60 | Contact Name |
| DAYEND | 2 | Day End Pending |
| DIRECT | 2 | Direct Printing on Invoices |
| ORDHIST | 2 | Keep Order History |
| COMMISSION | 2 | Track Commissions |
| COMMTYPE | 2 | Commission Type |
| BACKORD | 2 | Calculate Backorder Quantities |
| ALLOWSHIP | 2 | Allow Qty Shipped on Orders |
| STATACCUM | 2 | Accumulate Statistics |
| STATEDIT | 2 | Allow Edit Statistics |
| STATCLNDR | 2 | Accumulate Statistics By |
| STATPRD | 2 | Statistics Period By |
| AGING1 | 2 | Aging Period 1 |
| AGING2 | 2 | Aging Period 2 |
| AGING3 | 2 | Aging Period 3 |
| RATETYPE | 2 | Default Rate Type |
| TRANHIST | 2 | Accumulate Sales History |
| TRANCLNDR | 2 | Accumulate Sales History By |
| TRANPRD | 2 | Sales History Period By |
| DEFTEMP | 6 | Default Template Code |
| ORDNUMBERL | 2 | Order Number Length |
| ORDPREFIXD | 6 | Order Number Prefix |
| ORDBODYD | 22 | Next Order Number |

| | | |
|---|---|---|
| NEXTOUNIQ | 10 | Next Order Uniquifier Key |
| INVNUMBERL | 2 | Invoice Number Length |
| INVPREFIXD | 6 | Invoice Number Prefix |
| INVBODYD | 22 | Next Invoice Number |
| CRDNUMBERL | 2 | Credit Note Number Length |
| CRDPREFIXD | 6 | Credit Note Number Prefix |
| CRDBODYD | 22 | Next Credit Note Number |
| NEXTCUNIQ | 10 | Next Credit Note Uniquifier Key |
| BROWSENUM | 10 | Day End Browse Number |
| STATPRDTYP | 2 | Statistical Period Type |
| STATPRDLNG | 2 | Statistical Period Length |
| STATPRDS | 2 | Statistical Periods |
| TRANPRDTYP | 2 | Sales History Period Type |
| TRANPRDLNG | 2 | Sales History Period Length |
| TRANPRDS | 2 | Sales History Periods |
| ORDDEFAULT | 22 | Default Order Number |
| ORDVALUE | 22 | Next Order Number |
| INVDEFAULT | 22 | Default Invoice Number |
| INVVALUE | 22 | Next Invoice Number |
| CRDDEFAULT | 22 | Default Credit Note Number |
| CRDVALUE | 22 | Next Credit Note Number |

# Invoices

### Invoice Headers Fields

| Field Name | Length | Description |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |
| ORDNUMBER | 22 | Order Number |
| DAYENDNUM | 10 | I/C Day End Trans. Number |
| CUSTOMER | 12 | Customer Number |
| BILNAME | 60 | Bill To |
| BILADDR1 | 60 | Bill-To Address 1 |
| BILADDR2 | 60 | Bill-To Address 2 |
| BILADDR3 | 60 | Bill-To Address 3 |
| BILADDR4 | 60 | Bill-To Address 4 |
| BILCITY | 30 | Bill-To Address City |

| | | |
|---|---|---|
| BILSTATE | 30 | Bill-To Address State |
| BILZIP | 20 | Bill-To Address Zip Code |
| BILCOUNTRY | 30 | Bill-To Address Country |
| BILPHONE | 30 | Bill-To Address Phone |
| BILFAX | 30 | Bill-To Address Fax |
| BILCONTACT | 60 | Bill-To Address Contact |
| SHIPTO | 6 | Ship to Address Code |
| SHPNAME | 60 | Ship To |
| SHPADDR1 | 60 | Ship-To Address 1 |
| SHPADDR2 | 60 | Ship-To Address 2 |
| SHPADDR3 | 60 | Ship-To Address 3 |
| SHPADDR4 | 60 | Ship-To Address 4 |
| SHPCITY | 30 | Ship-To Address City |
| SHPSTATE | 30 | Ship-To Address State |
| SHPZIP | 20 | Ship-To Address Zip Code |
| SHPCOUNTRY | 30 | Ship-To Address Country |
| SHPPHONE | 30 | Ship-To Address Phone |
| SHPFAX | 30 | Ship-To Address Fax |
| SHPCONTACT | 60 | Ship-To Address Contact |
| CUSTDISC | 2 | Customer Discount Level |
| PRICELIST | 6 | Price List Code |
| PONUMBER | 22 | Purchase Order Number |
| TERRITORY | 6 | Territory |
| TERMS | 6 | Terms Code |
| TERMTTLDUE | 10 | Total Terms Amount Due |
| TERMOVERRD | 2 | Terms Rate Override |
| REFERENCE | 60 | Reference |
| ORDDATE | 5 | Order Date |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| FOB | 60 | Free On Board Point |
| TEMPLATE | 6 | Template Code |
| LOCATION | 6 | Location |
| DESC | 60 | Description |
| COMMENT | 250 | Comment |
| SHIPDATE | 5 | Shipment Date |

| | | |
|---|---|---|
| INVDATE | 5 | Invoice Date |
| INVFISCYR | 4 | Invoice Fiscal Year |
| INVFISCPER | 2 | Invoice Fiscal Period |
| INVLINES | 2 | Number of Lines in Invoice |
| NUMLABELS | 2 | Number of Labels |
| NUMPAYMENT | 3 | Number of Terms Payments |
| PAYMNTASOF | 5 | Terms Payments As Of Date |
| INVWEIGHT | 10 | Invoice Total Estimated Weight |
| NEXTDTLNUM | 2 | Next Detail Number |
| INVSTATUS | 2 | Invoice Status |
| INVPRINTED | 2 | Invoice Printed |
| IDISONMISC | 2 | Invoice Discount on Misc. Charg |
| POSTDATE | 5 | Posting Date |
| COMPDATE | 5 | Completion Date |
| SHIPLABEL | 2 | Requires Shipping Labels |
| LBLPRINTED | 2 | Shipping Labels Printed |
| INVNETNOTX | 10 | Invoice Total Before Tax |
| INVITAXTOT | 10 | Invoice Included Tax Total Amou |
| INVITMTOT | 10 | Invoice Item Total Amount |
| INVDISCBAS | 10 | Invoice Discount Base |
| INVDISCPER | 5 | Invoice Discount Percentage |
| INVDISCAMT | 10 | Invoice Discount Amount |
| INVMISC | 10 | Invoice Total Miscellaneous Cha |
| INVSUBTOT | 10 | Invoice Subtotal Amount |
| INVNET | 10 | Invoice Total With Invoice Disc |
| INVETAXTOT | 10 | Invoice Excluded Tax Total Amou |
| INVNETWTX | 10 | Invoice Total With Tax |
| INHOMECURR | 3 | Invoice Home Currency |
| INRATETYPE | 2 | Invoice Rate Type |
| INSOURCURR | 3 | Invoice Source Currency |
| INRATEDATE | 5 | Invoice Rate Date |
| INRATE | 8 | Invoice Rate |
| INSPREAD | 8 | Invoice Spread |
| INDATEMTCH | 2 | Invoice Rate Date Matching |
| INRATEREP | 2 | Invoice Rate Representation |
| INRATEOVER | 2 | Invoice Rate Override Flag |

| | | |
|---|---|---|
| SALESPER1 | 8 | Salesperson 1 |
| SALESPER2 | 8 | Salesperson 2 |
| SALESPER3 | 8 | Salesperson 3 |
| SALESPER4 | 8 | Salesperson 4 |
| SALESPER5 | 8 | Salesperson 5 |
| SALESPLT1 | 5 | Sales Percentage 1 |
| SALESPLT2 | 5 | Sales Percentage 2 |
| SALESPLT3 | 5 | Sales Percentage 3 |
| SALESPLT4 | 5 | Sales Percentage 4 |
| SALESPLT5 | 5 | Sales Percentage 5 |
| TAXOVERRD | 2 | Tax Overridden |
| TAXGROUP | 12 | Tax Group |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TEAMOUNT1 | 10 | Excluded Tax Amount 1 |
| TEAMOUNT2 | 10 | Excluded Tax Amount 2 |
| TEAMOUNT3 | 10 | Excluded Tax Amount 3 |
| TEAMOUNT4 | 10 | Excluded Tax Amount 4 |
| TEAMOUNT5 | 10 | Excluded Tax Amount 5 |
| TIAMOUNT1 | 10 | Included Tax Amount 1 |
| TIAMOUNT2 | 10 | Included Tax Amount 2 |
| TIAMOUNT3 | 10 | Included Tax Amount 3 |
| TIAMOUNT4 | 10 | Included Tax Amount 4 |

| | | |
|---|---|---|
| TIAMOUNT5 | 10 | Included Tax Amount 5 |
| TEXEMPT1 | 20 | Registration 1 |
| TEXEMPT2 | 20 | Registration 2 |
| TEXEMPT3 | 20 | Registration 3 |
| TEXEMPT4 | 20 | Registration 4 |
| TEXEMPT5 | 20 | Registration 5 |
| AUTOTAXCAL | 2 | Auto-Tax Calculation Status |
| BILEMAIL | 50 | Bill-To E-mail |
| BILPHONEC | 30 | Bill-To Contact Phone |
| BILFAXC | 30 | Bill-To Contact Fax |
| BILEMAILC | 50 | Bill-To Contact E-mail |
| SHPEMAIL | 50 | Ship-To E-mail |
| SHPPHONEC | 30 | Ship-To Contact Phone |
| SHPFAXC | 30 | Ship-To Contact Fax |
| SHPEMAILC | 50 | Ship-To Contact E-mail |
| RECALCTAX | 2 | Recalculate Tax |
| DISCAVAIL | 10 | Discount Available |
| SHHOMECURR | 3 | Shipment Home Currency |
| SHRATETYPE | 2 | Shipment Rate Type |
| SHSOURCURR | 3 | Shipment Source Currency |
| SHRATEDATE | 5 | Shipment Rate Date |
| SHRATE | 8 | Shipment Rate |
| SHSPREAD | 8 | Shipment Spread |
| SHDATEMTCH | 2 | Shipment Rate Date Matching |
| SHRATEREP | 2 | Shipment Rate Operator |
| SHRATEOVER | 2 | Shipment Rate Override Flag |
| SHINUMBER | 22 | Shipment Number |
| MULTISHI | 2 | Generate From Multiple Shipments |
| SHIS | 2 | From How Many Shipments |
| INVNUMBER | 22 | Invoice Number |
| SHIPTRACK | 36 | Shipment Tracking Number |
| OVERCREDIT | 2 | Over Credit Limit |
| APPROVELMT | 10 | Approved Limit |
| APPROVEBY | 8 | Authorizing User ID |
| VALUES | 4 | Optional Fields |
| SHIUNIQ | 10 | Shipment Uniquifier |

| | | |
|---|---|---|
| TERMDBWT | 10 | Document Discount Base With Tax |
| TERMDBNT | 10 | Document Discount Base Without T |
| ITEMDISTOT | 10 | Item Detail Discount Total |
| MISCDISTOT | 10 | Misc. Charge Detail Discount Total |
| ITRMETHOD | 2 | Auto-Calc. Tax Reporting Amounts |
| ITRCURRNCY | 3 | Tax Reporting (TR) Currency |
| ITRRATTYPE | 2 | TR Rate Type |
| ITRRATDATE | 5 | TR Rate Date |
| ITRRATE | 8 | TR Rate |
| ITRSPREAD | 8 | TR Spread |
| ITRDATMTCH | 2 | TR Rate Date Matching |
| ITRRATEOP | 2 | TR Rate Operator |
| ITRRATOVER | 2 | TR Rate Override Flag |
| ITREAMNT1 | 10 | TR Excluded Tax Amount 1 |
| ITREAMNT2 | 10 | TR Excluded Tax Amount 2 |
| ITREAMNT3 | 10 | TR Excluded Tax Amount 3 |
| ITREAMNT4 | 10 | TR Excluded Tax Amount 4 |
| ITREAMNT5 | 10 | TR Excluded Tax Amount 5 |
| ITRIAMNT1 | 10 | TR Included Tax Amount 1 |
| ITRIAMNT2 | 10 | TR Included Tax Amount 2 |
| ITRIAMNT3 | 10 | TR Included Tax Amount 3 |
| ITRIAMNT4 | 10 | TR Included Tax Amount 4 |
| ITRIAMNT5 | 10 | TR Included Tax Amount 5 |
| STRCURRNCY | 3 | Tax Reporting Shipment (TR) Currency |
| STRRATTYPE | 2 | TR Shipment Rate Type |
| STRRATDATE | 5 | TR Shipment Rate Date |
| STRRATE | 8 | TR Shipment Rate |
| STRSPREAD | 8 | TR Shipment Spread |
| STRDATMTCH | 2 | TR Shipment Rate Date Matching |
| STRRATEOP | 2 | TR Shipment Rate Operator |
| STRRATOVER | 2 | TR Shipment Rate Override Flag |
| TAXVERSION | 4 | Tax Version |
| DISAMTOVER | 2 | Invoice Discount Amount Override |
| HASJOB | 2 | Job Related |
| JOBLINES | 4 | Job Related Detail Lines |
| HASRTG | 2 | Has Retainage |

| | | |
|---|---|---|
| RTGTERMS | 6 | Retainage Terms |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGPERCENT | 5 | Retainage Percent |
| RTGRATE | 2 | Retainage Exchange Rate |
| RTGTXBASE1 | 10 | Retainage Tax Base 1 |
| RTGTXBASE2 | 10 | Retainage Tax Base 2 |
| RTGTXBASE3 | 10 | Retainage Tax Base 3 |
| RTGTXBASE4 | 10 | Retainage Tax Base 4 |
| RTGTXBASE5 | 10 | Retainage Tax Base 5 |
| RTGTXAMT1 | 10 | Retainage Tax Amount 1 |
| RTGTXAMT2 | 10 | Retainage Tax Amount 2 |
| RTGTXAMT3 | 10 | Retainage Tax Amount 3 |
| RTGTXAMT4 | 10 | Retainage Tax Amount 4 |
| RTGTXAMT5 | 10 | Retainage Tax Amount 5 |
| RTGTERMDSC | 60 | Retainage Terms Description |
| PAYMNTDIST | 10 | Prepayment Distributed |

**Invoice Header Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| INVUNIQ | 10 | Invoice Uniquifier |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Invoice Details Fields**

| Field Name | Length | Description |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |
| LINETYPE | 2 | Line Type |
| ITEM | 24 | Item |
| MISCCHARGE | 6 | Miscellaneous Charges Code |
| DESC | 60 | Description |

| | | |
|---|---|---|
| ACCTSET | 6 | Account Set |
| USERCOSTMD | 2 | Costing Method |
| PRICELIST | 6 | Price List |
| CATEGORY | 6 | Category |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| EXPDATE | 5 | Expected Shipment Date |
| STOCKITEM | 2 | Stock Item |
| QTYORDERED | 10 | Quantity Ordered |
| QTYSHIPPED | 10 | Quantity Shipped |
| QTYBACKORD | 10 | Quantity Backordered |
| INVUNIT | 10 | Item Unit |
| UNITCONV | 10 | Unit Conversion |
| UNITPRICE | 10 | Unit Price |
| PRICEOVER | 2 | Price Override |
| UNITCOST | 10 | Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| UNITPRCDEC | 2 | Unit Price No. of Decimals |
| PRICEUNIT | 10 | Pricing Unit |
| PRIUNTPRC | 10 | Pricing Unit Price |
| PRIUNTCONV | 10 | Pricing Unit Conversion |
| PRIPERCENT | 5 | Price Discount Percentage |
| PRIAMOUNT | 10 | Price Discount Amount |
| BASEUNIT | 10 | Pricing Base Unit |
| PRIBASPRC | 10 | Pricing Base Unit Price |
| PRIBASCONV | 10 | Pricing Base Unit Conversion |
| COSTUNIT | 10 | Costing Unit |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTICOST | 10 | Extended Detail Cost |
| EXTINVMISC | 10 | Extended Shipped Price/Misc. Ch |
| INVDISC | 10 | Invoice Discount Amount |
| EXTOVER | 2 | Extended Amount Override |

| | | |
|---|---|---|
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |
| TINCLUDED1 | 2 | Tax Included 1 |
| TINCLUDED2 | 2 | Tax Included 2 |
| TINCLUDED3 | 2 | Tax Included 3 |
| TINCLUDED4 | 2 | Tax Included 4 |
| TINCLUDED5 | 2 | Tax Included 5 |
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TAMOUNT1 | 10 | Tax Amount 1 |
| TAMOUNT2 | 10 | Tax Amount 2 |
| TAMOUNT3 | 10 | Tax Amount 3 |
| TAMOUNT4 | 10 | Tax Amount 4 |
| TAMOUNT5 | 10 | Tax Amount 5 |
| TRATE1 | 8 | Tax Rate 1 |
| TRATE2 | 8 | Tax Rate 2 |
| TRATE3 | 8 | Tax Rate 3 |
| TRATE4 | 8 | Tax Rate 4 |
| TRATE5 | 8 | Tax Rate 5 |
| MISCACCT | 45 | Misc. Charges G/L Account |
| DETAILNUM | 2 | Detail Number |
| HAVESERIAL | 2 | Have Serial Numbers for Item |
| COMMINST | 2 | Have Comments/Instructions |

| | | |
|---|---|---|
| GLNONSTKCR | 45 | Non-stock Clearing Account |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| SHINUMBER | 22 | Shipment Number |
| SHIDTLNUM | 2 | Shipment Detail Line Number |
| SHIPTRACK | 36 | Shipment Tracking Number |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| DISCPER | 5 | Discount Percent |
| ORDQTYORD | 10 | Order Quantity Ordered |
| ORDQTYBKOR | 10 | Order Quantity Backordered |
| ORDQTYCOMM | 10 | Order Quantity Committed |
| ORDQTYTCOM | 10 | Order Quantity True Committed |
| ORDQTYSTD | 10 | Order Quantity Shipped-to-date |
| ORDUNIT | 10 | Order Unit of Measure |
| ORDUNITCON | 10 | Order Unit Conversion |
| MANITEMNO | 24 | Manufacturer's Item Number |
| CUSTITEMNO | 24 | Customer Item Number |
| QTYCOMMIT | 10 | Quantity Committed |
| QTYTRUECOM | 10 | Quantity True Committed |
| ORDNUMBER | 22 | Order Number |
| ORDDTLNUM | 2 | Order Detail Number |
| REFRESH | 2 | Refresh Order Qty. at Update |
| ORIGQTYSHP | 10 | Original Quantity shipped |
| VALUES | 4 | Optional Fields |
| DDTLTYPE | 2 | Kitting/BOM |
| DDTLNO | 6 | Kit/BOM Number |
| BUILDQTY | 10 | BOM Build Qty. |
| BUILDUNIT | 10 | BOM Build Unit |
| BLDUNTCONV | 10 | BOM Build Unit Conversion |
| EPOSPROMID | 2 | ePOS Promotion ID |
| TERMDISCBL | 2 | Detail subject to Payment Discount |
| BASEWUNIT | 10 | Pricing Base Weight Unit |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| WEIGHTCONV | 10 | Weight Conversion Factor |
| PRWGHTUNIT | 10 | Pricing Weight UOM |

| | | |
|---|---|---|
| PRWGHTCONV | 10 | Pricing Weight Conversion Factor |
| PRIBASWCNV | 10 | Pricing Base Weight Conv. Factor |
| DEFUWEIGHT | 10 | Def. Weight UOM Unit Weight |
| DEFEXTWGHT | 10 | Def. Weight UOM Ext. Unit Weight |
| PRPRICEBY | 2 | Price By |
| NEEDPCHECK | 2 | Price Check Pending |
| CAPPROVEBY | 8 | Price Approved By |
| HDRDISC | 10 | Header Discount |
| ITRAMOUNT1 | 10 | TR Tax Amount 1 |
| ITRAMOUNT2 | 10 | TR Tax Amount 2 |
| ITRAMOUNT3 | 10 | TR Tax Amount 3 |
| ITRAMOUNT4 | 10 | TR Tax Amount 4 |
| ITRAMOUNT5 | 10 | TR Tax Amount 5 |
| JOBRELATED | 2 | Job Related |
| CONTRACT | 16 | Contract Code |
| PROJECT | 16 | Project Code |
| CCATEGORY | 16 | Category Code |
| COSTCLASS | 2 | Cost Class |
| BILLTYPE | 2 | Billing Type |
| PROJSTYLE | 2 | Project Style |
| PROJTYPE | 2 | Project Type |
| REVREC | 2 | Accounting Method |
| REVBILL | 45 | Revenue/Billing Account |
| COGSWIP | 45 | COGS/WIP Account |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGPERCENT | 5 | Retainage Percent |
| RTGDAYS | 2 | Retainage Days |
| RTGDATEDUE | 5 | Retainage Due Date |
| RTGDDTOVR | 2 | Retainage Due Date Override |
| RTGAMTOVR | 2 | Retainage Amount Override |
| RTGTXBASE1 | 10 | Retainage Tax Base 1 |
| RTGTXBASE2 | 10 | Retainage Tax Base 2 |
| RTGTXBASE3 | 10 | Retainage Tax Base 3 |
| RTGTXBASE4 | 10 | Retainage Tax Base 4 |
| RTGTXBASE5 | 10 | Retainage Tax Base 5 |
| RTGTXAMT1 | 10 | Retainage Tax Amount 1 |

| | | |
|---|---|---|
| RTGTXAMT2 | 10 | Retainage Tax Amount 2 |
| RTGTXAMT3 | 10 | Retainage Tax Amount 3 |
| RTGTXAMT4 | 10 | Retainage Tax Amount 4 |
| RTGTXAMT5 | 10 | Retainage Tax Amount 5 |
| UFMTCONTNO | 16 | Unformatted Contract Code |
| JOBRELATED | 2 | Job Related |
| CONTRACT | 16 | Contract Code |
| PROJECT | 16 | Project Code |
| CCATEGORY | 16 | Category Code |
| COSTCLASS | 2 | Cost Class |
| BILLTYPE | 2 | Billing Type |
| PROJSTYLE | 2 | Project Style |
| PROJTYPE | 2 | Project Type |
| REVREC | 2 | Accounting Method |
| REVBILL | 45 | Revenue/Billing Account |
| COGSWIP | 45 | COGS/WIP Account |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGPERCENT | 5 | Retainage Percent |
| RTGDAYS | 2 | Retainage Days |
| RTGDATEDUE | 5 | Retainage Due Date |
| RTGDDTOVR | 2 | Retainage Due Date Override |
| RTGAMTOVR | 2 | Retainage Amount Override |
| RTGTXBASE1 | 10 | Retainage Tax Base 1 |
| RTGTXBASE2 | 10 | Retainage Tax Base 2 |
| RTGTXBASE3 | 10 | Retainage Tax Base 3 |
| RTGTXBASE4 | 10 | Retainage Tax Base 4 |
| RTGTXBASE5 | 10 | Retainage Tax Base 5 |
| RTGTXAMT1 | 10 | Retainage Tax Amount 1 |
| RTGTXAMT2 | 10 | Retainage Tax Amount 2 |
| RTGTXAMT3 | 10 | Retainage Tax Amount 3 |
| RTGTXAMT4 | 10 | Retainage Tax Amount 4 |
| RTGTXAMT5 | 10 | Retainage Tax Amount 5 |

**Invoice Detail Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| INVUNIQ | 10 | Invoice Uniquifier |

| | | |
|---|---|---|
| LINENUM | 2 | Line Uniquifier |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Invoice BOM Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| INVUNIQ | 10 | Invoice Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| QTY | 10 | Component Quantity |
| UNIT | 10 | Unit of Measure |
| QTYSHIPPED | 10 | Quantity Shipped |

**Invoice Kitting Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| INVUNIQ | 10 | Invoice Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| DETAILNUM | 2 | Detail Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| ACCTSET | 6 | Item Account Set |
| USERCOSTMD | 2 | User-Specified Costing Method |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| STOCKITEM | 2 | Stock Item |

| | | |
|---|---|---|
| QTY | 10 | Kitting Quantity |
| PRNQTYSHIP | 10 | Parent Quantity Shipped |
| PRNUNIT | 10 | Parent Unit of Measure |
| PRNUNTCONV | 10 | Parent Unit Conversion |
| QTYSHIPPED | 10 | Quantity Shipped |
| INVUNIT | 10 | Invoice Unit of Measure |
| UNITCONV | 10 | Invoice Unit Conversion |
| UNITCOST | 10 | Invoice Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| COSTUNIT | 10 | Costing Unit of Measure |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTICOST | 10 | Extended Invoice Cost |
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| HAVESERIAL | 2 | Use Item Serial Numbers |
| GLNONSTKCR | 45 | Non-stock Clearing Account |

**Invoice Kitting Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| INVUNIQ | 10 | Invoice Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| SERIALUNIQ | 4 | Uniquifier |
| SERIALNUM | 22 | Serial Number |

**Comments/Instructions Fields**

| Field Name | Length | Description |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |

| | | |
|---|---|---|
| COINTYPE | 2 | Comments/Instructions Type |
| COIN | 80 | Comments/Instructions |

**Terms Schedule Fields**

| Field Name | Length | Description |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |
| DISCBASE | 10 | Discount Base |
| DISCDATE | 5 | Discount Date |
| DISCPER | 5 | Discount Percentage |
| DISCAMT | 10 | Discount Amount |
| DUEBASE | 10 | Due Amount Base |
| DUEDATE | 5 | Due Date |
| DUEPER | 5 | Percentage Due |
| DUEAMT | 10 | Amount Due |

**Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| INVNUMBER | 22 | Invoice Number |
| SERIALNUM | 22 | Serial Number |

**Prepayments Fields**

| Field Name | Length | Description |
|---|---|---|
| APPLYTO | 2 | Apply To |
| DOCNUMBER | 22 | Document Number |
| PPNUMBER | 2 | Prepayment Number |
| REBATCHNUM | 5 | Receipt Batch Number |
| BANKCODE | 8 | Bank Code |
| BANKRECTYP | 6 | Receipt Type |
| CHECKDATE | 5 | Check Date |
| CHKFISCYR | 4 | Check Fiscal Year |
| CHKFISCPER | 2 | Check Fiscal Period |
| CHECKNUM | 24 | Check Number |
| PAYMENT | 10 | Payment in Customer Currency |
| INVPAYDISC | 10 | Payment Discount |

| | | |
|---|---|---|
| BANKPAYMNT | 10 | Payment in Bank Currency |
| PAHOMECURR | 3 | Payment Home Currency |
| PARATETYPE | 2 | Payment Rate Type |
| PASOURCURR | 3 | Payment Source Currency |
| PARATEDATE | 5 | Payment Rate Date |
| PARATE | 8 | Payment Rate |
| PASPREAD | 8 | Payment Spread |
| PADATEMTCH | 2 | Payment Rate Date Matching |
| PARATEREP | 2 | Payment Rate Representation |

**Misc. Charges Taxes Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| AUTHORITY | 12 | Authority |
| TAXCLASS | 2 | Sales Tax Class |
| TAUTHDESC | 60 | Authority Description |
| TCLASSDESC | 60 | Class Description |

**Misc. Charges Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| DESC | 60 | Description |
| MISCACCT | 45 | Miscellaneous Charge Account |
| AMOUNT | 10 | Amount |
| MISCACDESC | 60 | Account Description |

**Currency Table Fields**

| Field Name | Length | Description |
|---|---|---|
| HOMECUR | 3 | Func. Currency |
| RATETYPE | 2 | Rate Type |
| TABLEDESC | 60 | Table Description |
| DATEMATCH | 2 | Date Matching |

| | | |
|---|---|---|
| RATEOPER | 2 | Rate Operation |
| RATESRCE | 60 | Source of Rates |

**Currency Code Fields**

| Field Name | Length | Description |
|---|---|---|
| CURID | 3 | Currency Code |
| CURNAME | 60 | Name |
| SYMBOL | 4 | Symbol |
| DECIMALS | 2 | Decimals |
| SYMBOLPOS | 2 | Symbol Position |
| THOUSSEP | 1 | Thousands Separator |
| DECSEP | 1 | Decimal Separator |
| NEGDISP | 2 | Negative Display |

**Company Information**

| Field Name | Length | Description |
|---|---|---|
| ORGID | 6 | Database ID |
| CONAME | 60 | Company Name |
| ADDR01 | 60 | Address Line 1 |
| ADDR02 | 60 | Address Line 2 |
| ADDR03 | 60 | Address Line 3 |
| ADDR04 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| POSTAL | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| LOCTYPE | 6 | Location Type |
| LOCCODE | 30 | Location Code |
| PHONEFMT | 2 | Phone Format |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact Name |
| CNTRYCODE | 6 | Country Code |
| BRANCH | 6 | Branch Code |
| PERDFSC | 2 | Number of Fiscal Periods |

| | | |
|---|---|---|
| QTR4PERD | 2 | Quarter with 4 Periods |
| HOMECUR | 3 | Func. Currency |
| MULTICURSW | 2 | Multicurrency Switch |
| RATETYPE | 2 | Default Rate Type |
| WARNDAYS | 2 | Date Spread |
| EUROCURSW | 2 | Euro Currency Switch |
| REPORTCUR | 3 | Reporting Currency |

**Item Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Number |
| ALTSET | 4 | Alternate Item Set Number |
| DESC | 60 | Description |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| ITEMBRKID | 6 | Structure Code |
| FMTITEMNO | 24 | Item Number |
| CATEGORY | 6 | Category |
| CNTLACCT | 6 | Account Set Code |
| STOCKITEM | 2 | Stock Item |
| STOCKUNIT | 10 | Stocking Unit of Measure |
| DEFPRICLST | 6 | Default Price List Code |
| UNITWGT | 10 | Unit Weight |
| PICKINGSEQ | 10 | Default Picking Sequence |
| SERIALNO | 2 | Serial Numbers |
| COMMODIM | 16 | Commodity Number |
| DATEINACTV | 5 | Date Inactive |
| SEGMENT1 | 24 | Segment 1 |
| SEGMENT2 | 24 | Segment 2 |
| SEGMENT3 | 24 | Segment 3 |
| SEGMENT4 | 24 | Segment 4 |
| SEGMENT5 | 24 | Segment 5 |
| SEGMENT6 | 24 | Segment 6 |
| SEGMENT7 | 24 | Segment 7 |
| SEGMENT8 | 24 | Segment 8 |
| SEGMENT9 | 24 | Segment 9 |

| | | |
|---|---|---|
| SEGMENT10 | 24 | Segment 10 |
| COMMENT1 | 80 | Comment 1 |
| COMMENT2 | 80 | Comment 2 |
| COMMENT3 | 80 | Comment 3 |
| COMMENT4 | 80 | Comment 4 |
| ALTITEMNO | 24 | Alternate Item Number |
| FMTALTITEM | 24 | Formatted Alternate Item Number |
| ALTITEMDSC | 60 | Alternate Item Description |
| COSTMETHOD | 2 | Costing Method |

**Location Fields**

| Field Name | Length | Description |
|---|---|---|
| LOCATION | 6 | Location |
| DESC | 60 | Name |
| ADDRESS1 | 60 | Address Line 1 |
| ADDRESS2 | 60 | Address Line 2 |
| ADDRESS3 | 60 | Address Line 3 |
| ADDRESS4 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| ZIP | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact |
| SEGOVERRD | 2 | Segment Override |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| DATEINACTV | 5 | Date Inactive |
| SEGNUM1 | 6 | Segment Number 1 |
| SEGVAL1 | 15 | Segment Value 1 |
| SEGNUM2 | 6 | Segment Number 2 |
| SEGVAL2 | 15 | Segment Value 2 |
| SEGNUM3 | 6 | Segment Number 3 |
| SEGVAL3 | 15 | Segment Value 3 |
| SEGNUM4 | 6 | Segment Number 4 |

| | | |
|---|---|---|
| SEGVAL4 | 15 | Segment Value 4 |
| SEGNUM5 | 6 | Segment Number 5 |
| SEGVAL5 | 15 | Segment Value 5 |
| SEGNUM6 | 6 | Segment Number 6 |
| SEGVAL6 | 15 | Segment Value 6 |
| SEGNUM7 | 6 | Segment Number 7 |
| SEGVAL7 | 15 | Segment Value 7 |
| SEGNUM8 | 6 | Segment Number 8 |
| SEGVAL8 | 15 | Segment Value 8 |
| SEGNUM9 | 6 | Segment Number 9 |
| SEGVAL9 | 15 | Segment Value 9 |

**A/R Terms Fields**

| Field Name | Length | Description |
|---|---|---|
| CODETERM | 6 | Terms Code |
| TEXTDESC | 60 | Description |
| ACTIVESW | 2 | Status |
| INACDATE | 5 | Inactive Date |
| LASTMNTN | 5 | Date Last Maintained |
| MULTIPAYM | 2 | Use Payment Schedule |
| VATCODEM | 2 | Calc.Base for Discount with Tax |
| DISCTYPE | 2 | Discount Type |
| DISCPCT | 5 | Reserved |
| DISCNBR | 2 | Reserved |
| DISCDAY | 2 | Reserved |
| DDAYSTRT1 | 2 | Discount Table Starting Day 1 |
| DDAYSTRT2 | 2 | Discount Table Starting Day 2 |
| DDAYSTRT3 | 2 | Discount Table Starting Day 3 |
| DDAYSTRT4 | 2 | Discount Table Starting Day 4 |
| DDAYEND1 | 2 | Discount Table Ending Day 1 |
| DDAYEND2 | 2 | Discount Table Ending Day 2 |
| DDAYEND3 | 2 | Discount Table Ending Day 3 |
| DDAYEND4 | 2 | Discount Table Ending Day 4 |
| DMNTHADD1 | 2 | Discount Table Months Added 1 |
| DMNTHADD2 | 2 | Discount Table Months Added 2 |
| DMNTHADD3 | 2 | Discount Table Months Added 3 |

| | | |
|---|---|---|
| DMNTHADD4 | 2 | Discount Table Months Added 4 |
| DDAYUSE1 | 2 | Discount Table Day of Month 1 |
| DDAYUSE2 | 2 | Discount Table Day of Month 2 |
| DDAYUSE3 | 2 | Discount Table Day of Month 3 |
| DDAYUSE4 | 2 | Discount Table Day of Month 4 |
| DUETYPE | 2 | Due Date Type |
| CNTDUEDAY | 2 | Reserved |
| DUENBRDAYS | 2 | Reserved |
| DUDAYST1 | 2 | Due Date Table Starting Day 1 |
| DUDAYST2 | 2 | Due Date Table Starting Day 2 |
| DUDAYST3 | 2 | Due Date Table Starting Day 3 |
| DUDAYST4 | 2 | Due Date Table Starting Day 4 |
| DUDAYEND1 | 2 | Due Date Table Ending Day 1 |
| DUDAYEND2 | 2 | Due Date Table Ending Day 2 |
| DUDAYEND3 | 2 | Due Date Table Ending Day 3 |
| DUDAYEND4 | 2 | Due Date Table Ending Day 4 |
| DUMNTHAD1 | 2 | Due Date Table Months Added 1 |
| DUMNTHAD2 | 2 | Due Date Table Months Added 2 |
| DUMNTHAD3 | 2 | Due Date Table Months Added 3 |
| DUMNTHAD4 | 2 | Due Date Table Months Added 4 |
| DUDAYUSE1 | 2 | Due Date Table Day of Month 1 |
| DUDAYUSE2 | 2 | Due Date Table Day of Month 2 |
| DUDAYUSE3 | 2 | Due Date Table Day of Month 3 |
| DUDAYUSE4 | 2 | Due Date Table Day of Month 4 |
| DTEDUESYNC | 2 | Reserved |
| DTEDSCSYNC | 2 | Reserved |
| CNTENTERED | 4 | Number of Payments |
| PCTDUETOT | 5 | Total Percent Due |

**Salesperson Fields**

| Field Name | Length | Description |
|---|---|---|
| CODESLSP | 8 | Salesperson Number |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| CODEEMPL | 15 | Employee Number |

| | | |
|---|---|---|
| NAMEEMPL | 60 | Name |
| SWCOMM | 2 | Reserved |
| AMTANLTARG | 10 | Annual Sales Target |
| SWCOMM2 | 2 | Commissions Paid |
| COMMBASE1 | 10 | Maximum Sales for Rate 1 |
| COMMBASE2 | 10 | Maximum Sales for Rate 2 |
| COMMBASE3 | 10 | Maximum Sales for Rate 3 |
| COMMBASE4 | 10 | Maximum Sales for Rate 4 |
| COMMRATE1 | 5 | Commission Rate 1 |
| COMMRATE2 | 5 | Commission Rate 2 |
| COMMRATE3 | 5 | Commission Rate 3 |
| COMMRATE4 | 5 | Commission Rate 4 |
| COMMRATE5 | 5 | Commission Rate 5 |
| COMMSALES | 10 | Commissionable Sales |
| COMMCOST | 10 | Cost of Commissionable Sales |
| DATECLEARD | 5 | Date Last Cleared |

**Customer Fields**

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| TEXTSNAM | 10 | Short Name |
| IDGRP | 6 | Group Code |
| IDNATACCT | 12 | National Account |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Reserved |
| CODEDAB | 9 | Credit Bureau Number |
| CODEDABRTG | 5 | Credit Bureau Rating |
| DATEDAB | 5 | Credit Bureau Date |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |

| | | |
|---|---|---|
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Phone Number |
| TEXTPHON2 | 30 | Fax Number |
| CODETERR | 6 | Territory Code |
| IDACCTSET | 6 | Account Set |
| IDAUTOCASH | 6 | Autocash Profile |
| IDBILLCYCL | 6 | Billing Cycle |
| IDSVCCHRG | 6 | Interest Profile |
| IDDLNQ | 6 | Reserved |
| CODECURN | 3 | Currency Code |
| SWPRTSTMT | 2 | Print Statements |
| SWPRTDLNQ | 2 | Reserved |
| SWBALFWD | 2 | Account Type |
| CODETERM | 6 | Terms |
| IDRATETYPE | 2 | Rate Type |
| CODETAXGRP | 12 | Tax Group |
| IDTAXREGI1 | 20 | Tax Registration No. 1 |
| IDTAXREGI2 | 20 | Tax Registration No. 2 |
| IDTAXREGI3 | 20 | Tax Registration No. 3 |
| IDTAXREGI4 | 20 | Tax Registration No. 4 |
| IDTAXREGI5 | 20 | Tax Registration No. 5 |
| TAXSTTS1 | 2 | Tax Class Code 1 |
| TAXSTTS2 | 2 | Tax Class Code 2 |
| TAXSTTS3 | 2 | Tax Class Code 3 |
| TAXSTTS4 | 2 | Tax Class Code 4 |
| TAXSTTS5 | 2 | Tax Class Code 5 |
| AMTCRLIMT | 10 | Credit Limit |
| AMTBALDUET | 10 | Balance Due in Cust. Curr. |
| AMTBALDUEH | 10 | Balance Due in Func. Curr. |
| DATELASTST | 5 | Date of Last Statement |
| AMTLASTSTT | 10 | Last Statement Total Cust. Curr |

| | | |
|---|---|---|
| AMTLASTSTH | 10 | Reserved |
| DTBEGBALFW | 5 | Date of Last Bal. Fwd. Statemen |
| AMTBALFWDT | 10 | Beginning Bal. on Last Statemen |
| AMTBALFWDH | 10 | Reserved |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Documents |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Yr |
| DATEBALHIL | 5 | Date of Highest Balance Last Yr |
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Receipt |
| DATELASTDI | 5 | Date of Last Discount |
| DATELASTAD | 5 | Date of Last Adjustment |
| DATELASTWR | 5 | Date of Last Write-Off |
| DATELASTRI | 5 | Date of Last Returned Check |
| DATELASTIN | 5 | Date of Last Interest Charge |
| DATELASTDQ | 5 | Reserved |
| IDINVCHI | 22 | Largest Invoice Number |
| IDINVCHILY | 22 | Largest Invoice Number Last Yr. |
| AMTINVHIT | 10 | Largest Invoice - Cust. Curr. |
| AMTBALHIT | 10 | Highest Balance - Cust. Curr. |
| AMTINVHILT | 10 | Lgst. Inv. Last Yr. Cust. Curr |
| AMTBALHILT | 10 | High Bal. Last Yr. - Cust. Curr |
| AMTLASTIVT | 10 | Last Invoice Amt. - Cust. Curr. |
| AMTLASTCRT | 10 | Last Cr. Note Amt. - Cust. Curr |
| AMTLASTDRT | 10 | Last Dr. Note Amt. - Cust. Curr |
| AMTLASTPYT | 10 | Last Receipt - Cust. Curr. |
| AMTLASTDIT | 10 | Last Discount Amt. - Cust. Curr |
| AMTLASTADT | 10 | Last Adj. Amt. - Cust. Curr. |

| | | |
|---|---|---|
| AMTLASTWRT | 10 | Last Write-Off Amt. Cust. Curr |
| AMTLASTRIT | 10 | Last Ret'd. Chk. Amt. Cust. Cur |
| AMTLASTINT | 10 | Last Int. Charge - Cust. Curr. |
| AMTINVHIH | 10 | Largest Invoice - Func. Curr. |
| AMTBALHIH | 10 | Highest Balance - Func. Curr. |
| AMTINVHILH | 10 | Lgst. Inv. Last Yr. Func. Curr |
| AMTBALHILH | 10 | High Bal. Last Yr. - Func. Curr |
| AMTLASTIVH | 10 | Last Invoice Amt. - Func. Curr. |
| AMTLASTCRH | 10 | Last Cr. Note Amt. - Func. Curr |
| AMTLASTDRH | 10 | Last Dr. Note Amt. - Func. Curr |
| AMTLASTPYH | 10 | Last Receipt - Func. Curr. |
| AMTLASTDIH | 10 | Last Discount Amt. - Func. Curr |
| AMTLASTADH | 10 | Last Adj. Amt. - Func. Curr. |
| AMTLASTWRH | 10 | Last Write-Off Amt. Func. Curr |
| AMTLASTRIH | 10 | Last Ret'd. Chk. Amt. Func. Cur |
| AMTLASTINH | 10 | Last Int. Charge - Func. Curr. |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |
| CODESLSP5 | 8 | Salesperson 5 |
| PCTSASPLT1 | 5 | Sales-Split Percentage 1 |
| PCTSASPLT2 | 5 | Sales-Split Percentage 2 |
| PCTSASPLT3 | 5 | Sales-Split Percentage 3 |
| PCTSASPLT4 | 5 | Sales-Split Percentage 4 |
| PCTSASPLT5 | 5 | Sales-Split Percentage 5 |
| TEXTOPFL1 | 2 | Optional Field 1 |
| TEXTOPFL2 | 3 | Optional Field 2 |
| TEXTOPFL3 | 4 | Optional Field 3 |
| TEXTOPFL4 | 12 | Optional Field 4 |
| TEXTOPFL5 | 15 | Optional Field 5 |
| TEXTOPFL6 | 30 | Optional Field 6 |
| DATEOPFL1 | 5 | Optional Date Field |
| AMTOPFL1 | 10 | Optional Amount Field |
| AVGDAYSPAY | 5 | Average Days to Pay |
| PRICLIST | 6 | Customer Price List |

| | | |
|---|---|---|
| CUSTTYPE | 2 | Customer Discount Type |
| AMTPDUE | 10 | Amount Past Due |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Customer's E-mail |
| WEBSITE | 100 | Customer's Web Site |
| BILLMETHOD | 2 | Billing Method |
| CCNUMBER | 30 | Credit Card Number |
| CCEXP | 5 | Credit Card Expiry Date |
| CCNAME | 50 | Credit Card Name |
| CODPAYMTYP | 6 | Receipt Type |
| FOB | 60 | Free On Board |
| SHPVIACODE | 6 | Ship Via Code |
| SHPVIADESC | 60 | Ship Via Description |
| DELMETHOD | 2 | Delivery Method |
| PRIMSHIPTO | 6 | Primary Ship-To Location |

**Customer Comments Fields**

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| DATEENTR | 5 | Date Entered |
| CNTUNIQ | 3 | Comment Number |
| DATEEXPR | 5 | Expiration Date |
| DATEFLUP | 5 | Follow-up Date |
| TEXTCMNT | 250 | Comments |
| REVCOM | 3 | Reverse Count |

**O/E Options Fields**

| Field Name | Length | Description |
|---|---|---|
| DUMMY | 2 | Dummy Key |
| PHONE | 30 | Phone |
| FAX | 30 | Fax |
| CONTACT | 60 | Contact Name |
| DAYEND | 2 | Day End Pending |
| DIRECT | 2 | Direct Printing on Invoices |
| ORDHIST | 2 | Keep Order History |

| | | |
|---|---|---|
| COMMISSION | 2 | Track Commissions |
| COMMTYPE | 2 | Commission Type |
| BACKORD | 2 | Calculate Backorder Quantities |
| ALLOWSHIP | 2 | Allow Qty Shipped on Orders |
| STATACCUM | 2 | Accumulate Statistics |
| STATEDIT | 2 | Allow Edit Statistics |
| STATCLNDR | 2 | Accumulate Statistics By |
| STATPRD | 2 | Statistics Period By |
| AGING1 | 2 | Aging Period 1 |
| AGING2 | 2 | Aging Period 2 |
| AGING3 | 2 | Aging Period 3 |
| RATETYPE | 2 | Default Rate Type |
| TRANHIST | 2 | Accumulate Sales History |
| TRANCLNDR | 2 | Accumulate Sales History By |
| TRANPRD | 2 | Sales History Period By |
| DEFTEMP | 6 | Default Template Code |
| ORDNUMBERL | 2 | Order Number Length |
| ORDPREFIXD | 6 | Order Number Prefix |
| ORDBODYD | 22 | Next Order Number |
| NEXTOUNIQ | 10 | Next Order Uniquifier Key |
| INVNUMBERL | 2 | Invoice Number Length |
| INVPREFIXD | 6 | Invoice Number Prefix |
| INVBODYD | 22 | Next Invoice Number |
| CRDNUMBERL | 2 | Credit Note Number Length |
| CRDPREFIXD | 6 | Credit Note Number Prefix |
| CRDBODYD | 22 | Next Credit Note Number |
| NEXTCUNIQ | 10 | Next Credit Note Uniquifier Key |
| BROWSENUM | 10 | Day End Browse Number |
| STATPRDTYP | 2 | Statistical Period Type |
| STATPRDLNG | 2 | Statistical Period Length |
| STATPRDS | 2 | Statistical Periods |
| TRANPRDTYP | 2 | Sales History Period Type |
| TRANPRDLNG | 2 | Sales History Period Length |
| TRANPRDS | 2 | Sales History Periods |
| ORDDEFAULT | 22 | Default Order Number |
| ORDVALUE | 22 | Next Order Number |

| | | |
|---|---|---|
| INVDEFAULT | 22 | Default Invoice Number |
| INVVALUE | 22 | Next Invoice Number |
| CRDDEFAULT | 22 | Default Credit Note Number |
| CRDVALUE | 22 | Next Credit Note Number |

# Credit/Debit Notes

### Credit/Debit Note Header Fields

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| ORDNUMBER | 22 | Order Number |
| INVNUMBER | 22 | Invoice Number |
| CRDNUMBER | 22 | Credit Note Number |
| DAYENDNUM | 10 | I/C Day End Trans. Number |
| CUSTOMER | 12 | Customer Number |
| BILNAME | 60 | Bill To |
| BILADDR1 | 60 | Bill-To Address 1 |
| BILADDR2 | 60 | Bill-To Address 2 |
| BILADDR3 | 60 | Bill-To Address 3 |
| BILADDR4 | 60 | Bill-To Address 4 |
| BILCITY | 30 | Bill-To Address City |
| BILSTATE | 30 | Bill-To Address State |
| BILZIP | 20 | Bill-To Address Zip Code |
| BILCOUNTRY | 30 | Bill-To Address Country |
| BILPHONE | 30 | Bill-To Address Phone |
| BILFAX | 30 | Bill-To Address Fax |
| BILCONTACT | 60 | Bill-To Address Contact |
| CUSTDISC | 2 | Customer Discount Level |
| PRICELIST | 6 | Default Price List Code |
| PONUMBER | 22 | Purchase Order Number |
| TERRITORY | 6 | Territory |
| REFERENCE | 60 | Reference |
| ORDDATE | 5 | Order Date |
| FOB | 60 | Free On Board Point |
| TEMPLATE | 6 | Template Code |
| LOCATION | 6 | Default Location Code |

| | | |
|---|---|---|
| DESC | 60 | Description |
| COMMENT | 250 | Comment |
| SHIPDATE | 5 | Shipment Date |
| INVDATE | 5 | Invoice Date |
| INVFISCYR | 4 | Invoice Fiscal Year |
| INVFISCPER | 2 | Invoice Fiscal Period |
| INHOMECURR | 3 | Invoice Home Currency |
| INRATETYPE | 2 | Invoice Rate Type |
| INSOURCURR | 3 | Invoice Source Currency |
| INRATEDATE | 5 | Invoice Rate Date |
| INRATE | 8 | Invoice Rate |
| INSPREAD | 8 | Invoice Spread |
| INDATEMTCH | 2 | Invoice Rate Date Matching |
| INRATEREP | 2 | Invoice Rate Representation |
| INRATEOVER | 2 | Invoice Rate Override Flag |
| CRDTOTAL | 10 | CR Item Subtotal |
| CRDMTOTAL | 10 | CR Misc. Charges Subtotal |
| RETDATE | 5 | Return Date |
| CRDDATE | 5 | Credit Note Date |
| CRDFISCYR | 4 | Credit Note Fiscal Year |
| CRDFISCPER | 2 | Credit Note Fiscal Period |
| CRDLINES | 2 | Number of Lines in Credit Note |
| CRDWEIGHT | 10 | Credit Note Total Estimated Wei |
| NEXTDTLNUM | 2 | Next Detail Number |
| CRDSTATUS | 2 | Credit Note Status |
| CRDPRINTED | 2 | Credit Note Printed |
| CDISONMISC | 2 | Credit Note Discount on Misc. C |
| POSTDATE | 5 | Posting Date |
| COMPDATE | 5 | Completion Date |
| CRDNETNOTX | 10 | Credit Note Total Before Tax |
| CRDITAXTOT | 10 | Credit Note Included Tax Total |
| CRDITMTOT | 10 | Credit Note Item Total Amount |
| CRDDISCBAS | 10 | Credit Note Discount Base |
| CRDDISCPER | 5 | Credit Note Discount Percentage |
| CRDDISCAMT | 10 | Credit Note Discount Amount |
| CRDMISC | 10 | Credit Note Total Miscellaneous |

| | | |
|---|---|---|
| CRDSUBTOT | 10 | Credit Note Subtotal Amount |
| CRDNET | 10 | Credit Note Total With CN Disco |
| CRDETAXTOT | 10 | Credit Note Excluded Tax Total |
| CRDNETWTX | 10 | Credit Note Total |
| CRHOMECURR | 3 | Credit Note Home Currency |
| CRRATETYPE | 2 | Credit Note Rate Type |
| CRSOURCURR | 3 | Credit Note Source Currency |
| CRRATEDATE | 5 | Credit Note Rate Date |
| CRRATE | 8 | Credit Note Rate |
| CRSPREAD | 8 | Credit Note Spread |
| CRDATEMTCH | 2 | Credit Note Rate Date Matching |
| CRRATEREP | 2 | Credit Note Rate Representation |
| CRRATEOVER | 2 | Credit Note Rate Override Flag |
| SALESPER1 | 8 | Salesperson 1 |
| SALESPER2 | 8 | Salesperson 2 |
| SALESPER3 | 8 | Salesperson 3 |
| SALESPER4 | 8 | Salesperson 4 |
| SALESPER5 | 8 | Salesperson 5 |
| SALESPLT1 | 5 | Sales Percentage 1 |
| SALESPLT2 | 5 | Sales Percentage 2 |
| SALESPLT3 | 5 | Sales Percentage 3 |
| SALESPLT4 | 5 | Sales Percentage 4 |
| SALESPLT5 | 5 | Sales Percentage 5 |
| RECALCTAX | 2 | Recalculate Tax |
| TAXOVERRD | 2 | Tax Overridden |
| TAXGROUP | 12 | Tax Group |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |

| | | |
|---|---|---|
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TEAMOUNT1 | 10 | Excluded Tax Amount 1 |
| TEAMOUNT2 | 10 | Excluded Tax Amount 2 |
| TEAMOUNT3 | 10 | Excluded Tax Amount 3 |
| TEAMOUNT4 | 10 | Excluded Tax Amount 4 |
| TEAMOUNT5 | 10 | Excluded Tax Amount 5 |
| TIAMOUNT1 | 10 | Included Tax Amount 1 |
| TIAMOUNT2 | 10 | Included Tax Amount 2 |
| TIAMOUNT3 | 10 | Included Tax Amount 3 |
| TIAMOUNT4 | 10 | Included Tax Amount 4 |
| TIAMOUNT5 | 10 | Included Tax Amount 5 |
| TEXEMPT1 | 20 | Registration 1 |
| TEXEMPT2 | 20 | Registration 2 |
| TEXEMPT3 | 20 | Registration 3 |
| TEXEMPT4 | 20 | Registration 4 |
| TEXEMPT5 | 20 | Registration 5 |
| AUTOTAXCAL | 2 | Auto-Tax Calculation Status |
| BILEMAIL | 50 | Bill-To E-mail |
| BILPHONEC | 30 | Bill-To Contact Phone |
| BILFAXC | 30 | Bill-To Contact Fax |
| BILEMAILC | 50 | Bill-To Contact E-mail |
| ADJTYPE | 2 | Type |
| SHIPTRACK | 36 | Shipment Tracking Number |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| SHIPTO | 6 | Ship-To Location Code |
| SHPNAME | 60 | Ship-To Name |
| SHPADDR1 | 60 | Ship-To Address Line 1 |
| SHPADDR2 | 60 | Ship-To Address Line 2 |
| SHPADDR3 | 60 | Ship-To Address Line 3 |
| SHPADDR4 | 60 | Ship-To Address Line 4 |
| SHPCITY | 30 | Ship-To City |

| | | |
|---|---|---|
| SHPSTATE | 30 | Ship-To State/Province |
| SHPZIP | 20 | Ship-To Zip/Postal Code |
| SHPCOUNTRY | 30 | Ship-To Country |
| SHPPHONE | 30 | Ship-To Phone Number |
| SHPFAX | 30 | Ship-To Fax Number |
| SHPCONTACT | 60 | Ship-To Contact |
| SHPEMAIL | 50 | Ship-To E-mail |
| SHPPHONEC | 30 | Ship-To Contact Phone |
| SHPFAXC | 30 | Ship-To Contact Fax |
| SHPEMAILC | 50 | Ship-To Contact E-mail |
| VALUES | 4 | Optional Fields |
| INVUNIQ | 10 | Invoice Uniquifier |
| OVERCREDIT | 2 | Over Credit Limit |
| APPROVELMT | 10 | Approved Limit |
| APPROVEBY | 8 | Authorizing User ID |
| ITEMDISTOT | 10 | Item Detail Discount Total |
| MISCDISTOT | 10 | Misc. Charge Detail Discount Total |
| CTRMETHOD | 2 | Auto-Calc. Tax Reporting Amounts |
| CTRCURRNCY | 3 | Tax Reporting (TR) Currency |
| CTRRATTYPE | 2 | TR Rate Type |
| CTRRATDATE | 5 | TR Rate Date |
| CTRRATE | 8 | TR Rate |
| CTRSPREAD | 8 | TR Spread |
| CTRDATMTCH | 2 | TR Rate Date Matching |
| CTRRATEOP | 2 | TR Rate Operator |
| CTRRATOVER | 2 | TR Rate Override Flag |
| CTREAMNT1 | 10 | TR Excluded Tax Amount 1 |
| CTREAMNT2 | 10 | TR Excluded Tax Amount 2 |
| CTREAMNT3 | 10 | TR Excluded Tax Amount 3 |
| CTREAMNT4 | 10 | TR Excluded Tax Amount 4 |
| CTREAMNT5 | 10 | TR Excluded Tax Amount 5 |
| CTRIAMNT1 | 10 | TR Included Tax Amount 1 |
| CTRIAMNT2 | 10 | TR Included Tax Amount 2 |
| CTRIAMNT3 | 10 | TR Included Tax Amount 3 |
| CTRIAMNT4 | 10 | TR Included Tax Amount 4 |
| CTRIAMNT5 | 10 | TR Included Tax Amount 5 |

| | | |
|---|---|---|
| ITRCURRNCY | 3 | Tax Reporting Invoice (TR) Currency |
| ITRRATTYPE | 2 | TR Invoice Rate Type |
| ITRRATDATE | 5 | TR Invoice Rate Date |
| ITRRATE | 8 | TR Invoice Rate |
| ITRSPREAD | 8 | TR Invoice Spread |
| ITRDATMTCH | 2 | TR Invoice Rate Date Matching |
| ITRRATEOP | 2 | TR Invoice Rate Operator |
| ITRRATOVER | 2 | TR Invoice Rate Override Flag |
| TAXVERSION | 4 | Tax Version |
| DISAMTOVER | 2 | Credit/Debit Note Discount Amount Override |
| HASJOB | 2 | Job Related |
| JOBLINES | 4 | Job Related Detail Lines |
| HASRTG | 2 | Has Retainage |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGPERCENT | 5 | Retainage Percent |
| RTGRATE | 2 | Retainage Exchange Rate |
| RTGTXBASE1 | 10 | Retainage Tax Base 1 |
| RTGTXBASE2 | 10 | Retainage Tax Base 2 |
| RTGTXBASE3 | 10 | Retainage Tax Base 3 |
| RTGTXBASE4 | 10 | Retainage Tax Base 4 |
| RTGTXBASE5 | 10 | Retainage Tax Base 5 |
| RTGTXAMT1 | 10 | Retainage Tax Amount 1 |
| RTGTXAMT2 | 10 | Retainage Tax Amount 2 |
| RTGTXAMT3 | 10 | Retainage Tax Amount 3 |
| RTGTXAMT4 | 10 | Retainage Tax Amount 4 |
| RTGTXAMT5 | 10 | Retainage Tax Amount 5 |

**Credit/Debit Note Header Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |

| | | |
|---|---|---|
| VALIDATE | 2 | Validate |

**Credit/Debit Note Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| LINETYPE | 2 | Line Type |
| ITEM | 24 | Item |
| MISCCHARGE | 6 | Miscellaneous Charges Code |
| DESC | 60 | Description |
| ACCTSET | 6 | Item Control Account Set |
| USERCOSTMD | 2 | Using User-Specified Costing Me |
| PRICELIST | 6 | Price List |
| CATEGORY | 6 | Category |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| STOCKITEM | 2 | Stock Item |
| QTYRETURN | 10 | Quantity Returned |
| QTYSHIPPED | 10 | Quantity Shipped |
| QTYBACKORD | 10 | Quantity Backordered |
| CRDUNIT | 10 | Order Unit |
| UNITCONV | 10 | Unit Conversion |
| UNITPRICE | 10 | Unit Price |
| PRICEOVER | 2 | Price Override |
| UNITCOST | 10 | Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| UNITPRCDEC | 2 | Unit Price No. of Decimals |
| PRICEUNIT | 10 | Pricing Unit |
| PRIUNTPRC | 10 | Pricing Unit Price |
| PRIUNTCONV | 10 | Pricing Unit Conversion |
| PRIPERCENT | 5 | Price Discount Percentage |
| PRIAMOUNT | 10 | Price Discount Amount |
| BASEUNIT | 10 | Pricing Base Unit |
| PRIBASPRC | 10 | Pricing Base Unit Price |

| | | |
|---|---|---|
| PRIBASCONV | 10 | Pricing Base Unit Conversion |
| COSTUNIT | 10 | Costing Unit |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTCCOST | 10 | Extended Detail Cost |
| EXTCRDMISC | 10 | Extended Amount/Misc. Charge |
| CRDDISC | 10 | Credit Note Discount Amount |
| EXTOVER | 2 | Extended Amount Override |
| EXTICOST | 10 | Invoice Extended Cost |
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| RETURNTYPE | 2 | Return Type |
| TAUTH1 | 12 | Tax Authority 1 |
| TAUTH2 | 12 | Tax Authority 2 |
| TAUTH3 | 12 | Tax Authority 3 |
| TAUTH4 | 12 | Tax Authority 4 |
| TAUTH5 | 12 | Tax Authority 5 |
| TCLASS1 | 2 | Tax Class 1 |
| TCLASS2 | 2 | Tax Class 2 |
| TCLASS3 | 2 | Tax Class 3 |
| TCLASS4 | 2 | Tax Class 4 |
| TCLASS5 | 2 | Tax Class 5 |
| TINCLUDED1 | 2 | Tax Included 1 |
| TINCLUDED2 | 2 | Tax Included 2 |
| TINCLUDED3 | 2 | Tax Included 3 |
| TINCLUDED4 | 2 | Tax Included 4 |
| TINCLUDED5 | 2 | Tax Included 5 |
| TBASE1 | 10 | Tax Base 1 |
| TBASE2 | 10 | Tax Base 2 |
| TBASE3 | 10 | Tax Base 3 |
| TBASE4 | 10 | Tax Base 4 |
| TBASE5 | 10 | Tax Base 5 |
| TAMOUNT1 | 10 | Tax Amount 1 |
| TAMOUNT2 | 10 | Tax Amount 2 |
| TAMOUNT3 | 10 | Tax Amount 3 |
| TAMOUNT4 | 10 | Tax Amount 4 |

| | | |
|---|---|---|
| TAMOUNT5 | 10 | Tax Amount 5 |
| TRATE1 | 8 | Tax Rate 1 |
| TRATE2 | 8 | Tax Rate 2 |
| TRATE3 | 8 | Tax Rate 3 |
| TRATE4 | 8 | Tax Rate 4 |
| TRATE5 | 8 | Tax Rate 5 |
| MISCACCT | 45 | Misc. Charges G/L Account |
| DETAILNUM | 2 | Detail Number |
| HAVESERIAL | 2 | Have Serial Numbers for Item |
| COMMINST | 2 | Have Comments/Instructions |
| GLNONSTKCR | 45 | Non-stock Clearing Account |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| SHIPTRACK | 36 | Shipment Tracking Number |
| SHIPVIA | 6 | Ship-Via Code |
| VIADESC | 60 | Ship-Via Code Description |
| DISCPER | 5 | Discount Percent |
| EXPDATE | 5 | Shipment Date |
| QTYORDERED | 10 | Invoice Current Qty. Outstanding |
| INVUNIT | 10 | Invoice Unit of Measure |
| INVUNITCON | 10 | Invoice Unit Conversion |
| ORDQTYORD | 10 | Order Quantity Ordered |
| ORDQTYBKOR | 10 | Order Quantity Backordered |
| ORDQTYCOMM | 10 | Order Quantity Committed |
| ORDQTYSTD | 10 | Order Quantity Shipped-to-date |
| ORDUNIT | 10 | Order Unit of Measure |
| ORDUNITCON | 10 | Order Unit Conversion |
| MANITEMNO | 24 | Manufacturer's Item Number |
| CUSTITEMNO | 24 | Customer Item Number |
| VALUES | 4 | Optional Fields |
| DDTLTYPE | 2 | Kitting/BOM |
| DDTLNO | 6 | Kit/BOM Number |
| BUILDQTY | 10 | BOM Build Qty. |
| BUILDUNIT | 10 | BOM Build Unit |
| BLDUNTCONV | 10 | BOM Build Unit Conversion |
| INVNUMBER | 22 | Invoice Number |

| | | |
|---|---|---|
| NEXTCMPNUM | 4 | Next Component Number |
| EPOSPROMID | 2 | ePOS Promotion ID |
| BASEWUNIT | 10 | Pricing Base Weight Unit |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| WEIGHTCONV | 10 | Weight Conversion Factor |
| PRWGHTUNIT | 10 | Pricing Weight UOM |
| PRWGHTCONV | 10 | Pricing Weight Conversion Factor |
| PRIBASWCNV | 10 | Pricing Base Weight Conv. Factor |
| DEFUWEIGHT | 10 | Def. Weight UOM Unit Weight |
| DEFEXTWGHT | 10 | Def. Weight UOM Ext. Unit Weight |
| PRPRICEBY | 2 | Price By |
| NEEDPCHECK | 2 | Price Check Pending |
| CAPPROVEBY | 8 | Price Approved By |
| HDRDISC | 10 | Header Discount |
| CTRAMOUNT1 | 10 | TR Tax Amount 1 |
| CTRAMOUNT2 | 10 | TR Tax Amount 2 |
| CTRAMOUNT3 | 10 | TR Tax Amount 3 |
| CTRAMOUNT4 | 10 | TR Tax Amount 4 |
| CTRAMOUNT5 | 10 | TR Tax Amount 5 |
| JOBRELATED | 2 | Job Related |
| CONTRACT | 16 | Contract Code |
| PROJECT | 16 | Project Code |
| CATEGORY | 16 | Category Code |
| COSTCLASS | 2 | Cost Class |
| BILLTYPE | 2 | Billing Type |
| PROJSTYLE | 2 | Project Style |
| PROJTYPE | 2 | Project Type |
| REVREC | 2 | Accounting Method |
| REVBILL | 45 | Revenue/Billing Account |
| COGSWIP | 45 | COGS/WIP Account |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGPERCENT | 5 | Retainage Percent |
| RTGDAYS | 2 | Retainage Days |
| RTGDATEDUE | 5 | Retainage Due Date |
| RTGDDTOVR | 2 | Retainage Due Date Override |
| RTGAMTOVR | 2 | Retainage Amount Override |

| | | |
|---|---|---|
| RTGTXBASE1 | 10 | Retainage Tax Base 1 |
| RTGTXBASE2 | 10 | Retainage Tax Base 2 |
| RTGTXBASE3 | 10 | Retainage Tax Base 3 |
| RTGTXBASE4 | 10 | Retainage Tax Base 4 |
| RTGTXBASE5 | 10 | Retainage Tax Base 5 |
| RTGTXAMT1 | 10 | Retainage Tax Amount 1 |
| RTGTXAMT2 | 10 | Retainage Tax Amount 2 |
| RTGTXAMT3 | 10 | Retainage Tax Amount 3 |
| RTGTXAMT4 | 10 | Retainage Tax Amount 4 |
| RTGTXAMT5 | 10 | Retainage Tax Amount 5 |
| UFMTCONTNO | 16 | Unformatted Contract Code |

**Credit/Debit Note Detail Optional Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| LINENUM | 2 | Line Number |
| OPTFIELD | 12 | Optional Field |
| VALUE | 60 | Value |
| TYPE | 2 | Type |
| LENGTH | 2 | Length |
| DECIMALS | 2 | Decimals |
| ALLOWNULL | 2 | Allow Blank |
| VALIDATE | 2 | Validate |

**Credit/Debit Note BOM Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| LINENUM | 2 | Detail Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| QTY | 10 | Component Quantity |
| UNIT | 10 | Unit of Measure |
| QTYRETURN | 10 | Quantity Returned |

**Credit/Debit Note Kitting Detail Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| LINENUM | 2 | Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Line Number |
| DETAILNUM | 2 | Detail Number |
| COMPONENT | 24 | Component Item |
| DESC | 60 | Description |
| ACCTSET | 6 | Item Account Set |
| USERCOSTMD | 2 | User-Specified Costing Method |
| LOCATION | 6 | Location |
| PICKSEQ | 10 | Picking Sequence |
| STOCKITEM | 2 | Stock Item |
| QTY | 10 | Kitting Quantity |
| PRNQTYRET | 10 | Parent Quantity Returned |
| PRNUNIT | 10 | Parent Unit of Measure |
| PRNUNTCONV | 10 | Parent Unit Conversion |
| QTYRETURN | 10 | Quantity Returned |
| CRDUNIT | 10 | Unit of Measure |
| UNITCONV | 10 | Unit Conversion |
| UNITCOST | 10 | Unit Cost |
| MOSTREC | 10 | Most Recent Unit Cost |
| STDCOST | 10 | Standard Unit Cost |
| COST1 | 10 | Alternate Unit Cost 1 |
| COST2 | 10 | Alternate Unit Cost 2 |
| AVGCOST | 10 | Average Unit Cost |
| LASTCOST | 10 | Last Unit Cost |
| COSTUNIT | 10 | Costing Unit of Measure |
| COSUNTCST | 10 | Costing Unit Cost |
| COSUNTCONV | 10 | Costing Unit Conversion |
| EXTCCOST | 10 | Extended Order Cost |
| UNITWEIGHT | 10 | Unit Weight |
| EXTWEIGHT | 10 | Extended Weight |
| HAVESERIAL | 2 | Use Item Serial Numbers |

| | | |
|---|---|---|
| GLNONSTKCR | 45 | Non-stock Clearing Account |

**Credit/Debit Note Kitting Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| LINENUM | 2 | Line Number |
| PRNCOMPNUM | 4 | Parent Component Number |
| COMPNUM | 4 | Component Line Number |
| SERIALUNIQ | 4 | Uniquifier |
| SERIALNUM | 22 | Serial Number |

**Comments/Instructions Fields**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| COINTYPE | 2 | Comments/Instructions Type |
| COIN | 80 | Comments/Instructions |

**Serial Numbers**

| Field Name | Length | Description |
|---|---|---|
| CRDUNIQ | 10 | CN Uniquifier |
| SERIALNUM | 22 | Serial Number |

**Misc. Charges Taxes Fields**

| Field Name | Length | Description |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| AUTHORITY | 12 | Authority |
| TAXCLASS | 2 | Sales Tax Class |
| TAUTHDESC | 60 | Authority Description |
| TCLASSDESC | 60 | Class Description |

**Misc. Charges Fields**

| Field Name | Length | Description |
|---|---|---|

| | | |
|---|---|---|
| CURRENCY | 3 | Currency |
| MISCCHARGE | 6 | Miscellaneous Charge Code |
| DESC | 60 | Description |
| MISCACCT | 45 | Miscellaneous Charge Account |
| AMOUNT | 10 | Amount |
| MISCACDESC | 60 | Account Description |

**Currency Table Fields**

| Field Name | Length | Description |
|---|---|---|
| HOMECUR | 3 | Func. Currency |
| RATETYPE | 2 | Rate Type |
| TABLEDESC | 60 | Table Description |
| DATEMATCH | 2 | Date Matching |
| RATEOPER | 2 | Rate Operation |
| RATESRCE | 60 | Source of Rates |

**Currency Code Fields**

| Field Name | Length | Description |
|---|---|---|
| CURID | 3 | Currency Code |
| CURNAME | 60 | Name |
| SYMBOL | 4 | Symbol |
| DECIMALS | 2 | Decimals |
| SYMBOLPOS | 2 | Symbol Position |
| THOUSSEP | 1 | Thousands Separator |
| DECSEP | 1 | Decimal Separator |
| NEGDISP | 2 | Negative Display |

**Company Information**

| Field Name | Length | Description |
|---|---|---|
| ORGID | 6 | Database ID |
| CONAME | 60 | Company Name |
| ADDR01 | 60 | Address Line 1 |
| ADDR02 | 60 | Address Line 2 |
| ADDR03 | 60 | Address Line 3 |

| | | |
|---|---|---|
| ADDR04 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| POSTAL | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |
| LOCTYPE | 6 | Location Type |
| LOCCODE | 30 | Location Code |
| PHONEFMT | 2 | Phone Format |
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact Name |
| CNTRYCODE | 6 | Country Code |
| BRANCH | 6 | Branch Code |
| PERDFSC | 2 | Number of Fiscal Periods |
| QTR4PERD | 2 | Quarter with 4 Periods |
| HOMECUR | 3 | Func. Currency |
| MULTICURSW | 2 | Multicurrency Switch |
| RATETYPE | 2 | Default Rate Type |
| WARNDAYS | 2 | Date Spread |
| EUROCURSW | 2 | Euro Currency Switch |
| REPORTCUR | 3 | Reporting Currency |

**Item Fields**

| Field Name | Length | Description |
|---|---|---|
| ITEMNO | 24 | Unformatted Item Number |
| ALTSET | 4 | Alternate Item Set Number |
| DESC | 60 | Description |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| ITEMBRKID | 6 | Structure Code |
| FMTITEMNO | 24 | Item Number |
| CATEGORY | 6 | Category |
| CNTLACCT | 6 | Account Set Code |
| STOCKITEM | 2 | Stock Item |
| STOCKUNIT | 10 | Stocking Unit of Measure |
| DEFPRICLST | 6 | Default Price List Code |

| | | |
|---|---|---|
| UNITWGT | 10 | Unit Weight |
| PICKINGSEQ | 10 | Default Picking Sequence |
| SERIALNO | 2 | Serial Numbers |
| COMMODIM | 16 | Commodity Number |
| DATEINACTV | 5 | Date Inactive |
| SEGMENT1 | 24 | Segment 1 |
| SEGMENT2 | 24 | Segment 2 |
| SEGMENT3 | 24 | Segment 3 |
| SEGMENT4 | 24 | Segment 4 |
| SEGMENT5 | 24 | Segment 5 |
| SEGMENT6 | 24 | Segment 6 |
| SEGMENT7 | 24 | Segment 7 |
| SEGMENT8 | 24 | Segment 8 |
| SEGMENT9 | 24 | Segment 9 |
| SEGMENT10 | 24 | Segment 10 |
| COMMENT1 | 80 | Comment 1 |
| COMMENT2 | 80 | Comment 2 |
| COMMENT3 | 80 | Comment 3 |
| COMMENT4 | 80 | Comment 4 |
| ALTITEMNO | 24 | Alternate Item Number |
| FMTALTITEM | 24 | Formatted Alternate Item Number |
| ALTITEMDSC | 60 | Alternate Item Description |
| COSTMETHOD | 2 | Costing Method |

**Location Fields**

| Field Name | Length | Description |
|---|---|---|
| LOCATION | 6 | Location |
| DESC | 60 | Name |
| ADDRESS1 | 60 | Address Line 1 |
| ADDRESS2 | 60 | Address Line 2 |
| ADDRESS3 | 60 | Address Line 3 |
| ADDRESS4 | 60 | Address Line 4 |
| CITY | 30 | City |
| STATE | 30 | State |
| ZIP | 20 | Zip/Postal Code |
| COUNTRY | 30 | Country |

| | | |
|---|---|---|
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact |
| SEGOVERRD | 2 | Segment Override |
| DATELASTMN | 5 | Date Last Maintained |
| INACTIVE | 2 | Status |
| DATEINACTV | 5 | Date Inactive |
| SEGNUM1 | 6 | Segment Number 1 |
| SEGVAL1 | 15 | Segment Value 1 |
| SEGNUM2 | 6 | Segment Number 2 |
| SEGVAL2 | 15 | Segment Value 2 |
| SEGNUM3 | 6 | Segment Number 3 |
| SEGVAL3 | 15 | Segment Value 3 |
| SEGNUM4 | 6 | Segment Number 4 |
| SEGVAL4 | 15 | Segment Value 4 |
| SEGNUM5 | 6 | Segment Number 5 |
| SEGVAL5 | 15 | Segment Value 5 |
| SEGNUM6 | 6 | Segment Number 6 |
| SEGVAL6 | 15 | Segment Value 6 |
| SEGNUM7 | 6 | Segment Number 7 |
| SEGVAL7 | 15 | Segment Value 7 |
| SEGNUM8 | 6 | Segment Number 8 |
| SEGVAL8 | 15 | Segment Value 8 |
| SEGNUM9 | 6 | Segment Number 9 |
| SEGVAL9 | 15 | Segment Value 9 |

**A/R Terms Fields**

| Field Name | Length | Description |
|---|---|---|
| CODETERM | 6 | Terms Code |
| TEXTDESC | 60 | Description |
| ACTIVESW | 2 | Status |
| INACDATE | 5 | Inactive Date |
| LASTMNTN | 5 | Date Last Maintained |
| MULTIPAYM | 2 | Use Payment Schedule |
| VATCODEM | 2 | Calc.Base for Discount with Tax |
| DISCTYPE | 2 | Discount Type |

| | | |
|---|---|---|
| DISCPCT | 5 | Reserved |
| DISCNBR | 2 | Reserved |
| DISCDAY | 2 | Reserved |
| DDAYSTRT1 | 2 | Discount Table Starting Day 1 |
| DDAYSTRT2 | 2 | Discount Table Starting Day 2 |
| DDAYSTRT3 | 2 | Discount Table Starting Day 3 |
| DDAYSTRT4 | 2 | Discount Table Starting Day 4 |
| DDAYEND1 | 2 | Discount Table Ending Day 1 |
| DDAYEND2 | 2 | Discount Table Ending Day 2 |
| DDAYEND3 | 2 | Discount Table Ending Day 3 |
| DDAYEND4 | 2 | Discount Table Ending Day 4 |
| DMNTHADD1 | 2 | Discount Table Months Added 1 |
| DMNTHADD2 | 2 | Discount Table Months Added 2 |
| DMNTHADD3 | 2 | Discount Table Months Added 3 |
| DMNTHADD4 | 2 | Discount Table Months Added 4 |
| DDAYUSE1 | 2 | Discount Table Day of Month 1 |
| DDAYUSE2 | 2 | Discount Table Day of Month 2 |
| DDAYUSE3 | 2 | Discount Table Day of Month 3 |
| DDAYUSE4 | 2 | Discount Table Day of Month 4 |
| DUETYPE | 2 | Due Date Type |
| CNTDUEDAY | 2 | Reserved |
| DUENBRDAYS | 2 | Reserved |
| DUDAYST1 | 2 | Due Date Table Starting Day 1 |
| DUDAYST2 | 2 | Due Date Table Starting Day 2 |
| DUDAYST3 | 2 | Due Date Table Starting Day 3 |
| DUDAYST4 | 2 | Due Date Table Starting Day 4 |
| DUDAYEND1 | 2 | Due Date Table Ending Day 1 |
| DUDAYEND2 | 2 | Due Date Table Ending Day 2 |
| DUDAYEND3 | 2 | Due Date Table Ending Day 3 |
| DUDAYEND4 | 2 | Due Date Table Ending Day 4 |
| DUMNTHAD1 | 2 | Due Date Table Months Added 1 |
| DUMNTHAD2 | 2 | Due Date Table Months Added 2 |
| DUMNTHAD3 | 2 | Due Date Table Months Added 3 |
| DUMNTHAD4 | 2 | Due Date Table Months Added 4 |
| DUDAYUSE1 | 2 | Due Date Table Day of Month 1 |
| DUDAYUSE2 | 2 | Due Date Table Day of Month 2 |

| | | |
|---|---|---|
| DUDAYUSE3 | 2 | Due Date Table Day of Month 3 |
| DUDAYUSE4 | 2 | Due Date Table Day of Month 4 |
| DTEDUESYNC | 2 | Reserved |
| DTEDSCSYNC | 2 | Reserved |
| CNTENTERED | 4 | Number of Payments |
| PCTDUETOT | 5 | Total Percent Due |

**Salesperson Fields**

| Field Name | Length | Description |
|---|---|---|
| CODESLSP | 8 | Salesperson Number |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| CODEEMPL | 15 | Employee Number |
| NAMEEMPL | 60 | Name |
| SWCOMM | 2 | Reserved |
| AMTANLTARG | 10 | Annual Sales Target |
| SWCOMM2 | 2 | Commissions Paid |
| COMMBASE1 | 10 | Maximum Sales for Rate 1 |
| COMMBASE2 | 10 | Maximum Sales for Rate 2 |
| COMMBASE3 | 10 | Maximum Sales for Rate 3 |
| COMMBASE4 | 10 | Maximum Sales for Rate 4 |
| COMMRATE1 | 5 | Commission Rate 1 |
| COMMRATE2 | 5 | Commission Rate 2 |
| COMMRATE3 | 5 | Commission Rate 3 |
| COMMRATE4 | 5 | Commission Rate 4 |
| COMMRATE5 | 5 | Commission Rate 5 |
| COMMSALES | 10 | Commissionable Sales |
| COMMCOST | 10 | Cost of Commissionable Sales |
| DATECLEARD | 5 | Date Last Cleared |

**Customer Fields**

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| TEXTSNAM | 10 | Short Name |

| | | |
|---|---|---|
| IDGRP | 6 | Group Code |
| IDNATACCT | 12 | National Account |
| SWACTV | 2 | Status |
| DATEINAC | 5 | Inactive Date |
| DATELASTMN | 5 | Date Last Maintained |
| SWHOLD | 2 | On Hold |
| DATESTART | 5 | Start Date |
| IDPPNT | 12 | Reserved |
| CODEDAB | 9 | Credit Bureau Number |
| CODEDABRTG | 5 | Credit Bureau Rating |
| DATEDAB | 5 | Credit Bureau Date |
| NAMECUST | 60 | Customer Name |
| TEXTSTRE1 | 60 | Address Line 1 |
| TEXTSTRE2 | 60 | Address Line 2 |
| TEXTSTRE3 | 60 | Address Line 3 |
| TEXTSTRE4 | 60 | Address Line 4 |
| NAMECITY | 30 | City |
| CODESTTE | 30 | State |
| CODEPSTL | 20 | Zip/Postal Code |
| CODECTRY | 30 | Country |
| NAMECTAC | 60 | Contact Name |
| TEXTPHON1 | 30 | Phone Number |
| TEXTPHON2 | 30 | Fax Number |
| CODETERR | 6 | Territory Code |
| IDACCTSET | 6 | Account Set |
| IDAUTOCASH | 6 | Autocash Profile |
| IDBILLCYCL | 6 | Billing Cycle |
| IDSVCCHRG | 6 | Interest Profile |
| IDDLNQ | 6 | Reserved |
| CODECURN | 3 | Currency Code |
| SWPRTSTMT | 2 | Print Statements |
| SWPRTDLNQ | 2 | Reserved |
| SWBALFWD | 2 | Account Type |
| CODETERM | 6 | Terms |
| IDRATETYPE | 2 | Rate Type |
| CODETAXGRP | 12 | Tax Group |

| | | |
|---|---|---|
| IDTAXREGI1 | 20 | Tax Registration No. 1 |
| IDTAXREGI2 | 20 | Tax Registration No. 2 |
| IDTAXREGI3 | 20 | Tax Registration No. 3 |
| IDTAXREGI4 | 20 | Tax Registration No. 4 |
| IDTAXREGI5 | 20 | Tax Registration No. 5 |
| TAXSTTS1 | 2 | Tax Class Code 1 |
| TAXSTTS2 | 2 | Tax Class Code 2 |
| TAXSTTS3 | 2 | Tax Class Code 3 |
| TAXSTTS4 | 2 | Tax Class Code 4 |
| TAXSTTS5 | 2 | Tax Class Code 5 |
| AMTCRLIMT | 10 | Credit Limit |
| AMTBALDUET | 10 | Balance Due in Cust. Curr. |
| AMTBALDUEH | 10 | Balance Due in Func. Curr. |
| DATELASTST | 5 | Date of Last Statement |
| AMTLASTSTT | 10 | Last Statement Total Cust. Curr |
| AMTLASTSTH | 10 | Reserved |
| DTBEGBALFW | 5 | Date of Last Bal. Fwd. Statemen |
| AMTBALFWDT | 10 | Beginning Bal. on Last Statemen |
| AMTBALFWDH | 10 | Reserved |
| DTLASTRVAL | 5 | Date of Last Revaluation |
| AMTBALLARV | 10 | Last Revaluation Balance |
| CNTOPENINV | 4 | Number of Open Documents |
| CNTINVPAID | 4 | Number of Paid Invoices |
| DAYSTOPAY | 4 | Number of Days to Pay |
| DATEINVCHI | 5 | Date of Largest Invoice |
| DATEBALHI | 5 | Date of Highest Balance |
| DATEINVHIL | 5 | Date of Largest Invoice Last Yr |
| DATEBALHIL | 5 | Date of Highest Balance Last Yr |
| DATELASTAC | 5 | Date of Last Activity |
| DATELASTIV | 5 | Date of Last Invoice |
| DATELASTCR | 5 | Date of Last Credit Note |
| DATELASTDR | 5 | Date of Last Debit Note |
| DATELASTPA | 5 | Date of Last Receipt |
| DATELASTDI | 5 | Date of Last Discount |
| DATELASTAD | 5 | Date of Last Adjustment |
| DATELASTWR | 5 | Date of Last Write-Off |

| | | |
|---|---|---|
| DATELASTRI | 5 | Date of Last Returned Check |
| DATELASTIN | 5 | Date of Last Interest Charge |
| DATELASTDQ | 5 | Reserved |
| IDINVCHI | 22 | Largest Invoice Number |
| IDINVCHILY | 22 | Largest Invoice Number Last Yr. |
| AMTINVHIT | 10 | Largest Invoice - Cust. Curr. |
| AMTBALHIT | 10 | Highest Balance - Cust. Curr. |
| AMTINVHILT | 10 | Lgst. Inv. Last Yr. Cust. Curr |
| AMTBALHILT | 10 | High Bal. Last Yr. - Cust. Curr |
| AMTLASTIVT | 10 | Last Invoice Amt. - Cust. Curr. |
| AMTLASTCRT | 10 | Last Cr. Note Amt. - Cust. Curr |
| AMTLASTDRT | 10 | Last Dr. Note Amt. - Cust. Curr |
| AMTLASTPYT | 10 | Last Receipt - Cust. Curr. |
| AMTLASTDIT | 10 | Last Discount Amt. - Cust. Curr |
| AMTLASTADT | 10 | Last Adj. Amt. - Cust. Curr. |
| AMTLASTWRT | 10 | Last Write-Off Amt. Cust. Curr |
| AMTLASTRIT | 10 | Last Ret'd. Chk. Amt. Cust. Cur |
| AMTLASTINT | 10 | Last Int. Charge - Cust. Curr. |
| AMTINVHIH | 10 | Largest Invoice - Func. Curr. |
| AMTBALHIH | 10 | Highest Balance - Func. Curr. |
| AMTINVHILH | 10 | Lgst. Inv. Last Yr. Func. Curr |
| AMTBALHILH | 10 | High Bal. Last Yr. - Func. Curr |
| AMTLASTIVH | 10 | Last Invoice Amt. - Func. Curr. |
| AMTLASTCRH | 10 | Last Cr. Note Amt. - Func. Curr |
| AMTLASTDRH | 10 | Last Dr. Note Amt. - Func. Curr |
| AMTLASTPYH | 10 | Last Receipt - Func. Curr. |
| AMTLASTDIH | 10 | Last Discount Amt. - Func. Curr |
| AMTLASTADH | 10 | Last Adj. Amt. - Func. Curr. |
| AMTLASTWRH | 10 | Last Write-Off Amt. Func. Curr |
| AMTLASTRIH | 10 | Last Ret'd. Chk. Amt. Func. Cur |
| AMTLASTINH | 10 | Last Int. Charge - Func. Curr. |
| CODESLSP1 | 8 | Salesperson 1 |
| CODESLSP2 | 8 | Salesperson 2 |
| CODESLSP3 | 8 | Salesperson 3 |
| CODESLSP4 | 8 | Salesperson 4 |
| CODESLSP5 | 8 | Salesperson 5 |

| | | |
|---|---|---|
| PCTSASPLT1 | 5 | Sales-Split Percentage 1 |
| PCTSASPLT2 | 5 | Sales-Split Percentage 2 |
| PCTSASPLT3 | 5 | Sales-Split Percentage 3 |
| PCTSASPLT4 | 5 | Sales-Split Percentage 4 |
| PCTSASPLT5 | 5 | Sales-Split Percentage 5 |
| TEXTOPFL1 | 2 | Optional Field 1 |
| TEXTOPFL2 | 3 | Optional Field 2 |
| TEXTOPFL3 | 4 | Optional Field 3 |
| TEXTOPFL4 | 12 | Optional Field 4 |
| TEXTOPFL5 | 15 | Optional Field 5 |
| TEXTOPFL6 | 30 | Optional Field 6 |
| DATEOPFL1 | 5 | Optional Date Field |
| AMTOPFL1 | 10 | Optional Amount Field |
| AVGDAYSPAY | 5 | Average Days to Pay |
| PRICLIST | 6 | Customer Price List |
| CUSTTYPE | 2 | Customer Discount Type |
| AMTPDUE | 10 | Amount Past Due |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Customer's E-mail |
| WEBSITE | 100 | Customer's Web Site |
| BILLMETHOD | 2 | Billing Method |
| CCNUMBER | 30 | Credit Card Number |
| CCEXP | 5 | Credit Card Expiry Date |
| CCNAME | 50 | Credit Card Name |
| CODPAYMTYP | 6 | Receipt Type |
| FOB | 60 | Free On Board |
| SHPVIACODE | 6 | Ship Via Code |
| SHPVIADESC | 60 | Ship Via Description |
| DELMETHOD | 2 | Delivery Method |
| PRIMSHIPTO | 6 | Primary Ship-To Location |

**Customer Comments Fields**

| Field Name | Length | Description |
|---|---|---|
| IDCUST | 12 | Customer Number |
| DATEENTR | 5 | Date Entered |
| CNTUNIQ | 3 | Comment Number |

| | | |
|---|---|---|
| DATEEXPR | 5 | Expiration Date |
| DATEFLUP | 5 | Follow-up Date |
| TEXTCMNT | 250 | Comments |
| REVCOM | 3 | Reverse Count |

**O/E Options Fields**

| Field Name | Length | Description |
|---|---|---|
| DUMMY | 2 | Dummy Key |
| PHONE | 30 | Phone |
| FAX | 30 | Fax |
| CONTACT | 60 | Contact Name |
| DAYEND | 2 | Day End Pending |
| DIRECT | 2 | Direct Printing on Invoices |
| ORDHIST | 2 | Keep Order History |
| COMMISSION | 2 | Track Commissions |
| COMMTYPE | 2 | Commission Type |
| BACKORD | 2 | Calculate Backorder Quantities |
| ALLOWSHIP | 2 | Allow Qty Shipped on Orders |
| STATACCUM | 2 | Accumulate Statistics |
| STATEDIT | 2 | Allow Edit Statistics |
| STATCLNDR | 2 | Accumulate Statistics By |
| STATPRD | 2 | Statistics Period By |
| AGING1 | 2 | Aging Period 1 |
| AGING2 | 2 | Aging Period 2 |
| AGING3 | 2 | Aging Period 3 |
| RATETYPE | 2 | Default Rate Type |
| TRANHIST | 2 | Accumulate Sales History |
| TRANCLNDR | 2 | Accumulate Sales History By |
| TRANPRD | 2 | Sales History Period By |
| DEFTEMP | 6 | Default Template Code |
| ORDNUMBERL | 2 | Order Number Length |
| ORDPREFIXD | 6 | Order Number Prefix |
| ORDBODYD | 22 | Next Order Number |
| NEXTOUNIQ | 10 | Next Order Uniquifier Key |
| INVNUMBERL | 2 | Invoice Number Length |
| INVPREFIXD | 6 | Invoice Number Prefix |

| | | |
|---|---|---|
| INVBODYD | 22 | Next Invoice Number |
| CRDNUMBERL | 2 | Credit Note Number Length |
| CRDPREFIXD | 6 | Credit Note Number Prefix |
| CRDBODYD | 22 | Next Credit Note Number |
| NEXTCUNIQ | 10 | Next Credit Note Uniquifier Key |
| BROWSENUM | 10 | Day End Browse Number |
| STATPRDTYP | 2 | Statistical Period Type |
| STATPRDLNG | 2 | Statistical Period Length |
| STATPRDS | 2 | Statistical Periods |
| TRANPRDTYP | 2 | Sales History Period Type |
| TRANPRDLNG | 2 | Sales History Period Length |
| TRANPRDS | 2 | Sales History Periods |
| ORDDEFAULT | 22 | Default Order Number |
| ORDVALUE | 22 | Next Order Number |
| INVDEFAULT | 22 | Default Invoice Number |
| INVVALUE | 22 | Next Invoice Number |
| CRDDEFAULT | 22 | Default Credit Note Number |
| CRDVALUE | 22 | Next Credit Note Number |

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# Documentation:Print Formats for Purchase Orders Forms

**From Sage 300 ERP Development Partner Wiki**

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- 2 Requisitions
- 3 Purchase Orders
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- 5 Returns
- 6 Mailing Labels


## Introduction

This document lists the information you can include when developing formats to print requisitions, purchase orders, receiving slips, returns, and mailing labels. For each field, the list includes the code that identifies the field, the maximum number of characters in the field, and a description of the field.

For information on using Crystal Reports in your Purchase Orders program, refer to the online document, "Customizing Printed Forms with Crystal Reports." (Choose Start, Programs, Sage Software, Sage Accpac, and then Documentation.)

## Requisitions

The following table lists the fields that you can place on requisitions.

**Requisition Header Fields**

| Field Name | Length | Description |
|---|---|---|
| COMMENT | 250 | Requisition Comment |
| DATE | 5 | Requisition Date |
| DESCRIPTIO | 60 | Requisition Description |
| DOCSOURCE | 2 | Document Source |
| DTCOMPLETE | 5 | Date Completed |
| EXPARRIVAL | 5 | Expected Arrival Date |
| EXPIRATION | 5 | Expiration Date |
| JOBLINES | 4 | If greater than 0 indicates job related record |

| | | |
|---|---|---|
| ISCOMPLETE | 2 | Completed |
| ISPRINTED | 2 | Printed |
| LINES | 4 | Lines |
| LINESCMPL | 4 | Completed Lines |
| LINESORDER | 4 | Lines Ordered |
| NEXTLSEQ | 10 | Next Line Sequence |
| ONHOLD | 2 | Requisition On Hold Status |
| OQORDERED | 10 | Quantity Ordered |
| ORDEREDON | 5 | Order Date |
| POSTDATE | 5 | Last Posting Date |
| REFERENCE | 60 | Requisition Reference |
| REQUESTBY | 60 | Request By |
| RQNHSEQ | 10 | Requisition Sequence Key |
| RQNNUMBER | 22 | Requisition Number |
| STCODE | 6 | Ship-To Location Code |
| STDESC | 60 | Ship-To Location Description |
| VDCODE | 12 | Vendor Number |
| VDEXISTS | 2 | Vendor Exists |
| VDNAME | 60 | Vendor Name |

**Requisition Detail Lines**

| Field Name | Length | Description |
|---|---|---|
| ADDRESS1 | 60 | Address 1 |
| ADDRESS2 | 60 | Address 2 |
| ADDRESS3 | 60 | Address 3 |
| ADDRESS4 | 60 | Address 4 |
| CCATEGORY | 16 | Category |
| CITY | 30 | City |
| COMPLETION | 2 | Completion Status |
| CONTACT | 60 | Contact |
| CONTRACT | 16 | Contract |
| COSTCLASS | 2 | Cost Class |
| COUNTRY | 30 | Country |
| DESC | 60 | Description |
| DLOCATION | 6 | Location |
| DROPTYPE | 2 | Drop-Ship Type |

| | | |
|---|---|---|
| DTCOMPLETE | 5 | Date Completed |
| EXPARRIVAL | 5 | Expected Arrival Date |
| FAX | 30 | Fax Number |
| HASCOMMENT | 2 | Comments/Instructions |
| HASDROPSHI | 2 | Drop-Ship |
| IDCUST | 12 | Customer |
| IDCUSTSHPT | 6 | Customer Ship-To Address |
| ITEMDESC | 60 | Item Description |
| ITEMEXISTS | 2 | Item Exists |
| ITEMNO | 24 | Item Number |
| LINEORDER | 4 | Line Ordered |
| LOCATION | 6 | Location |
| OEONUMBER | 22 | Order Number |
| OQORDERED | 10 | Quantity Ordered |
| ORDERCONV | 10 | Order Unit Conversion |
| ORDERDECML | 2 | Order Unit Decimals |
| ORDERUNIT | 10 | Unit of Measure |
| PHONE | 30 | Phone Number |
| PROJECT | 16 | Project |
| RQNCSEQ | 10 | Requisition Comment Sequence |
| RQNHSEQ | 10 | Requisition Sequence Key |
| RQNLREV | 10 | Line Number |
| RQNLSEQ | 10 | Requisition Line Sequence |
| STATE | 30 | State/Province |
| STOCKDECML | 2 | Stock Unit Decimals |
| VDCODE | 12 | Vendor Number |
| VDEXISTS | 2 | Vendor Exists |
| VDNAME | 60 | Name |
| VENDITEMNO | 24 | Vendor Item Number |
| ZIP | 20 | Zip/Postal Code |

**Detail Comments**

| Field Name | Length | Description |
|---|---|---|
| RQNHSEQ | 10 | Requisition Sequence Key |
| RQNCREV | 10 | Comment Identifier |
| RQNCSEQ | 10 | Requisition Comment Sequence |

| | | |
|---|---|---|
| COMMENTTYP | 2 | Line Type |
| COMMENT | 80 | Comments/Instructions |

**Company Information**

| Field Name | Length | Description |
|---|---|---|
| ADDR01 | 60 | Company Address Line 1 |
| ADDR02 | 60 | Company Address Line 2 |
| ADDR03 | 60 | Company Address Line 3 |
| ADDR04 | 60 | Company Address Line 4 |
| BRANCH | 6 | Company Branch Code |
| CITY | 30 | Company City |
| CNTRYCODE | 6 | Company Country Code |
| CONAME | 60 | Company Name |
| CONTACT | 60 | Company Contact Name |
| COUNTRY | 30 | Company Country |
| FAX | 30 | Company Fax Number |
| HOMECUR | 3 | Functional Currency |
| LOCCODE | 30 | Location Code |
| LOCTYPE | 6 | Location Type |
| MULTICURSW | 2 | Multicurrency Option |
| ORGID | 6 | Company Database ID |
| PERDFSC | 2 | Number of Fiscal Periods |
| PHONE | 30 | Company Phone Number |
| PHONEFMT | 2 | Phone Format |
| POSTAL | 20 | Company Zip/Postal Code |
| QTR4PERD | 2 | Quarter with 4 Periods |
| RATETYPE | 2 | Company Default Rate Type |
| STATE | 30 | Company State |
| WARNDAYS | 2 | Company Date Spread |

# Purchase Orders

The following table lists the fields that you can place on purchase orders.

**Purchase Order Header Fields**

| Field | Length | Description |
|---|---|---|
| BTADDRESS1 | 60 | Bill-To Address Line 1 |

| | | |
|---|---|---|
| BTADDRESS2 | 60 | Bill-To Address Line 2 |
| BTADDRESS3 | 60 | Bill-To Address Line 3 |
| BTADDRESS4 | 60 | Bill-To Address Line 4 |
| BTCITY | 30 | Bill-To City |
| BTCODE | 6 | Bill-To Code |
| BTCONTACT | 60 | Bill-To Contact |
| BTCOUNTRY | 30 | Bill-To Country |
| BTDESC | 60 | Bill-To Description |
| BTFAX | 30 | Bill-To Fax Number |
| BTPHONE | 30 | Bill-To Phone Number |
| BTSTATE | 30 | Bill-To State/Province |
| BTZIP | 20 | Bill-To Zip/Postal Code |
| COMMENT | 250 | Purchase Order Comment |
| CURRENCY | 3 | Currency |
| DATE | 5 | Purchase Order Date |
| DESCRIPTIO | 60 | Purchase Order Description |
| DOCSOURCE | 2 | Document Source |
| DOCTOTAL | 10 | Total |
| EXPARRIVAL | 5 | Expected Arrival Date |
| EXTWEIGHT | 10 | Extended Weight |
| FCAMOUNT | 10 | Conversion Functional-Currency Amount |
| FOBPOINT | 60 | FOB Point |
| HASRQNDATA | 2 | Created From Requisitions |
| ISCOMPLETE | 2 | Completed |
| ISPRINTED | 2 | Printed |
| JOBLINES | 4 | If greater than 0 indicates job related record |
| ONHOLD | 2 | Purchase Order On Hold Status |
| PONUMBER | 22 | Purchase Order Number |
| PORTYPE | 2 | Purchase Order Type |
| REFERENCE | 60 | Purchase Order Reference |
| SCAMOUNT | 10 | Conversion Source-Currency Amount |
| SCURNDECML | 2 | Number of Decimal Places in Source Currency |
| STADDRESS1 | 60 | Ship-To Address Line 1 |
| STADDRESS2 | 60 | Ship-To Address Line 2 |
| STADDRESS3 | 60 | Ship-To Address Line 3 |
| STADDRESS4 | 60 | Ship-To Address Line 4 |

| | | |
|---|---|---|
| STCITY | 30 | Ship-To City |
| STCODE | 6 | Ship-To Code |
| STCONTACT | 60 | Ship-To Contact |
| STCOUNTRY | 30 | Ship-To Country |
| STDESC | 60 | Ship-To Description |
| STFAX | 30 | Ship-To Fax Number |
| STPHONE | 30 | Ship-To Phone Number |
| STSTATE | 30 | Ship-To State/Province |
| STZIP | 20 | Ship-To Zip/Postal Code |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXAUTH1 | 12 | Tax Authority Code 1 |
| TAXAUTH2 | 12 | Tax Authority Code 2 |
| TAXAUTH3 | 12 | Tax Authority Code 3 |
| TAXAUTH4 | 12 | Tax Authority Code 4 |
| TAXAUTH5 | 12 | Tax Authority Code 5 |
| TAXCLASS1 | 2 | Tax Class Code 1 |
| TAXCLASS2 | 2 | Tax Class Code 2 |
| TAXCLASS3 | 2 | Tax Class Code 3 |
| TAXCLASS4 | 2 | Tax Class Code 4 |
| TAXCLASS5 | 2 | Tax Class Code 5 |
| TERMSCODE | 6 | Terms Code |
| TXALLOAMT1 | 10 | Allocated Tax Amount 1 |
| TXALLOAMT2 | 10 | Allocated Tax Amount 2 |
| TXALLOAMT3 | 10 | Allocated Tax Amount 3 |
| TXALLOAMT4 | 10 | Allocated Tax Amount 4 |
| TXALLOAMT5 | 10 | Allocated Tax Amount 5 |
| TXEXCLUDE1 | 10 | Excluded Tax Amount 1 |
| TXEXCLUDE2 | 10 | Excluded Tax Amount 2 |
| TXEXCLUDE3 | 10 | Excluded Tax Amount 3 |
| TXEXCLUDE4 | 10 | Excluded Tax Amount 4 |
| TXEXCLUDE5 | 10 | Excluded Tax Amount 5 |

| | | |
|---|---|---|
| TXEXPSAMT1 | 10 | Expensed Tax Amount 1 |
| TXEXPSAMT2 | 10 | Expensed Tax Amount 2 |
| TXEXPSAMT3 | 10 | Expensed Tax Amount 3 |
| TXEXPSAMT4 | 10 | Expensed Tax Amount 4 |
| TXEXPSAMT5 | 10 | Expensed Tax Amount 5 |
| TXINCLUDE1 | 10 | Included Tax Amount 1 |
| TXINCLUDE2 | 10 | Included Tax Amount 2 |
| TXINCLUDE3 | 10 | Included Tax Amount 3 |
| TXINCLUDE4 | 10 | Included Tax Amount 4 |
| TXINCLUDE5 | 10 | Included Tax Amount 5 |
| TXRECVAMT1 | 10 | Recoverable Tax Amount 1 |
| TXRECVAMT2 | 10 | Recoverable Tax Amount 2 |
| TXRECVAMT3 | 10 | Recoverable Tax Amount 3 |
| TXRECVAMT4 | 10 | Recoverable Tax Amount 4 |
| TXRECVAMT5 | 10 | Recoverable Tax Amount 5 |
| VCAVAILABL | 10 | Amount Remaining (blanket purchase order) |
| VCORIGINAL | 10 | Amount Originally Authorized (blanket PO) |
| VDADDRESS1 | 60 | Vendor's Address Line 1 |
| VDADDRESS2 | 60 | Vendor's Address Line 2 |
| VDADDRESS3 | 60 | Vendor's Address Line 3 |
| VDADDRESS4 | 60 | Vendor's Address Line 4 |
| VDCITY | 30 | Vendor's City |
| VDCODE | 12 | Vendor Number |
| VDCONTACT | 60 | Vendor's Contact |
| VDCOUNTRY | 30 | Vendor's Country |
| VDEXISTS | 2 | Vendor Exists |
| VDFAX | 30 | Vendor's Fax Number |
| VDNAME | 60 | Vendor Name |
| VDPHONE | 30 | Vendor's Phone Number |
| VDSTATE | 30 | Vendor's State/Province |
| VDZIP | 20 | Vendor's Zip-Postal Code |
| VIACODE | 6 | Ship-Via Code |
| VIANAME | 60 | Ship-Via Name (description) |
| TRCURRENCY | 3 | Tax Reporting Currency |
| RATERC | 8 | Tax Reporting Exchange Rate |
| SPREADRC | 8 | Tax Reporting Rate Spread |

| | | |
|---|---|---|
| RATETYPERC | 2 | Tax Reporting Rate Type |
| RATEMTCHRC | 2 | Tax Reporting Rate Match Type |
| RATEDATERC | 5 | Tax Reporting Rate Date |
| RATEOPERRC | 2 | Tax Reporting Rate Operation |
| RATERCOVER | 2 | Tax Reporting Rate Overridden |
| RCURNDECML | 2 | Tax Reporting Decimal Places |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRINCLUDE1 | 10 | Tax Reporting Included Amount 1 |
| TRINCLUDE2 | 10 | Tax Reporting Included Amount 2 |
| TRINCLUDE3 | 10 | Tax Reporting Included Amount 3 |
| TRINCLUDE4 | 10 | Tax Reporting Included Amount 4 |
| TRINCLUDE5 | 10 | Tax Reporting Included Amount 5 |
| TREXCLUDE1 | 10 | Tax Reporting Excluded Amount 1 |
| TREXCLUDE2 | 10 | Tax Reporting Excluded Amount 2 |
| TREXCLUDE3 | 10 | Tax Reporting Excluded Amount 3 |
| TREXCLUDE4 | 10 | Tax Reporting Excluded Amount 4 |
| TREXCLUDE5 | 10 | Tax Reporting Excluded Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |

**Purchase Order Detail Lines**

| Field | Length | Description |
|---|---|---|
| ADDRESS1 | 60 | Address 1 |
| ADDRESS2 | 60 | Address 2 |
| ADDRESS3 | 60 | Address 3 |
| ADDRESS4 | 60 | Address 4 |
| ARITEMNO | 16 | A/R Item Number |
| ARUNIT | 10 | A/R Unit of Measure |
| BILLCURR | 3 | Billing Currency |
| BILLRATE | 10 | Billing Rate |
| BILLTYPE | 2 | Billing Type |
| CCATEGORY | 16 | Category |
| CITY | 30 | City |
| COMPLETION | 2 | Completion Status |
| CONTACT | 60 | Contact |
| CONTRACT | 16 | Contract |
| COSTCLASS | 2 | Cost Class |
| COUNTRY | 30 | Country |
| DESC | 60 | Description |
| DLOCATION | 6 | Location |
| EXPARRIVAL | 5 | Expected Arrival Date |
| EXTENDED | 10 | Extended Cost |
| EXTWEIGHT | 10 | Extended Weight |
| FAX | 30 | Fax Number |
| HASCOMMENT | 2 | Comments/Instructions |
| HASDROPSHI | 2 | Drop-Ship |
| IDCUST | 12 | Customer |
| IDCUSTSHPT | 6 | Customer Ship-To Address |
| ISRECEIVED | 2 | Received |
| ITEMDESC | 60 | Item Description |
| ITEMNO | 24 | Item Number |
| OEONUMBER | 22 | Order Number |
| OQOUTSTAND | 10 | Quantity Outstanding |
| ORDERUNIT | 10 | Unit of Measure |
| PHONE | 30 | Phone Number |
| PORCSEQ | 10 | Purchase Order Comment Sequence |

| | | |
|---|---|---|
| PORHSEQ | 10 | Purchase Order Sequence Key |
| PORLREV | 10 | Line Number |
| PORLSEQ | 10 | Purchase Order Line Sequence |
| PROJECT | 16 | Project |
| STATE | 30 | State/Province |
| STPRINT | 2 | Print Status |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXINCLUDED | 10 | Tax Included |
| UNITCOST | 10 | Unit Cost |
| UNITWEIGHT | 10 | Unit Weight |
| VENDITEMNO | 24 | Vendor Item Number |
| ZIP | 20 | Zip/Postal Code |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |

| | | |
|---|---|---|
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| UCISMANUAL | 2 | Unit Cost is Manual |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| WEIGHTCONV | 10 | Weight Conversion |
| DEFUWEIGHT | 10 | Default Unit Weight |
| DEFEXTWGHT | 10 | Default Extended Weight |

**Purchase Order Detail Comments**

| Field | Length | Description |
|---|---|---|
| COMMENT | 80 | Comments/Instructions |
| COMMENTTYP | 2 | Line Type |
| PORCREV | 10 | Comment Identifier |
| PORCSEQ | 10 | Purchase Order Comment Sequence |
| PORHSEQ | 10 | Purchase Order Sequence Key |

**Company Information**

| Field | Length | Description |
|---|---|---|
| ADDR01 | 60 | Comppny Address Line 1 |
| ADDR02 | 60 | Company Address Line 2 |
| ADDR03 | 60 | Company Address Line 3 |
| ADDR04 | 60 | Company Address Line 4 |
| CITY | 30 | Company City |
| CONTACT | 60 | Company Contact Name |
| FAX | 30 | Company Fax Number |
| ORGID | 6 | Company Database ID |
| PHONE | 30 | Company Phone Number |
| PHONEFMT | 2 | Phone Format |
| POSTAL | 20 | Company Zip/Postal Code |
| STATE | 30 | Company State |

**Item Information**

| Field | Length | Description |
|---|---|---|
| FMTITEMNO | 24 | Item Number |
| COMMODIM | 16 | Commodity Number |
| COMMENT1 | 80 | Comment 1 |

| | | |
|---|---|---|
| COMMENT2 | 80 | Comment 2 |
| COMMENT3 | 80 | Comment 3 |
| COMMENT4 | 80 | Comment 4 |

**Vendor Information**

| Field | Length | Description |
|---|---|---|
| VENDORID | 12 | Vendor Number |
| EMAIL1 | 50 | Contact's E-mail |
| EMAIL2 | 50 | Vendor's E-mail |
| WEBSITE | 100 | Vendor's Web Site |
| IDTAXREGI1 | 20 | Tax Registration Code 1 |
| IDTAXREGI2 | 20 | Tax Registration Code 2 |
| IDTAXREGI3 | 20 | Tax Registration Code 3 |
| IDTAXREGI4 | 20 | Tax Registration Code 4 |
| IDTAXREGI5 | 20 | Tax Registration Code 5 |

**Vendor Comments Information**

| Field | Length | Description |
|---|---|---|
| VENDORID | 12 | Vendor Number |
| DATEENTR | 5 | Date Entered |
| CNTUNIQ | 3 | Comment Number |
| TEXTCMNT | 250 | Comment |

**Vendor Terms Information**

| Field | Length | Description |
|---|---|---|
| TERMSCODE | 6 | Terms Code |
| CODEDESC | 60 | Description |

**Purchase Order Options**

| Field | Length | Description |
|---|---|---|
| PHONE | 30 | Phone Number |
| FAX | 30 | Fax Number |
| CONTACT | 60 | Contact |

# Receiving Slips

The following table lists the fields that you can place on receiving slips.

**Receipt Header Fields**

| Field | Length | Description |
|---|---|---|
| AMOUNT | 10 | Amount |
| BILLLINES | 4 | Billable Lines |
| BTADDRESS1 | 60 | Bill-To Address Line 1 |
| BTADDRESS2 | 60 | Bill-To Address Line 2 |
| BTADDRESS3 | 60 | Bill-To Address Line 3 |
| BTADDRESS4 | 60 | Bill-To Address Line 4 |
| BTCITY | 30 | Bill-To City |
| BTCODE | 6 | Bill-To Code |
| BTCONTACT | 60 | Bill-To Contact |
| BTCOUNTRY | 30 | Bill-To Country |
| BTDESC | 60 | Bill-To Description |
| BTFAX | 30 | Bill-To Fax Number |
| BTPHONE | 30 | Bill-To Phone Number |
| BTSTATE | 30 | Bill-To State/Province |
| BTZIP | 20 | Bill-To Zip/Postal Code |
| COMMENT | 250 | Receipt Comment |
| COSTS | 4 | Costs |
| COSTSBLPRO | 4 | Cost Billing Rates Prorated |
| COSTSCMPL | 4 | Costs Complete |
| COSTSPRORA | 4 | Number of Cost Prorated |
| CURRENCY | 3 | Currency Code |
| DATE | 5 | Receipt Date |
| DESCRIPTIO | 60 | Receipt Description |
| DOCTOTAL | 10 | Receipt Total |
| DTCOMPLETE | 5 | Date Completed |
| EXTENDED | 10 | Extended Cost |
| EXTWEIGHT | 10 | Extended Weight |
| FCAMOUNT | 10 | Conversion Functional-Currency Amount |
| FISCPERIOD | 2 | Fiscal Period |
| FISCYEAR | 4 | Fiscal Year |
| FOBPOINT | 60 | FOB Point |
| HASRTG | 2 | Has Retainage |
| INVNUMBER | 22 | Invoice Number |
| ISCOMPLETE | 2 | Completed |

| | | |
|---|---|---|
| ISINVOICED | 2 | Invoiced |
| ISPRINTED | 2 | Printed |
| JOBCOSTS | 4 | Job Related Costs |
| JOBLINES | 4 | If greater than 0 indicates job related record |
| LINES | 4 | Lines |
| LINESCMPL | 4 | Completed Lines |
| LINESPRORA | 4 | Number of Lines Prorated |
| MPRORATED | 10 | Manual Proration Total |
| MTOPRORATE | 10 | Manual To Prorate |
| NEXTLSEQ | 10 | Next Line Sequence |
| PDRATE | 8 | Exchange Rate Used on the Purchase Order |
| PDRATEDATE | 5 | Rate Date Used on the Purchase Order |
| PDRATEOPER | 2 | Rate Operation Used on the Purchase Order |
| PDRATEOVER | 2 | Rate Override Used on the Purchase Order |
| PDRATETYPE | 2 | Rate Type Used on the Purchase Order |
| PONUMBER | 22 | Purchase Order Number |
| PORHSEQ | 10 | Purchase Order Sequence Key |
| POSTDATE | 5 | Last Posting Date |
| RATE | 8 | Exchange Rate |
| RATEDATE | 5 | Rate Date |
| RATEMATCH | 2 | Rate Match Type |
| RATEOPER | 2 | Rate Operation |
| RATEOVER | 2 | Rate Overridden |
| RATETYPE | 2 | Rate Type |
| RCPHSEQ | 10 | Receipt Sequence Key |
| RCPHSEQ | 10 | Receipt Sequence Key |
| RCPNUMBER | 22 | Receipt Number |
| REFERENCE | 60 | Receipt Reference |
| RQRECEIVED | 10 | Quantity Received |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGBASE | 2 | Retainage Base |
| RTGRATE | 2 | Retainage Exchange Rate |
| RTGTERMS | 6 | Retainage Terms Code |
| SCAMOUNT | 10 | Conversion Source-Currency Amount |
| SCURNDECML | 2 | Number of Decimal Places in Source Currency |
| SPREAD | 8 | Rate Spread |

| | | |
|---|---|---|
| STADDRESS1 | 60 | Ship-To Address Line 1 |
| STADDRESS2 | 60 | Ship-To Address Line 2 |
| STADDRESS3 | 60 | Ship-To Address Line 3 |
| STADDRESS4 | 60 | Ship-To Address Line 4 |
| STCITY | 30 | Ship-To City |
| STCODE | 6 | Ship-To Code |
| STCONTACT | 60 | Ship-To Contact |
| STCOUNTRY | 30 | Ship-To Country |
| STDESC | 60 | Ship-To Description |
| STFAX | 30 | Ship-To Fax Number |
| STPHONE | 30 | Ship-To Phone Number |
| STSTATE | 30 | Ship-To State/Province |
| STZIP | 20 | Ship-To Zip/Postal Code |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXAUTH1 | 12 | Tax Authority Code 1 |
| TAXAUTH2 | 12 | Tax Authority Code 2 |
| TAXAUTH3 | 12 | Tax Authority Code 3 |
| TAXAUTH4 | 12 | Tax Authority Code 4 |
| TAXAUTH5 | 12 | Tax Authority Code 5 |
| TAXBASE1 | 10 | Tax Base 1 |
| TAXBASE2 | 10 | Tax Base 2 |
| TAXBASE3 | 10 | Tax Base 3 |
| TAXBASE4 | 10 | Tax Base 4 |
| TAXBASE5 | 10 | Tax Base 5 |
| TAXCLASS1 | 2 | Tax Class Code 1 |
| TAXCLASS2 | 2 | Tax Class Code 2 |
| TAXCLASS3 | 2 | Tax Class Code 3 |
| TAXCLASS4 | 2 | Tax Class Code 4 |
| TAXCLASS5 | 2 | Tax Class Code 5 |
| TAXGROUP | 12 | Tax Group |
| TEMPLATE | 6 | Template Code |

| | | |
|---|---|---|
| TERMSCODE | 6 | Terms Code |
| TXALLOAMT | 10 | Total Allocated Tax |
| TXALLOAMT1 | 10 | Allocated Tax Amount 1 |
| TXALLOAMT2 | 10 | Allocated Tax Amount 2 |
| TXALLOAMT3 | 10 | Allocated Tax Amount 3 |
| TXALLOAMT4 | 10 | Allocated Tax Amount 4 |
| TXALLOAMT5 | 10 | Allocated Tax Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXEXCLUDE1 | 10 | Excluded Tax Amount 1 |
| TXEXCLUDE2 | 10 | Excluded Tax Amount 2 |
| TXEXCLUDE3 | 10 | Excluded Tax Amount 3 |
| TXEXCLUDE4 | 10 | Excluded Tax Amount 4 |
| TXEXCLUDE5 | 10 | Excluded Tax Amount 5 |
| TXEXCLUDED | 10 | Tax Excluded |
| TXEXPSAMT | 10 | Total Expensed Tax |
| TXEXPSAMT1 | 10 | Expensed Tax Amount 1 |
| TXEXPSAMT2 | 10 | Expensed Tax Amount 2 |
| TXEXPSAMT3 | 10 | Expensed Tax Amount 3 |
| TXEXPSAMT4 | 10 | Expensed Tax Amount 4 |
| TXEXPSAMT5 | 10 | Expensed Tax Amount 5 |
| TXINCLUDE1 | 10 | Included Tax Amount 1 |
| TXINCLUDE2 | 10 | Included Tax Amount 2 |
| TXINCLUDE3 | 10 | Included Tax Amount 3 |
| TXINCLUDE4 | 10 | Included Tax Amount 4 |
| TXINCLUDE5 | 10 | Included Tax Amount 5 |
| TXINCLUDED | 10 | Tax Included |
| TXRECVAMT | 10 | Total Recoverable Tax |
| TXRECVAMT1 | 10 | Recoverable Tax Amount 1 |
| TXRECVAMT2 | 10 | Recoverable Tax Amount 2 |
| TXRECVAMT3 | 10 | Recoverable Tax Amount 3 |
| TXRECVAMT4 | 10 | Recoverable Tax Amount 4 |
| TXRECVAMT5 | 10 | Recoverable Tax Amount 5 |
| VDADDRESS1 | 60 | Vendor's Address Line 1 |
| VDADDRESS2 | 60 | Vendor's Address Line 2 |
| VDADDRESS3 | 60 | Vendor's Address Line 3 |
| VDADDRESS4 | 60 | Vendor's Address Line 4 |

| | | |
|---|---|---|
| VDCITY | 30 | Vendor's City |
| VDCODE | 12 | Vendor Number |
| VDCODE | 12 | Vendor Number |
| VDCONTACT | 60 | Vendor's Contact |
| VDCOUNTRY | 30 | Vendor's Country |
| VDEXISTS | 2 | Vendor Exists |
| VDFAX | 30 | Vendor's Fax Number |
| VDNAME | 60 | Vendor Name |
| VDPHONE | 30 | Vendor's Phone Number |
| VDSTATE | 30 | Vendor's State/Province |
| VDZIP | 20 | Vendor's Zip-Postal Code |
| VENDS | 4 | Vendors |
| VENDSCMPL | 4 | Vendors Completed |
| VENDSINVC | 4 | Vendors Invoiced |
| VIACODE | 6 | Ship-Via Code |
| VIANAME | 60 | Ship-Via Name (Description) |
| TRCURRENCY | 3 | Tax Reporting Currency |
| RATERC | 8 | Tax Reporting Exchange RateR |
| SPREADRC | 8 | Tax Reporting Rate Spread |
| RATETYPERC | 2 | Tax Reporting Rate Type |
| RATEMTCHRC | 2 | Tax Reporting Rate Match Type |
| RATEDATERC | 5 | Tax Reporting Rate Date |
| RATEOPERRC | 2 | Tax Reporting Rate Operation |
| RATERCOVER | 2 | Tax Reporting Rate Overridden |
| RCURNDECML | 2 | Tax Reporting Decimal Places |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRINCLUDE1 | 10 | Tax Reporting Included Amount 1 |
| TRINCLUDE2 | 10 | Tax Reporting Included Amount 2 |
| TRINCLUDE3 | 10 | Tax Reporting Included Amount 3 |
| TRINCLUDE4 | 10 | Tax Reporting Included Amount 4 |
| TRINCLUDE5 | 10 | Tax Reporting Included Amount 5 |
| TREXCLUDE1 | 10 | Tax Reporting Excluded Amount 1 |

| | | |
|---|---|---|
| TREXCLUDE2 | 10 | Tax Reporting Excluded Amount 2 |
| TREXCLUDE3 | 10 | Tax Reporting Excluded Amount 3 |
| TREXCLUDE4 | 10 | Tax Reporting Excluded Amount 4 |
| TREXCLUDE5 | 10 | Tax Reporting Excluded Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| RTGTAXREP | 2 | Report Retainage Tax |
| RAXBASE1 | 10 | Retainage Tax Base 1 |
| RAXBASE2 | 10 | Retainage Tax Base 2 |
| RAXBASE3 | 10 | Retainage Tax Base 3 |
| RAXBASE4 | 10 | Retainage Tax Base 4 |
| RAXBASE5 | 10 | Retainage Tax Base 5 |
| RAXAMOUNT1 | 10 | Retainage Tax Amount 1 |
| RAXAMOUNT2 | 10 | Retainage Tax Amount 2 |
| RAXAMOUNT3 | 10 | Retainage Tax Amount 3 |
| RAXAMOUNT4 | 10 | Retainage Tax Amount 4 |
| RAXAMOUNT5 | 10 | Retainage Tax Amount 5 |
| RXRECVAMT1 | 10 | Retainage Tax Recoverable Amt. 1 |
| RXRECVAMT2 | 10 | Retainage Tax Recoverable Amt. 2 |
| RXRECVAMT3 | 10 | Retainage Tax Recoverable Amt. 3 |
| RXRECVAMT4 | 10 | Retainage Tax Recoverable Amt. 4 |
| RXRECVAMT5 | 10 | Retainage Tax Recoverable Amt. 5 |
| RXEXPSAMT1 | 10 | Retainage Tax Expense Amount 1 |

| | | |
|---|---|---|
| RXEXPSAMT2 | 10 | Retainage Tax Expense Amount 2 |
| RXEXPSAMT3 | 10 | Retainage Tax Expense Amount 3 |
| RXEXPSAMT4 | 10 | Retainage Tax Expense Amount 4 |
| RXEXPSAMT5 | 10 | Retainage Tax Expense Amount 5 |
| RXALLOAMT1 | 10 | Retainage Tax Allocated Amount 1 |
| RXALLOAMT2 | 10 | Retainage Tax Allocated Amount 2 |
| RXALLOAMT3 | 10 | Retainage Tax Allocated Amount 3 |
| RXALLOAMT4 | 10 | Retainage Tax Allocated Amount 4 |
| RXALLOAMT5 | 10 | Retainage Tax Allocated Amount 5 |

**Receipt Item Details**

| Field | Length | Description |
|---|---|---|
| ADDRESS1 | 60 | Address 1 |
| ADDRESS2 | 60 | Address 2 |
| ADDRESS3 | 60 | Address 3 |
| ADDRESS4 | 60 | Address 4 |
| ARITEMNO | 16 | A/R Item Number |
| ARUNIT | 10 | A/R Unit of Measure |
| BILLCURR | 3 | Billing Currency |
| BILLRATE | 10 | Billing Rate |
| BILLTYPE | 2 | Billing Type |
| CCATEGORY | 16 | Category |
| CITY | 30 | City |
| COMPLETION | 2 | Completion Status |
| CONTACT | 60 | Contact |
| COSTCLASS | 2 | Cost Class |
| CONTRACT | 16 | Contract |
| COUNTRY | 30 | Country |
| DESC | 60 | Description |
| DLOCATION | 6 | Location |
| DROPTYPE | 2 | Drop-Ship Type |
| DTARRIVAL | 5 | Arrival Date |
| DTCOMPLETE | 5 | Date Completed |
| EXTENDED | 10 | Extended Cost |
| EXTWEIGHT | 10 | Extended Weight |
| FAX | 30 | Fax Number |

| | | |
|---|---|---|
| GLACEXPENS | 45 | Expense Account |
| HASCOMMENT | 2 | Comments |
| HASDROPSHI | 2 | Drop-Ship |
| IDCUST | 12 | Customer |
| IDCUSTSHPT | 6 | Customer Ship-To Address |
| ITEMDESC | 60 | Item Description |
| ITEMEXISTS | 2 | Item Exists |
| ITEMNO | 24 | Item Number |
| LABELCOUNT | 2 | Number of Labels |
| LOCATION | 6 | Location |
| MPRORATED | 10 | Manual Proration |
| OEONUMBER | 22 | Order Number |
| OQRCPEXTRA | 10 | Received Extra |
| ORDERCONV | 10 | Order Unit Conversion |
| ORDERDECML | 2 | Order Unit Decimals |
| ORDERUNIT | 10 | Unit of Measure |
| PHONE | 30 | Phone Number |
| POCOMPLETE | 2 | Completes PO |
| PORHSEQ | 10 | Purchase Order Sequence Key |
| PORLSEQ | 10 | Purchase Order Line Sequence |
| POSTEDTOIC | 2 | Posted to I/C |
| PROJECT | 16 | Project |
| RCPCONV | 10 | Receiving Conversion Factor |
| RCPCSEQ | 10 | Receipt Comment Sequence |
| RCPDECML | 2 | Receiving Unit Decimals |
| RCPHSEQ | 10 | Receipt Sequence Key |
| RCPLREV | 10 | Line Number |
| RCPLSEQ | 10 | Receipt Line Sequence |
| RCPUNIT | 10 | Unit of Measure |
| RQCANCELED | 10 | Quantity Canceled |
| RQINADJUST | 10 | Quantity Adjusted by Invoice |
| RQORDERED | 10 | Quantity Ordered |
| RQOUTSTAND | 10 | Quantity Outstanding |
| RQOUTSTPO | 10 | Quantity Outstanding on Purchase Order |
| RQPOFILLED | 10 | Quantity Filled on PO |
| RQPREVRECV | 10 | Received to Date |

| | | |
|---|---|---|
| RQRCPEXTRA | 10 | (R) Quantity Received Extra |
| RQRECEIVED | 10 | Quantity Received |
| RQRETURNED | 10 | Quantity Returned |
| RQSETTLED | 10 | Quantity Settled |
| RQSTOCKED | 10 | Quantity Stocked |
| RQUSTOCKED | 10 | Quantity Unstocked |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGDAYS | 2 | Retention Period |
| RTGPERCENT | 5 | Retainage Percent |
| STATE | 30 | State/Province |
| STOCKDECML | 2 | Stock Unit Decimals |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXBASE1 | 10 | Tax Base 1 |
| TAXBASE2 | 10 | Tax Base 2 |
| TAXBASE3 | 10 | Tax Base 3 |
| TAXBASE4 | 10 | Tax Base 4 |
| TAXBASE5 | 10 | Tax Base 5 |
| TAXCLASS1 | 2 | Tax Class 1 |
| TAXCLASS2 | 2 | Tax Class 2 |
| TAXCLASS3 | 2 | Tax Class 3 |
| TAXCLASS4 | 2 | Tax Class 4 |
| TAXCLASS5 | 2 | Tax Class 5 |
| TAXINCLUD1 | 2 | Tax Includable 1 |
| TAXINCLUD2 | 2 | Tax Includable 2 |
| TAXINCLUD3 | 2 | Tax Includable 3 |
| TAXINCLUD4 | 2 | Tax Includable 4 |
| TAXINCLUD5 | 2 | Tax Includable 5 |
| TAXRATE1 | 8 | Tax Rate 1 |
| TAXRATE2 | 8 | Tax Rate 2 |
| TAXRATE3 | 8 | Tax Rate 3 |
| TAXRATE4 | 8 | Tax Rate 4 |

| | | |
|---|---|---|
| TAXRATE5 | 8 | Tax Rate 5 |
| TXALLOAMT | 10 | Allocated Tax |
| TXALLOAMT1 | 10 | Tax Allocated Amount 1 |
| TXALLOAMT2 | 10 | Tax Allocated Amount 2 |
| TXALLOAMT3 | 10 | Tax Allocated Amount 3 |
| TXALLOAMT4 | 10 | Tax Allocated Amount 4 |
| TXALLOAMT5 | 10 | Tax Allocated Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXEXCLUDED | 10 | Tax Excluded |
| TXEXPSAMT | 10 | Expensed Tax |
| TXEXPSAMT1 | 10 | Tax Expense Amount 1 |
| TXEXPSAMT2 | 10 | Tax Expense Amount 2 |
| TXEXPSAMT3 | 10 | Tax Expense Amount 3 |
| TXEXPSAMT4 | 10 | Tax Expense Amount 4 |
| TXEXPSAMT5 | 10 | Tax Expense Amount 5 |
| TXINCLUDED | 10 | Tax Included |
| TXRECVAMT | 10 | Recoverable Tax |
| TXRECVAMT1 | 10 | Tax Recoverable Amount 1 |
| TXRECVAMT2 | 10 | Tax Recoverable Amount 2 |
| TXRECVAMT3 | 10 | Tax Recoverable Amount 3 |
| TXRECVAMT4 | 10 | Tax Recoverable Amount 4 |
| TXRECVAMT5 | 10 | Tax Recoverable Amount 5 |
| UNITCOST | 10 | Unit Cost |
| UNITWEIGHT | 10 | Unit Weight |
| VENDITEMNO | 24 | Vendor Item Number |
| ZIP | 20 | Zip/Postal Code |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |

| | | |
|---|---|---|
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| RAXBASE1 | 10 | Retainage Tax Base 1 |
| RAXBASE2 | 10 | Retainage Tax Base 2 |
| RAXBASE3 | 10 | Retainage Tax Base 3 |
| RAXBASE4 | 10 | Retainage Tax Base 4 |
| RAXBASE5 | 10 | Retainage Tax Base 5 |
| RAXAMOUNT1 | 10 | Retainage Tax Amount 1 |
| RAXAMOUNT2 | 10 | Retainage Tax Amount 2 |
| RAXAMOUNT3 | 10 | Retainage Tax Amount 3 |
| RAXAMOUNT4 | 10 | Retainage Tax Amount 4 |
| RAXAMOUNT5 | 10 | Retainage Tax Amount 5 |
| RXRECVAMT1 | 10 | Retainage Tax Recoverable Amt. 1 |
| RXRECVAMT2 | 10 | Retainage Tax Recoverable Amt. 2 |
| RXRECVAMT3 | 10 | Retainage Tax Recoverable Amt. 3 |
| RXRECVAMT4 | 10 | Retainage Tax Recoverable Amt. 4 |
| RXRECVAMT5 | 10 | Retainage Tax Recoverable Amt. 5 |
| RXEXPSAMT1 | 10 | Retainage Tax Expense Amount 1 |
| RXEXPSAMT2 | 10 | Retainage Tax Expense Amount 2 |
| RXEXPSAMT3 | 10 | Retainage Tax Expense Amount 3 |
| RXEXPSAMT4 | 10 | Retainage Tax Expense Amount 4 |
| RXEXPSAMT5 | 10 | Retainage Tax Expense Amount 5 |
| RXALLOAMT1 | 10 | Retainage Tax Allocated Amount 1 |
| RXALLOAMT2 | 10 | Retainage Tax Allocated Amount 2 |
| RXALLOAMT3 | 10 | Retainage Tax Allocated Amount 3 |
| RXALLOAMT4 | 10 | Retainage Tax Allocated Amount 4 |
| RXALLOAMT5 | 10 | Retainage Tax Allocated Amount 5 |
| UCISMANUAL | 2 | Unit Cost is Manual |

| | | |
|---|---|---|
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| WEIGHTCONV | 10 | Weight Conversion |
| DEFUWEIGHT | 10 | Default Unit Weight |
| DEFEXTWGHT | 10 | Default Extended Weight |

**Receipt Additional Cost Details**

| Field | Length | Description |
|---|---|---|
| RCPHSEQ | 10 | Receipt Sequence Key |
| VDCODE | 12 | Vendor |
| RCPSREV | 10 | Line Number |
| RCPSSEQ | 10 | Receipt Cost Sequence |
| ADDCOST | 6 | Additional Cost |
| AMOUNT | 10 | Amount |
| ARITEMNO | 16 | A/R Item Number |
| ARUNIT | 10 | A/R Unit of Measure |
| BILLCURR | 3 | Billing Currency |
| BILLRATE | 10 | Billing Rate |
| BILLTYPE | 2 | Billing Type |
| CALCLABOR | 2 | Calculate Labor |
| CALCOVRHD | 2 | Calculate Overhead |
| CCATEGORY | 16 | Category |
| COMMENT | 250 | Comment |
| COMPLETION | 2 | Completion Status |
| COSTCLASS | 2 | Cost Class |
| CONTRACT | 16 | Contract |
| DESCRIPTIO | 60 | Description |
| DTCOMPLETE | 5 | Date Completed |
| GLEXPACCT | 45 | Expense Account |
| GLRETACCT | 45 | Return Account |
| PRORMETHOD | 2 | Proration Method |
| PROJECT | 16 | Project |
| REPRORATE | 2 | Reproration Method |
| REFERENCE | 60 | Reference |
| RESOURCE | 24 | Resource |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGDAYS | 2 | Retention Period |

| | | |
|---|---|---|
| RTGPERCENT | 5 | Retainage Percent |
| TAXICLASS1 | 2 | Cost Tax Class 1 |
| TAXICLASS2 | 2 | Cost Tax Class 2 |
| TAXICLASS3 | 2 | Cost Tax Class 3 |
| TAXICLASS4 | 2 | Cost Tax Class 4 |
| TAXICLASS5 | 2 | Cost Tax Class 5 |
| TAXBASE1 | 10 | Tax Base 1 |
| TAXBASE2 | 10 | Tax Base 2 |
| TAXBASE3 | 10 | Tax Base 3 |
| TAXBASE4 | 10 | Tax Base 4 |
| TAXBASE5 | 10 | Tax Base 5 |
| TAXRATE1 | 8 | Tax Rate 1 |
| TAXRATE2 | 8 | Tax Rate 2 |
| TAXRATE3 | 8 | Tax Rate 3 |
| TAXRATE4 | 8 | Tax Rate 4 |
| TAXRATE5 | 8 | Tax Rate 5 |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXINCLUD1 | 2 | Tax Includable 1 |
| TAXINCLUD2 | 2 | Tax Includable 2 |
| TAXINCLUD3 | 2 | Tax Includable 3 |
| TAXINCLUD4 | 2 | Tax Includable 4 |
| TAXINCLUD5 | 2 | Tax Includable 5 |
| TXALLOAMT1 | 10 | Tax Allocated Amount 1 |
| TXALLOAMT2 | 10 | Tax Allocated Amount 2 |
| TXALLOAMT3 | 10 | Tax Allocated Amount 3 |
| TXALLOAMT4 | 10 | Tax Allocated Amount 4 |
| TXALLOAMT5 | 10 | Tax Allocated Amount 5 |
| TXRECVAMT1 | 10 | Tax Recoverable Amount 1 |
| TXRECVAMT2 | 10 | Tax Recoverable Amount 2 |
| TXRECVAMT3 | 10 | Tax Recoverable Amount 3 |
| TXRECVAMT4 | 10 | Tax Recoverable Amount 4 |
| TXRECVAMT5 | 10 | Tax Recoverable Amount 5 |

| | | |
|---|---|---|
| TXEXPSAMT1 | 10 | Tax Expense Amount 1 |
| TXEXPSAMT2 | 10 | Tax Expense Amount 2 |
| TXEXPSAMT3 | 10 | Tax Expense Amount 3 |
| TXEXPSAMT4 | 10 | Tax Expense Amount 4 |
| TXEXPSAMT5 | 10 | Tax Expense Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXINCLUDED | 10 | Tax Included |
| TXEXCLUDED | 10 | Tax Excluded |
| TAXAMOUNT | 10 | Total Tax |
| TXRECVAMT | 10 | Total Tax Recoverable |
| TXEXPSAMT | 10 | Total Tax Expensed |
| TXALLOAMT | 10 | Total Tax Allocated |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| RAXBASE1 | 10 | Retainage Tax Base 1 |
| RAXBASE2 | 10 | Retainage Tax Base 2 |
| RAXBASE3 | 10 | Retainage Tax Base 3 |
| RAXBASE4 | 10 | Retainage Tax Base 4 |

| | | |
|---|---|---|
| RAXBASE5 | 10 | Retainage Tax Base 5 |
| RAXAMOUNT1 | 10 | Retainage Tax Amount 1 |
| RAXAMOUNT2 | 10 | Retainage Tax Amount 2 |
| RAXAMOUNT3 | 10 | Retainage Tax Amount 3 |
| RAXAMOUNT4 | 10 | Retainage Tax Amount 4 |
| RAXAMOUNT5 | 10 | Retainage Tax Amount 5 |
| RXRECVAMT1 | 10 | Retainage Tax Recoverable Amt. 1 |
| RXRECVAMT2 | 10 | Retainage Tax Recoverable Amt. 2 |
| RXRECVAMT3 | 10 | Retainage Tax Recoverable Amt. 3 |
| RXRECVAMT4 | 10 | Retainage Tax Recoverable Amt. 4 |
| RXRECVAMT5 | 10 | Retainage Tax Recoverable Amt. 5 |
| RXEXPSAMT1 | 10 | Retainage Tax Expense Amount 1 |
| RXEXPSAMT2 | 10 | Retainage Tax Expense Amount 2 |
| RXEXPSAMT3 | 10 | Retainage Tax Expense Amount 3 |
| RXEXPSAMT4 | 10 | Retainage Tax Expense Amount 4 |
| RXEXPSAMT5 | 10 | Retainage Tax Expense Amount 5 |
| RXALLOAMT1 | 10 | Retainage Tax Allocated Amount 1 |
| RXALLOAMT2 | 10 | Retainage Tax Allocated Amount 2 |
| RXALLOAMT3 | 10 | Retainage Tax Allocated Amount 3 |
| RXALLOAMT4 | 10 | Retainage Tax Allocated Amount 4 |
| RXALLOAMT5 | 10 | Retainage Tax Allocated Amount 5 |

**Receipt Detail Comments**

| Field | Length | Description |
|---|---|---|
| COMMENT | 80 | Comment |
| COMMENTTYP | 2 | Line Type |
| RCPCREV | 10 | Comment Identifier |
| RCPCSEQ | 10 | Receipt Comment Sequence |
| RCPHSEQ | 10 | Receipt Sequence Key |

**Company Information**

| Field | Length | Description |
|---|---|---|
| ADDR01 | 60 | Company Address Line 1 |
| ADDR02 | 60 | Company Address Line 2 |
| ADDR03 | 60 | Company Address Line 3 |
| ADDR04 | 60 | Company Address Line 4 |

| | | |
|---|---|---|
| BRANCH | 6 | Company Branch Code |
| CITY | 30 | Company City |
| CNTRYCODE | 6 | Company Country Code |
| CONAME | 60 | Company Name |
| CONTACT | 60 | Company Contact Name |
| COUNTRY | 30 | Company Country |
| FAX | 30 | Company Fax Number |
| HOMECUR | 3 | Functional Currency |
| LOCCODE | 20 | Location Code |
| LOCTYPE | 2 | Location Type |
| MULTICURSW | 2 | Multicurrency Option |
| ORGID | 6 | Company Database ID |
| PERDFSC | 2 | Number of Fiscal Periods |
| PHONE | 30 | Company Phone Number |
| PHONEFMT | 2 | Phone Format |
| POSTAL | 20 | Company Zip/Postal Code |
| QTR4PERD | 2 | Quarter with 4 Periods |
| RATETYPE | 2 | Company Default Rate Type |
| STATE | 30 | Company State |
| WARNDAYS | 2 | Company Date Spread |

# Returns

The following table lists the fields that you can place on returns.

**Return Header Fields**

| Field | Length | Description |
|---|---|---|
| AMOUNT | 10 | Amount |
| BTADDRESS1 | 60 | Bill-To Address Line 1 |
| BTADDRESS2 | 60 | Bill-To Address Line 2 |
| BTADDRESS3 | 60 | Bill-To Address Line 3 |
| BTADDRESS4 | 60 | Bill-To Address Line 4 |
| BTCITY | 30 | Bill-To City |
| BTCODE | 6 | Bill-To Code |
| BTCONTACT | 60 | Bill-To Contact |
| BTCOUNTRY | 30 | Bill-To Country |
| BTDESC | 60 | Bill-To Description |

| | | |
|---|---|---|
| BTFAX | 30 | Bill-To Fax Number |
| BTPHONE | 30 | Bill-To Phone Number |
| BTSTATE | 30 | Bill-To State/Province |
| BTZIP | 20 | Bill-To Zip/Postal Code |
| COMMENT | 250 | Return Comment |
| CURRENCY | 3 | Currency Code |
| DATE | 5 | Return Date |
| DESCRIPTIO | 60 | Return Description |
| DOCTOTAL | 10 | Return Total |
| DTCOMPLETE | 5 | Completion Date |
| EXTENDED | 10 | Extended Cost |
| EXTWEIGHT | 10 | Extended Weight |
| FCAMOUNT | 10 | Conversion Functional-Currency Amount |
| FISCPERIOD | 2 | Fiscal Period |
| FISCYEAR | 4 | Fiscal Year |
| HASRTG | 2 | Has Retainage |
| ISCOMPLETE | 2 | Completion Status |
| ISCREDITED | 2 | Credit Note Status |
| ISPRINTED | 2 | Printed |
| JOBLINES | 4 | If greater than 0 indicates job related record |
| LABELCOUNT | 2 | Number of Labels |
| LABELPRINT | 2 | Labels Printed |
| LINES | 4 | Lines |
| LINESCMPL | 4 | Completed Lines |
| NEXTLSEQ | 10 | Next Line Sequence |
| PDRATE | 8 | Exchange Rate Used on the Receipt |
| PDRATEDATE | 5 | Rate Date Used on the Receipt |
| PDRATEOPER | 2 | Rate Operation Used on the Receipt |
| PDRATEOVER | 2 | Rate Override Used on the Receipt |
| PDRATETYPE | 2 | Rate Type Used on the Receipt |
| PONUMBER | 22 | Purchase Order Number |
| PORDATE | 5 | Purchase Order Date |
| PORHSEQ | 10 | Purchase Order Sequence Key |
| POSTDATE | 5 | Last Posting Date |
| RATE | 8 | Exchange Rate |
| RATEDATE | 5 | Rate Date |

| | | |
|---|---|---|
| RATEMATCH | 2 | Rate Match Type |
| RATEOPER | 2 | Rate Operation |
| RATEOVER | 2 | Rate Overridden |
| RATETYPE | 2 | Rate Type |
| RCPDATE | 5 | Receipt Date |
| RCPHSEQ | 10 | Receipt Sequence Key |
| RCPNUMBER | 22 | Receipt Number |
| REFERENCE | 60 | Return Reference |
| RETHSEQ | 10 | Return Sequence Key |
| RETHSEQ | 10 | Return Sequence Key |
| RETNUMBER | 22 | Return Number |
| RQRETURNED | 10 | Quantity Returned |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGBASE | 2 | Retainage Base |
| RTGRATE | 2 | Retainage Exchange Rate |
| SCAMOUNT | 10 | Conversion Source-Currency Amount |
| SCURNDECML | 2 | Number of Decimal Places in Source Currency |
| SPREAD | 8 | Rate Spread |
| STADDRESS1 | 60 | Ship-To Address Line 1 |
| STADDRESS2 | 60 | Ship-To Address Line 2 |
| STADDRESS3 | 60 | Ship-To Address Line 3 |
| STADDRESS4 | 60 | Ship-To Address Line 4 |
| STCITY | 30 | Ship-To City |
| STCODE | 6 | Ship-To Code |
| STCONTACT | 60 | Ship-To Contact |
| STCOUNTRY | 30 | Ship-To Country |
| STDESC | 60 | Ship-To Description |
| STFAX | 30 | Ship-To Fax Number |
| STPHONE | 30 | Ship-To Phone Number |
| STSTATE | 30 | Ship-To State/Province |
| STZIP | 20 | Ship-To Zip/Postal Code |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |

| | | |
|---|---|---|
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXAUTH1 | 12 | Tax Authority Code 1 |
| TAXAUTH2 | 12 | Tax Authority Code 2 |
| TAXAUTH3 | 12 | Tax Authority Code 3 |
| TAXAUTH4 | 12 | Tax Authority Code 4 |
| TAXAUTH5 | 12 | Tax Authority Code 5 |
| TAXBASE1 | 10 | Tax Base 1 |
| TAXBASE2 | 10 | Tax Base 2 |
| TAXBASE3 | 10 | Tax Base 3 |
| TAXBASE4 | 10 | Tax Base 4 |
| TAXBASE5 | 10 | Tax Base 5 |
| TAXCLASS1 | 2 | Tax Class Code 1 |
| TAXCLASS2 | 2 | Tax Class Code 2 |
| TAXCLASS3 | 2 | Tax Class Code 3 |
| TAXCLASS4 | 2 | Tax Class Code 4 |
| TAXCLASS5 | 2 | Tax Class Code 5 |
| TAXGROUP | 12 | Tax Group |
| TEMPLATE | 6 | Template Code |
| TXALLOAMT | 10 | Total Allocated Tax |
| TXALLOAMT1 | 10 | Allocated Tax Amount 1 |
| TXALLOAMT2 | 10 | Allocated Tax Amount 2 |
| TXALLOAMT3 | 10 | Allocated Tax Amount 3 |
| TXALLOAMT4 | 10 | Allocated Tax Amount 4 |
| TXALLOAMT5 | 10 | Allocated Tax Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXEXCLUDE1 | 10 | Excluded Tax Amount 1 |
| TXEXCLUDE2 | 10 | Excluded Tax Amount 2 |
| TXEXCLUDE3 | 10 | Excluded Tax Amount 3 |
| TXEXCLUDE4 | 10 | Excluded Tax Amount 4 |
| TXEXCLUDE5 | 10 | Excluded Tax Amount 5 |
| TXEXCLUDED | 10 | Tax Excluded |
| TXEXPSAMT | 10 | Total Expensed Tax |
| TXEXPSAMT1 | 10 | Expensed Tax Amount 1 |
| TXEXPSAMT2 | 10 | Expensed Tax Amount 2 |
| TXEXPSAMT3 | 10 | Expensed Tax Amount 3 |
| TXEXPSAMT4 | 10 | Expensed Tax Amount 4 |

| | | |
|---|---|---|
| TXEXPSAMT5 | 10 | Expensed Tax Amount 5 |
| TXINCLUDE1 | 10 | Included Tax Amount 1 |
| TXINCLUDE2 | 10 | Included Tax Amount 2 |
| TXINCLUDE3 | 10 | Included Tax Amount 3 |
| TXINCLUDE4 | 10 | Included Tax Amount 4 |
| TXINCLUDE5 | 10 | Included Tax Amount 5 |
| TXINCLUDED | 10 | Tax Included |
| TXRECVAMT | 10 | Total Recoverable Tax |
| TXRECVAMT1 | 10 | Recoverable Tax Amount 1 |
| TXRECVAMT2 | 10 | Recoverable Tax Amount 2 |
| TXRECVAMT3 | 10 | Recoverable Tax Amount 3 |
| TXRECVAMT4 | 10 | Recoverable Tax Amount 4 |
| TXRECVAMT5 | 10 | Recoverable Tax Amount 5 |
| VDADDRESS1 | 60 | Vendor's Address Line 1 |
| VDADDRESS2 | 60 | Vendor's Address Line 2 |
| VDADDRESS3 | 60 | Vendor's Address Line 3 |
| VDADDRESS4 | 60 | Vendor's Address Line 4 |
| VDCITY | 30 | Vendor's City |
| VDCODE | 12 | Vendor Number |
| VDCONTACT | 60 | Vendor's Contact |
| VDCOUNTRY | 30 | Vendor's Country |
| VDEXISTS | 2 | Vendor Exists |
| VDFAX | 30 | Vendor's Fax Number |
| VDNAME | 60 | Vendor Name |
| VDPHONE | 30 | Vendor's Phone Number |
| VDSTATE | 30 | Vendor's State/Province |
| VDZIP | 20 | Vendor's Zip-Postal Code |
| VIACODE | 6 | Ship-Via Code |
| VIANAME | 60 | Ship-Via Name (Description) |
| TRCURRENCY | 3 | Tax Reporting Currency |
| RATERC | 8 | Tax Reporting Exchange Rate |
| RSPREADRC | 8 | Tax Reporting Rate SpreadR |
| ATETYPERC | 2 | Tax Reporting Rate Type |
| RATEMTCHRC | 2 | Tax Reporting Rate Match Type |
| RATEDATERC | 5 | Tax Reporting Rate Date |
| RATEOPERRC | 2 | Tax Reporting Rate Operation |

| | | |
|---|---|---|
| RATERCOVER | 2 | Tax Reporting Rate Overridden |
| RCURNDECML | 2 | Tax Reporting Decimal Places |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRINCLUDE1 | 10 | Tax Reporting Included Amount 1 |
| TRINCLUDE2 | 10 | Tax Reporting Included Amount 2 |
| TRINCLUDE3 | 10 | Tax Reporting Included Amount 3 |
| TRINCLUDE4 | 10 | Tax Reporting Included Amount 4 |
| TRINCLUDE5 | 10 | Tax Reporting Included Amount 5 |
| TREXCLUDE1 | 10 | Tax Reporting Excluded Amount 1 |
| TREXCLUDE2 | 10 | Tax Reporting Excluded Amount 2 |
| TREXCLUDE3 | 10 | Tax Reporting Excluded Amount 3 |
| TREXCLUDE4 | 10 | Tax Reporting Excluded Amount 4 |
| TREXCLUDE5 | 10 | Tax Reporting Excluded Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| RTGTAXREP | 2 | Report Retainage Tax |
| RAXBASE1 | 10 | Retainage Tax Base 1 |
| RAXBASE2 | 10 | Retainage Tax Base 2 |
| RAXBASE3 | 10 | Retainage Tax Base 3 |

| | | |
|---|---|---|
| RAXBASE4 | 10 | Retainage Tax Base 4 |
| RAXBASE5 | 10 | Retainage Tax Base 5 |
| RAXAMOUNT1 | 10 | Retainage Tax Amount 1 |
| RAXAMOUNT2 | 10 | Retainage Tax Amount 2 |
| RAXAMOUNT3 | 10 | Retainage Tax Amount 3 |
| RAXAMOUNT4 | 10 | Retainage Tax Amount 4 |
| RAXAMOUNT5 | 10 | Retainage Tax Amount 5 |
| RXRECVAMT1 | 10 | Retainage Tax Recoverable Amt. 1 |
| RXRECVAMT2 | 10 | Retainage Tax Recoverable Amt. 2 |
| RXRECVAMT3 | 10 | Retainage Tax Recoverable Amt. 3 |
| RXRECVAMT4 | 10 | Retainage Tax Recoverable Amt. 4 |
| RXRECVAMT5 | 10 | Retainage Tax Recoverable Amt. 5 |
| RXEXPSAMT1 | 10 | Retainage Tax Expense Amount 1 |
| RXEXPSAMT2 | 10 | Retainage Tax Expense Amount 2 |
| RXEXPSAMT3 | 10 | Retainage Tax Expense Amount 3 |
| RXEXPSAMT4 | 10 | Retainage Tax Expense Amount 4 |
| RXEXPSAMT5 | 10 | Retainage Tax Expense Amount 5 |
| RXALLOAMT1 | 10 | Retainage Tax Allocated Amount 1 |
| RXALLOAMT2 | 10 | Retainage Tax Allocated Amount 2 |
| RXALLOAMT3 | 10 | Retainage Tax Allocated Amount 3 |
| RXALLOAMT4 | 10 | Retainage Tax Allocated Amount 4 |
| RXALLOAMT5 | 10 | Retainage Tax Allocated Amount 5 |

**Return Detail Lines**

| Field | Length | Description |
|---|---|---|
| ARITEMNO | 16 | A/R Item Number |
| ARUNIT | 10 | A/R Unit of Measure |
| BILLCURR | 3 | Billing Currency |
| BILLRATE | 10 | Billing Rate |
| BILLTYPE | 2 | Billing Type |
| CCATEGORY | 16 | Category |
| COMPLETION | 2 | Completion Status |
| CONTRACT | 16 | Contract |
| COSTCLASS | 2 | Cost Class |
| DTCOMPLETE | 5 | Date Completed |
| EXTENDED | 10 | Return Cost |

| | | |
|---|---|---|
| EXTWEIGHT | 10 | Extended Weight |
| GLACEXPENS | 45 | Expense Account |
| HASCOMMENT | 2 | Comments |
| ITEMDESC | 60 | Item Description |
| ITEMEXISTS | 2 | Item Exists |
| ITEMNO | 24 | Item Number |
| LOCATION | 6 | Location |
| OEONUMBER | 22 | Order Number |
| POSTEDTOIC | 2 | Posted to I/C |
| PROJECT | 16 | Project |
| RCPHSEQ | 10 | Receipt Sequence Key |
| RCPLSEQ | 10 | Receipt Line Sequence |
| RETCONV | 10 | Returning Conversion Factor |
| RETCSEQ | 10 | Return Comment Sequence |
| RETDECML | 2 | Returning Unit Decimals |
| RETHSEQ | 10 | Return Sequence Key |
| RETLREV | 10 | Line Number |
| RETLSEQ | 10 | Return Line Sequence |
| RETUNIT | 10 | Unit of Measure |
| RQPREVRETN | 10 | Quantity Previously Returned |
| RQRECEIVED | 10 | Quantity Received |
| RQRETURNED | 10 | Quantity Returned |
| RTGAMOUNT | 10 | Retainage Amount |
| RTGDAYS | 2 | Retention Period |
| RTGPERCENT | 5 | Retainage Percent |
| SCRECEIVED | 10 | Extended Cost |
| SQRECEIVED | 10 | (S) Quantity Received |
| SQRETURNED | 10 | (S) Quantity Returned |
| STOCKDECML | 2 | Stock Unit Decimals |
| TAXAMOUNT | 10 | Total Tax |
| TAXAMOUNT1 | 10 | Tax Amount 1 |
| TAXAMOUNT2 | 10 | Tax Amount 2 |
| TAXAMOUNT3 | 10 | Tax Amount 3 |
| TAXAMOUNT4 | 10 | Tax Amount 4 |
| TAXAMOUNT5 | 10 | Tax Amount 5 |
| TAXBASE1 | 10 | Tax Base 1 |

| | | |
|---|---|---|
| TAXBASE2 | 10 | Tax Base 2 |
| TAXBASE3 | 10 | Tax Base 3 |
| TAXBASE4 | 10 | Tax Base 4 |
| TAXBASE5 | 10 | Tax Base 5 |
| TAXCLASS1 | 2 | Tax Class 1 |
| TAXCLASS2 | 2 | Tax Class 2 |
| TAXCLASS3 | 2 | Tax Class 3 |
| TAXCLASS4 | 2 | Tax Class 4 |
| TAXCLASS5 | 2 | Tax Class 5 |
| TAXINCLUD1 | 2 | Tax Includable 1 |
| TAXINCLUD2 | 2 | Tax Includable 2 |
| TAXINCLUD3 | 2 | Tax Includable 3 |
| TAXINCLUD4 | 2 | Tax Includable 4 |
| TAXINCLUD5 | 2 | Tax Includable 5 |
| TAXRATE1 | 8 | Tax Rate 1 |
| TAXRATE2 | 8 | Tax Rate 2 |
| TAXRATE3 | 8 | Tax Rate 3 |
| TAXRATE4 | 8 | Tax Rate 4 |
| TAXRATE5 | 8 | Tax Rate 5 |
| TXALLOAMT | 10 | Allocated Tax |
| TXALLOAMT1 | 10 | Tax Allocated Amount 1 |
| TXALLOAMT2 | 10 | Tax Allocated Amount 2 |
| TXALLOAMT3 | 10 | Tax Allocated Amount 3 |
| TXALLOAMT4 | 10 | Tax Allocated Amount 4 |
| TXALLOAMT5 | 10 | Tax Allocated Amount 5 |
| TXBASEALLO | 10 | Net of Tax |
| TXEXCLUDED | 10 | Tax Excluded |
| TXEXPSAMT | 10 | Expensed Tax |
| TXEXPSAMT1 | 10 | Tax Expense Amount 1 |
| TXEXPSAMT2 | 10 | Tax Expense Amount 2 |
| TXEXPSAMT3 | 10 | Tax Expense Amount 3 |
| TXEXPSAMT4 | 10 | Tax Expense Amount 4 |
| TXEXPSAMT5 | 10 | Tax Expense Amount 5 |
| TXINCLUDED | 10 | Tax Included |
| TXRECVAMT | 10 | Recoverable Tax |
| TXRECVAMT1 | 10 | Tax Recoverable Amount 1 |

| | | |
|---|---|---|
| TXRECVAMT2 | 10 | Tax Recoverable Amount 2 |
| TXRECVAMT3 | 10 | Tax Recoverable Amount 3 |
| TXRECVAMT4 | 10 | Tax Recoverable Amount 4 |
| TXRECVAMT5 | 10 | Tax Recoverable Amount 5 |
| UNITCOST | 10 | Unit Cost |
| UNITWEIGHT | 10 | Unit Weight |
| VENDITEMNO | 24 | Vendor Item Number |
| TARAMOUNT1 | 10 | Tax Reporting Amount 1 |
| TARAMOUNT2 | 10 | Tax Reporting Amount 2 |
| TARAMOUNT3 | 10 | Tax Reporting Amount 3 |
| TARAMOUNT4 | 10 | Tax Reporting Amount 4 |
| TARAMOUNT5 | 10 | Tax Reporting Amount 5 |
| TRRECVAMT1 | 10 | Tax Reporting Recoverable Amt. 1 |
| TRRECVAMT2 | 10 | Tax Reporting Recoverable Amt. 2 |
| TRRECVAMT3 | 10 | Tax Reporting Recoverable Amt. 3 |
| TRRECVAMT4 | 10 | Tax Reporting Recoverable Amt. 4 |
| TRRECVAMT5 | 10 | Tax Reporting Recoverable Amt. 5 |
| TREXPSAMT1 | 10 | Tax Reporting Expense Amount 1 |
| TREXPSAMT2 | 10 | Tax Reporting Expense Amount 2 |
| TREXPSAMT3 | 10 | Tax Reporting Expense Amount 3 |
| TREXPSAMT4 | 10 | Tax Reporting Expense Amount 4 |
| TREXPSAMT5 | 10 | Tax Reporting Expense Amount 5 |
| TRALLOAMT1 | 10 | Tax Reporting Allocated Amount 1 |
| TRALLOAMT2 | 10 | Tax Reporting Allocated Amount 2 |
| TRALLOAMT3 | 10 | Tax Reporting Allocated Amount 3 |
| TRALLOAMT4 | 10 | Tax Reporting Allocated Amount 4 |
| TRALLOAMT5 | 10 | Tax Reporting Allocated Amount 5 |
| RAXBASE1 | 10 | Retainage Tax Base 1 |
| RAXBASE2 | 10 | Retainage Tax Base 2 |
| RAXBASE3 | 10 | Retainage Tax Base 3 |
| RAXBASE4 | 10 | Retainage Tax Base 4 |
| RAXBASE5 | 10 | Retainage Tax Base 5 |
| RAXAMOUNT1 | 10 | Retainage Tax Amount 1 |
| RAXAMOUNT2 | 10 | Retainage Tax Amount 2 |
| RAXAMOUNT3 | 10 | Retainage Tax Amount 3 |
| RAXAMOUNT4 | 10 | Retainage Tax Amount 4 |

| | | |
|---|---|---|
| RAXAMOUNT5 | 10 | Retainage Tax Amount 5 |
| RXRECVAMT1 | 10 | Retainage Tax Recoverable Amt. 1 |
| RXRECVAMT2 | 10 | Retainage Tax Recoverable Amt. 2 |
| RXRECVAMT3 | 10 | Retainage Tax Recoverable Amt. 3 |
| RXRECVAMT4 | 10 | Retainage Tax Recoverable Amt. 4 |
| RXRECVAMT5 | 10 | Retainage Tax Recoverable Amt. 5 |
| RXEXPSAMT1 | 10 | Retainage Tax Expense Amount 1 |
| RXEXPSAMT2 | 10 | Retainage Tax Expense Amount 2 |
| RXEXPSAMT3 | 10 | Retainage Tax Expense Amount 3 |
| RXEXPSAMT4 | 10 | Retainage Tax Expense Amount 4 |
| RXEXPSAMT5 | 10 | Retainage Tax Expense Amount 5 |
| RXALLOAMT1 | 10 | Retainage Tax Allocated Amount 1 |
| RXALLOAMT2 | 10 | Retainage Tax Allocated Amount 2 |
| RXALLOAMT3 | 10 | Retainage Tax Allocated Amount 3 |
| RXALLOAMT4 | 10 | Retainage Tax Allocated Amount 4 |
| RXALLOAMT5 | 10 | Retainage Tax Allocated Amount 5 |
| UCISMANUAL | 2 | Unit Cost is Manual |
| WEIGHTUNIT | 10 | Weight Unit of Measure |
| WEIGHTCONV | 10 | Weight Conversion |
| DEFUWEIGHT | 10 | Default Unit Weight |
| DEFEXTWGHT | 10 | Default Extended Weight |

**Return Detail Comments**

| Field | Length | Description |
|---|---|---|
| COMMENT | 80 | Comment |
| COMMENTTYP | 2 | Line Type |
| RETCREV | 10 | Comment Identifier |
| RETCSEQ | 10 | Return Comment Sequence |
| RETHSEQ | 10 | Return Sequence Key |

**Company Information**

| Field | Length | Description |
|---|---|---|
| ADDR01 | 60 | Company Address Line 1 |
| ADDR02 | 60 | Company Address Line 2 |
| ADDR03 | 60 | Company Address Line 3 |
| ADDR04 | 60 | Company Address Line 4 |

| | | |
|---|---|---|
| BRANCH | 6 | Company Branch Code |
| CITY | 30 | Company City |
| CNTRYCODE | 6 | Company Country Code |
| CONAME | 60 | Company Name |
| CONTACT | 60 | Company Contact Name |
| COUNTRY | 30 | Company Country |
| FAX | 30 | Company Fax Number |
| HOMECUR | 3 | Functional Currency |
| LOCCODE | 20 | Location Code |
| LOCTYPE | 2 | Location Type |
| MULTICURSW | 2 | Multicurrency Option |
| ORGID | 6 | Company Database ID |
| PERDFSC | 2 | Number of Fiscal Periods |
| PHONE | 30 | Company Phone Number |
| PHONEFMT | 2 | Phone Format |
| POSTAL | 20 | Company Zip/Postal Code |
| QTR4PERD | 2 | Quarter with 4 Periods |
| RATETYPE | 2 | Company Default Rate Type |
| STATE | 30 | Company State |
| WARNDAYS | 2 | Company Date Spread |

## Mailing Labels

The following table list the fields that you can place on mailing labels.

| Field | Length | Description |
|---|---|---|
| COUNTRY | 30 | Vendor's Country |
| VDADDRESS1 | 60 | Vendor's Address Line 1 |
| VDADDRESS2 | 60 | Vendor's Address Line 2 |
| VDADDRESS3 | 60 | Vendor's Address Line 3 |
| VDADDRESS4 | 60 | Vendor's Address Line 4 |
| VDCITY | 30 | Vendor's City |
| VDCODE | 6 | Vendor Number |
| VDNAME | 60 | Vendor Name |
| VDSTATE | 30 | Vendor's State or Province |
| ZIP | 20 | Vendor's Zip or Postal Code |

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